

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		28/10/2020		Prepared by:		NEHA	
PO/WO no.		70990		PO / WO Date.		05/10/2020	
Supplier Name		Pratful Sanitary		PO/WO amount		20,378/-	
Firm/Company		Serene constructions llp		Project		Serene farms	
Sl. No.	Bill No.	Bill Date		Bill amount			
1	PS/20-21/431	17/10/2020		20,379/-			
2							
3							
4							
Amount A – Bills total(Excluding Transport & Hamali Charges):						20,379/-	
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.			84070	☐ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
Amount B –Other Credits :_Transportation charges							
Amount C –Other Debits :							
Amount D (D=A+B-C) – Amount to be credited to the supplier:						20,378.6/-	
Amount E – PO / WO value:						20,379/-	
Amount F – Difference (A – E): GST-18%							
Quantity received as per PO /WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☒ Yes ☐ No (explained below)				
Excess / short material received			☒ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. _____ ☒ No				
Payment – due date			02/11/2020				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Neha	MD					
Date	28/10/2020	30/10					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

(ORIGINAL FOR RECIPIENT)

3-6-429/6, SRI SAI TOWER,
St.No.4 HIMAYAT NAGAR
HYDERABAD
GSTIN/UIN: 36ACWPG4864A1ZG
State Name : Telangana, Code : 36
E-Mail : prafulsanitary@gmail.com

State Name : Telangana, Code : 36

AP13X2013

Output CGST
Output SGST
ROUNDING OFF



₹ 20,379.00

E. & O.E

	Value	Rate	Amount	Rate	Amount	Tax Amount
6910	17,270.00	9%	1,554.30	9%	1,554.30	3,108.60
99		9%				
Total	17,270.00		1,554.30		1,554.30	3,108.60

for Proful Sanitary

for Praful Sanitary

Authorised Signatory

This is a Computer Generated Invoice

Purchase Order

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70990

30.09.20 4:15:47

From Company : **Serene Constructions LLP**
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.
G S T No. : 36ACVFS7909P1ZV

Supplier Details

Praful Sanitary
3-6-138/5, Himayat Nagar, Hyderabad.

GSTIN 36ACWPG864A1ZG 40077300
65526886. 9849624797

Doc No	70990	150384
Doc Date	05-10-2020	
Quote No	Nil	
Quote Date	19-02-2020	
SupplyType	Supply	

Kind Attn : Mr. Ashish Gupta

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7296 - Plumbing - sanitary - EWC -Wall hung - NA - nos 20061 off white	2.00	10,250.00	45.00	18.00	13,304.50
2 7321 - Plumbing - sanitary - Washbasin - other - nos 10032 off white	2.00	2,870.00	45.00	18.00	3,725.26
3 7348 - Plumbing - sanitary - Pedastal - NA - nos 11027 off white	2.00	2,580.00	45.00	18.00	3,348.84
Total Order Value . . .					20,378.60

Rupees : Twenty Thousand Three Hundred Seventy Eight and Paise Sixty Only.

Terms and Conditions :-

Specification / Brand All items shall be of 'Hindware' brand, 'Studio' model, 'Constellation' model

Payment Terms Within 30days of delivery of all materials & production of bill.

Tax GST included in above price.

Delivery Date Within 3 days

Delivery Location Serene Farms
Sy no-44, Yenkepally Village, Chevella Mandal,RR.Dist-501 503
Phone. ..

Penalty For Delay Nil

Transportation Cost Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for V.no.39 purpose

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For **Serene Constructions LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Praful Sanitary**

Name :

Name : _____

Date : __/__/__

Requisition Form - Sanitary								
Company	serene constructions llp			serene farms				
Req. no.	150384			05-10-2020				
Material required before	asap							
Prepared by:	syed golam sarwar			60429				
Plot / Block no:	villa-39							
S No.	Item Description	Units	Qty required for villas.	no of villas	Quantity required	Qty Available at site	Balance Qty to be ordered	Inward No
1	Wall Hang WC - off White	Nos	2.00	1	2.0	0	2.00	
2	Wash Basin - off White	Nos	2.00	1	2.0	0	2.00	
3	Wash basin pedestal 1/2 - off white	Nos	2.00	1	2.0	0	2.00	
4	Wall Hang rag bolts	pairs	3.00	1	3.0	0	3.00	
5	Wash Basin rag bolts	pairs	3.00	1	3.0	0	3.00	
6	commode seat cover	nos	2.00	1	2.0	0	2.00	
7	flush plates	nos	2.00	1	2.0	0	2.00	
	Total				16.00		16.00	

70990
71010 5548

APPROVED BY
05 OCT 2020
SOHAM MODI
MANAGING DIRECTOR

Estimate/Draft PO

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05-10-2020 3:01:52 PM

Original / Office Copy / Purchase Div.Copy

From Company : **Serene Constructions LLP**
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.
G S T No. : 36ACVFS7909P1ZV

Supplier Details

Praful Sanitary
3-6-138/5, Himayat Nagar, Hyderabad.

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Measurment Nil

Security Nil

Remarks

APPROVED BY
05 OCT 2020
SOHAM MODI
MANAGING DIRECTOR

For **Serene Constructions LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Praful Sanitary**

Name : _____

Name : _____

Date : __/__/__