PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	28/10/2020	Prepared by:	NEHA
PO/WO no.	71048	PO / WO Date.	06/10/2020
Supplier Name	Sri Balaji Enterprises	PO/WO amount	78,814.56/-
Firm/Company	SSLLP	Project	SHLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	92	20/10/2020	78,815/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			78,815/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	92	20/10/2020	~~84025~~ 84190	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	78,815/-
Amount E – PO / WO value:	78,815/-
Amount F – Difference (A – E): GST-18%	—

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes~~ □ No (explained below)
Excess / short material received	~~□ Approved – within acceptable limits □ No (explained below)~~
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	☑ Yes – Rs. 39,400 /- □ No
Payment – due date	02/11/2020
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Neha	[signature]	APPROVED 30 OCT 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date	28/10/2020	28/10					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

"SHREE GANESHAY NAMAH"

Tax Invoice

SBE	**SRI BALAJI ENTERPRISES** #14-1-418, Near Rocket Ground, New Aghapura, Hyderabad - 01 E-mail : seetaram.joshi@yahoo.com Mob: 9030605690, 9885288441 **GSTN : 36AEIPJ0494H1ZF**	Invoice No. **92** PO / DOC No. **71048** Vehicle No. **TS12UA-4994**	Dated **20-10-2020** D.C. No. **92** Destination

Billing Address :
Summit Sales LLP
5-4-187/3&4, IInd Floor
MG Road, Secunderabad - 03
GSTN : 36ACQFS2044C1Z7

Shipping Address :
Summit Housing LLP
Cherlapally, Behind Kingston PG College
Rangareddy - 500051
GSTN : 36ACQFS2044C1Z7

S. NO.	HSN	Description	Thickness	Size	Qty	Rate	Amount
1	8301	SS.Mortise Lock HL170 Ass		4x2	8	2238.00	17904.00
2	8301	SS.Cylindre cal lock		24x2	48	516.00	24768.00
3	8302	SS.Hinges 4" HG 1151		40x3	120	201.00	24120.00
						Cartage	
					176		66792.00

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 70395 Date 22/10 Sign.

re Tax : Rs 66792.00 Tax Rs.: 12022.56 Post Tax Rs.: 78814.56 R/o Rs.: 0.44 **Final Rs.: 78815.00**

HSN / SAC	Taxable Value	CGST		SGST		IGST		Total Tax Amt
		Rate	Amount	Rate	Amount	Rate	Amount	
8301	66792	9%	6011.28	9%	6011.28			12022.56
								0
								0
Total	**66792**	**0.09**	**6011.28**	**0.09**	**6011.28**	**0**	**0**	**12022.56**

TERMS & CONDITIONS :

1. Above mentioned goods remain our property until full payment is received.
2. Goods once sold can not be taken back or exchanged.
3. Our responsibility ceases once the goods leave our premises.
4. If the is not paid on presentation interest at 24% per annum
5. Subject to Hyderabad Jurisdiction.

For **SRI BALAJI ENTERPRISES**

SRI BALAJI ENTERPRISES HYD

Authorised Signatory

Our Bank: Kotak mahendra Bank A/c No. 4312001151, IFSC : KKBK0000553
Our BanK: Central Bank Of India A/c No.3252126355, IFSC : CBIN0280809

Purchase Order

    08-Oct-20 2:47:01 PM

71048
05.10.20 3:23:15

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Sri Balaji Enterprises H,no.14-1-418, Near ROCKET Ground,New Aghapura Hyderbad-500001	**Doc No**	71048	168011
	Doc Date	06-10-2020	
	Quote No	Nil	
GSTIN 36AEIPJ0494H1ZF	**Quote Date**	06-10-2020	
9030605690	**SupplyType**	Supply	

Kind Attn : Mr.Seetaram Joshi

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2169 - Carpentry - hardware - SS Mortise Lock - other - nos	8.00	3,730.00	40.00	18.00	21,126.72
2	2165 - Carpentry - hardware - SS Cylindrical Lock - other - nos	48.00	860.00	40.00	18.00	29,226.24
3	2285 - Carpentry - hardware - SS Hinges - Others - nos 4"	120.00	335.00	40.00	18.00	28,461.60
	Total Order Value . . .					**78,814.56**

Rupees : Seventy Eight Thousand Eight Hundred Fourteen and Paise Fifty Six Only.

