PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	28/10/2020	Prepared by:	NEHA
PO/WO no.	71472	PO / WO Date.	20/10/2020
Supplier Name	Shubham Enterprises	PO/WO amount	6,746.78/-
Firm/Company	Silver Oak Villas LLP	Project	Silver Oak Villas
Sl. No.	Bill No.	Bill Date	Bill amount
1	1470	21/10/2020	5,127/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			5,127/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			~~84025~~ 84278	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
Amount B –Other Credits :_Transportation charges				—
Amount C –Other Debits :				—
Amount D (D=A+B-C) – Amount to be credited to the supplier:				5,127/-
Amount E – PO / WO value:				6,746.78/-
Amount F – Difference (A – E): GST-18%				1619.78/-

Quantity received as per PO /WO	□ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits □ No (explained below)~~
Close PO / W?O	□ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.______/- □ No
Payment – due date	02/11/2020
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Neha		APPROVED 30 OCT 2020				
Date	28/10/2020	28/10	MINISH PARIKH MANAGER PROCUREMENT				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN : 36AMRPG2711M1ZT

TAX INVOICE

Ph : (O) : 66318150
: 66568150
: 66568151

SHUBHAM ENTERPRISES

5-2-288/D, Hyderbasti, Lane Opp. Arya Samaj, Secunderabad - 500 003.
E-mail : shubhamentp1999@yahoo.co.uk

Invoice No. : 1470	Date 21-Oct-2020	P.O. No. 71472 // 156089	Date :21-Oct-2020
Reverse Charge (Y/N) : No		D.C. No. :	Date :
State : Telangana	State Code : 36	Vehicle No. :	E-Way Bill No. :

Bill to Party	Ship to Party
SILVER OAK VILLAS LLP SY NO: 291, CHERLAPALLY, NEXT TO GOVT MINT CHERLAPALLY, HYDERABAD State: Telangana(36) **GSTIN No.: 36ADBFS3288A2Z7**	**SILVER OAK VILLAS LLP** SY NO: 291, CHERLAPALLY, NEXT TO GOVT MINT CHERLAPALLY, HYDERABAD State: Telangana(36) **GSTIN No.: 36ADBFS3288A2Z7**

	DESCRIPTION	HSN CODE	QUANTITY	RATE Rs. Ps.	AMOUNT Rs. Ps.
1	3220 SUDHAKAR 32MM X 2MM PVC PIPE	3917	38.00 NOS.	114.34	4,345.00
					4,345.00
	CGST TAX 9 %				391.05
	SGST TAX 9%				391.05
	ROUNDED				(-)0.10
					5,127.00

MODI PROPERTIES PVT. LTD. * SEC'BAD *
INWARD
No. 70490
Date 27/10
Sign.

INWARD WITH TIME:
Inward No. 14921 Dt. 21/10/20
MRN No: 84278 Dt: 22/10/20
Received By: Sign:
SILVER OAK VILLAS LLP

Indian Rupees Five Thousand One Hundred Twenty Seven Only

Despatched Through :

Destination :

1.Goods once sold will not be taken back.
2.Interest 24% p.a. will be applicable after due date.
3.Subject to Secunderabad Jurisdiction.
4.Cheque return Charges Rs. 500/-
5.Bank Details : **PUNJAB NATIONAL BANK, Account No. : 3631001600000013**
IFS Code : PUNB0363100

E.&O.E.

For **SHUBHAM ENTERPRISES**

Purchase Order

 20-10-2020 2:18:45 PM

71472

10.10.20 12:36:44

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details				
Shubham Enterprises		**Doc No**	71472	156089
5-2-288/D,Hyderbasti,R.P. Road,Lane Opp.Arya Samaj,sec-bad-500 003		**Doc Date**	20-10-2020	
		Quote No	Nil	
GSTIN 36AMRPG2711M1ZT	6656-8151..	**Quote Date**	20-10-2020	
040-66318150/23468151	9849153774	**SupplyType**	Supply	

Kind Attn : Viral.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4507 - Electrical - conducting - PVC Pipe - 11/4 In - nos	50.00	154.53	26.00	18.00	6,746.78
					Total Order Value . . .	**6,746.78**

Rupees : Six Thousand Seven Hundred Fourty Six and Paise Seventy Eight Only.

Terms and Conditions :-

Specification / Brand	All items shall be of 'Sudhkhar' brand.
Payment Terms	After Delivery & Production of bill
Tax	VAT included in above price.
Delivery Date	Next Day.
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above items for V.no.129 use purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

Part Bill received
Bill no: 1470
Bill date: 21/10/2020
Bill amt: ~~1619.78~~/- 5127/-

Bal receivable: 1619.78/-

For *Silver Oak Villas LLP*
Authorised Signatory

Name :

Accepted the above Terms And Conditions
For *Shubham Enterprises*

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	Silver Oak Villas LLP	Date:	19-10-2020
Site & Phase :	Silver Oak Villas	Time:	12.00
Supplier		Req. No.	156089
Material required before date:	21-10-2020	ID No.	60896

No	Description	Size	Quantity	Units	Inward No	Date
1	PVC Bends	-	100	Nos		
2	Metal Box 71476	6Model	40	Nos		
3	PVC Pipe 71472	1 1/4"	01	Bundle		
4						
5				APPROVED		
6				20 OCT 2020		
7						
8				MINISH PARIKH		
9				MANAGER PROCUREMENT		
10						

Remarks: -For V.no 129 Electrical work Purpose.

Prepared By	G. Mona	Approved by	
Sign.& Date	19-10-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

No						
1						
2						
3						
4						
5						
6						
7						
8						
9						

Note: On receipt of material at site write inward number and date in last 2 columns.