PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	20/10/20.	Prepared by:	D.SOWMYA
PO/WO no.	71309.	PO / WO Date.	15/10/20.
Supplier Name	Ssllp.	PO/WO amount	2,183.
Firm/Company	Sov llp	Project	Sov llp
Sl. No.	Bill No.	Bill Date	Bill amount
1	13709	17/10/20.	2,183
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			2,183

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	11615	17/10/20	84180	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2,183
Amount E – PO / WO value:	2,183
Amount F – Difference (A – E): GST-18%	–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes □ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____ /- ☑ No
Payment – due date	**24.10.2020**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	[signature]	[signature]				
Date	20/10/20.	30/					

APPROVED 29 OCT 2020 MINISH PARIKH MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase ~~Officer can appr~~ove Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	13709
Silver Oak Villas LLP	Invoice Date.	17-10-2020
SY NO. 291, Cherlapally, Hyderabad	PO No.	71309
	PO Date.	15-10-2020
	Req ID	60737
GSTIN : 36ADBFS3288A2Z7	Req Date	13-10-2020
	Loc Req No	156077

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	2156 - Carpentry - hardware - S.S. Screws - other - 38 x 8		10	185.00	1,850.00	18	333.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	1,850.00		333.00
	166.50	166.50	Total Invoice Amount	2,183.00		

Rupees : Two Thousand One Hundred Eighty Three Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 70419
Date 22/10
Sign.

Purchase Order

 16-10-2020 3:32:19 PM

71309
10.10.20 12:34:48

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	71309	156077
	Doc Date	15-10-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	15-10-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2156 - Carpentry - hardware - S.S. Screws - other - pkts *38 x 8*	10.00	185.00	0.00	18.00	2,183.00
					Total Order Value . . .	**2,183.00**

Rupees : Two Thousand One Hundred Eighty Three Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for fixing windows and grills use purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Silver Oak Villas LLP*

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Silver Oak Villas LLP	Date:	13.10.2020
Site & Phase :	Silver Oak Villas	Time:	17.00
Supplier		Req. No.	156077
Material required before date:	Urgent	ID No.	60737

No	Description	Size	Quantity	Units	Inward No	Date
1	SS Screws	38X8	10	Pkt		
2						
3	7,309					
4						
5						
6						
7						
8						
9						
10						

APPROVED
13 OCT 2020
MINISH PARIKH
MANAGER PROCUREMENT

Remarks: -For Grills Fitting Purpose

Prepared By	G. Chandra kanth	Approved by	
Sign.& Date	13.10.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Company Name:		Date:	
Site & Phase :		Time:	
Supplier		Req. No.	
Material required before date:		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: -89 to 95 road purpose

Prepared By	K.PURSHOTHAM	Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	11615
Silver Oak Villas LLP	DC Date.	17-10-2020
SY NO. 291, Cherlapally, Hyderabad	PO No.	71309
	PO Date.	15-10-2020
	Req ID	60737
GSTIN : 36ADBFS3288A2Z7	Req Date	13-10-2020
	Loc Req No	156077

	Description of Goods	HSN/SAC	Qty
1	2156 - Carpentry - hardware - S.S. Screws - other - pkts		10
2			
3			
4			
5			
6			
7			
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11			
12			
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15			
16			
17			
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19			
20			
21			
22			
23			
24	INWARD WITH TIME:		
25	Inward No. 14896 Dt. 17/10/20		
26	MRN No: 84130 Dt: 21/10/20		
27	Received By: Sign:		
28			
29	SILVER OAK VILLAS LLP		
30			

for Summit Sales LLP

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 4260 Date 22/10 Sign.

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

TRANSIT COPY

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		Invoice No.	13709
Silver Oak Villas LLP		Invoice Date.	17-10-2020
SY NO. 291, Cherlapally, Hyderabad		PO No.	71309
		PO Date.	15-10-2020
		Req ID	60737
GSTIN :	36ADBFS3288A2Z7	Req Date	13-10-2020
		Loc Req No	156077

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	2156 - Carpentry - hardware - S.S. Screws - other - 38 x 8		10	185.00	1,850.00	18	333.00
2							
3							
4							
5							
6							
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9							
10							
11							
12							
13							
14							
15							

INWARD WITH TIME:
Inward No. 14896 Dt. 17/10/20
MRN No: Dt:
Received By: Sign:
SILVER OAK VILLAS LLP

IGST	CGST	SGST			
			Total Taxable Amount	1,850.00	333.00
	166.50	166.50	Total Invoice Amount	2,183.00	

Rupees : Two Thousand One Hundred Eighty Three Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction