

Prepared by:	sowmya						
Date:	29.10.2020						
Site:	MCMET						
Requisition No	Requisition Date	Material Descsription	Purchase Manager - Remarks	Material delivered?	If material is not delivered - is delay justified?		
	List of requisitions where PO/WO not prepared 3 working days after requisition						
162029	9.10.2020	Wooden frames	PO 71421				
	List of requisitions where PO/WO is prepared and items have not been delivered at site beyond the lead time						
162025	24.9.2020	gunny bags	Stock available , pick up from sslp				
162029	9.10.2020	wooden frames	pick up from sslp				
162030	9.10.2020	flat files	follow up with promotions rohith				
162031	9.10.2020	cube moulds	Pick up from SSLLP				
162036	19.10.2020	gampas	Pick up from SSLLP				
162039	21.10.2020	DB box	Delivered by next week by supplier				