

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 23/10/2020		Prepared by: C. Neha	
PO/WO no. 70822		PO / WO Date. 29/09/2020	
Supplier Name Rita Seeds		PO/WO amount 8,550/-	
Firm/Company Madi Realty (Miyajuda) Up		Project AVR Gulmohar Homes	
Sl. No.	Bill No.	Bill Date	Bill amount
1	140	07/10/2020	8,550/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			8,550/-
Sl. No.	DC No	DC. Date	MRN No.
1.			83861
2.			
3.			
Amount B –Other Credits : Transportation charges			
Amount C –Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			8,550/-
Amount E – PO / WO value:			8,550/-
Amount F – Difference (A – E): GST-18%			
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. _____ ☒ No	
Payment – due date		26/10/2020	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:	Neha		
Date	23/10/2020	29/10	24 OCT 2020
		MINISH PARIKH	

Notes: 1. In case amount to be credited to supplier and the PO/WO total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN : 36AKAPK8182D1Z8

TAX INVOICE

☎ : 23222835

: 66778470

RITA SEEDS STOREDEALERS IN: ALL KINDS OF SEEDS, FERTILIZERS & PESTICIDES OF MAHYCO, RALLIS
INDOFIL, CIBA, STANES PRODUCTS & AGRICULTURAL IMPLEMENTS ETC.

3-6-295/4, Hyderguda, Hyderabad-29 (T.S.) INDIA

No. **140**Date **07-10-2020**

M/s

Modi Realty (Hyderguda) LLP
Hyderguda

PO No. 70822/165.13/1

Sl. No.	PARTICULARS	Qty.	Rate	Amount	
				Rs.	Ps.
1.	Axe	1 no.	450/-	450	- 00
2.	Shovel	3 no.	1000/-	3000	- 00
3.	Sickle	5 no.	240/-	1200	- 00
4.	trouel	5 no.	120/-	600	- 00
5.	flower	10 no.	100/-	1000	- 00
6.	Cutter	2 no.	600/-	1200	- 00
7.	plant celli- (Hedge)	2 no.	550/-	1100	- 00
TOTAL				8550	- 00

*Salman*

INWARD
Inward No: 14108 Dt: 9/10/20
MRN No: 83861 Dt: 10/10/20
Accepted By: Rajesh
Signature: *Rajesh*

TOTAL

8550 - 00

Goods once sold will not be taken back or exchanged.
Subject to Hyderabad Jurisdiction.For **RITA SEEDS STORE**

Signature

Purchase Order



70822

28.09.20 5:24:35

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30-09-2020 2:26:51 PM

From Company : **Modi Realty (Miryalguda) LLP**
5-4-187/3&4, II nd Floor, M.G.Road, Secunderabad-500 003.
G S T No. : 36ABCFM6774G2ZZ

Supplier Details

Rita Seeds
Basheerbagh, Secunderabad.

GSTIN 36AKAPK8182D1Z8

23222835,65168470

9949015953

Doc No	70822	165131
Doc Date	29-09-2020	
Quote No	Nil	
Quote Date	29-09-2020	
SupplyType	Supply	

Kind Attn : Mr. Suresh

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 9502 - Tools - Axe - NA - nos Heavy qlty	1.00	450.00	0.00	0.00	450.00
2 9566 - Tools - Shavels - other - nos	3.00	1,000.00	0.00	0.00	3,000.00
3 9568 - Tools - Sickles - NA - nos	5.00	240.00	0.00	0.00	1,200.00
4 9590 - Tools - Tapi - Others - nos Trowel	5.00	120.00	0.00	0.00	600.00
5 4032 - Consumables - Gloves - NA - pairs	10.00	100.00	0.00	0.00	1,000.00
6 9552 - Tools - Plant cutter - NA - nos Pruning Cutter	2.00	600.00	0.00	0.00	1,200.00
7 9552 - Tools - Plant cutter - NA - nos Hedge Cutter	2.00	550.00	0.00	0.00	1,100.00
Total Order Value . . .					8,550.00

Rupees : Eight Thousand Five Hundred Fifty Only.

Terms and Conditions :-

Specification / Brand As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next Day.

Delivery Location AVR Gulmohar Homes
Sy no-786, Miryalguda, Nalgonda Dist.
Phone. 9550139944

Penalty For Delay Nil

Transportation Cost Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications, Above order for gardening phase I purpose.

Completion Date Nil

Measurment Nil

Security Nil

For **Modi Realty (Miryalguda) LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Rita Seeds**

Name :

Name : _____

Date : __/__/__

Requisition Form

Company Name:		MRM LLP		Date:		22-09-2020	
Site & Phase:		AVR Gulmohar Homes		Time:		12.53	
Supplier:				Req. No.		165131	
			Urgent		ID No.		60089

No	Description	Size	Quantity	Units	Inward No	Date
1	Axe (Tata)	Standard	1	no		
2	Shovel (Tata)	Standard	3	nos		
3	Sickle (Tata)	Standard	5	nos		
4	Trowel (Tata)	Standard	5	nos		
5	Hand gloves (Tata)	Standard	10	no		
6	Running cutter (Tata)	Standard	02	nos		
7	Hedge cutter (Tata)	Standard	02	nos		
8						
9						
10						
11						

Remarks: Above material required for gardening work purpose.

Prepared By	Anitha	Approved by	
Sign. & Date	22-09-2020	Sign. & Date	



APPROVED BY
4 SEP 2020
SOHAM MODI
MANAGING DIRECTOR