

Prepared by:		Keerthi			
Report Date:		29-10-20			
Site		Villa Orchids LLP			
Requisition No	Requisition Date	Material Description	Purchase Officer - Remarks	Material delivered?	If material is not delivered - is delay justified?
List of requisitions Where PO/WO is not prepared 3 working days after requisition					
List of requisitions Where PO/WO is prepared and items have not been received at site					
63526	15-09-20	Wall hung WC	Tomorrow it will available at SSLLP ,please collect		
63529	21-09-20	Key labeling cards	Stock at SSLLP ,collect it from SSLLP		
63527	5-10-20	Wall hung WC	Tomorrow it will available at SSLLP ,please collect		
63548	5-10-20	White cement	Stock at SSLLP ,collect it from SSLLP		