Terms and Conditions :-

Specification / Brand	Hardware is Dorset brand
Payment Terms	50% Advance balance after delivery
Tax	Included in the above prices
Delivery Date	With a week
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Extra as per actuals
Warranty	mortise lock 5 year, cylendrical lock 1 year warranty.
Advance Paid	Rs.39,400-00, by cheque..............., dated............
Other Terms	We reserve the rights to reject the items if not as per specification damage if any in suppliers cost, above order is for stock maintenence purpose
Completion Date	NIL
Measurment	Nil
Security	Nil
Remarks	Nil

For ***Summit Sales LLP***

Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions

For ***Sri Balaji Enterprises***

Name : ____________________

Date : __/__/____

Estimate/Draft PO

 06-Oct-20 2:08:21 PM Original / Office Copy / Purchase Div.Copy

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Sri Balaji Enterprises	**Doc No**	71048	168011
H,no.14-1-418, Near ROCKET Ground,New Aghapura Hyderbad-500001	**Doc Date**	06-10-2020	
	Quote No	Nil	
GSTIN 36AEIPJ0494H1ZF	**Quote Date**	06-10-2020	
9030605690	**SupplyType**	Supply	

Kind Attn : Mr.Seetaram Joshi

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Advance Paid	Rs.39,400-00, by cheque..............., dated............
Other Terms	We reserve the rights to reject the items if not as per specification damage if any in suppliers cost, above order is for stock maintenence purpose
Completion Date	NIL
Measurment	Nil
Security	Nil
Remarks	Nil

APPROVED BY
- OCT 2020
SOHAM MODI
MANAGING DIRECTOR

6/10/20

For *Summit Sales LLP*

Authorised Signatory

Accepted the above Terms And Conditions

For *Sri Balaji Enterprises*

Name : ____________

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	29.09.2020
Site & Phase :	SHLLP	Time:	14.30
Supplier		Req. No.	168011
Material required before date:		ID No.	60329

No	Description	Size	Quantity	Units	Inward No	Date
1	MORTISE LOCK		8	NOS		
2	CYLINDRICAL LOCK		48	NOS		
3	SS HINGES		120	NOS		
4						
5						
6						
7						
8						
9						
10						
11						
12						

71048

Remarks: FOR STOCK MAINTENANCE

Prepared By	SOWMYA	Approved by	
Sign.& Date	29.9.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
30 SEP 2020
SOHAM MODI
MANAGING DIRECTOR

"SHREE GANESHAY NAMAH"

DELIVERY CHALLAN

SRI BALAJI ENTERPRISES #14-1-418, Near Rocket Ground, New Aghapura, Hyderabad - 01 E-mail : seetaram.joshi@yahoo.com Mob: 9030605690, 9885288441 **GSTN : 36AEIPJ0494H1ZF**	D. C. No. **92**	Dated **20-10-2020**
	PO / DOC No. **71048**	
	Vehicle No. **TS12UA-4994**	Cont. No.

Billing Address :
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5-4-187/3&4, IInd Floor
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GSTN : 36ACQFS2044C1Z7

Shipping Address :
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Cherlapally, Behind Kingston PG College
Rangareddy - 500051
GSTN : 36ACQFS2044C1Z7

S. NO.	HSN	Description	Thickness	Size	Qty	Remark
1	8301	ss.mortise lock HL 170 ASS		4X2	8 no	
2	8301	ss.cylindrical lock		24X2	48 no	
3	8302	ss.hinges 4" hg 1151		40X3	120 no	
					176	

INWARD
Inward No: 15076 Dt: 20/10/20
MRN No: 84190 Dt: 20/10/20
Received By: Sign:
SUMMIT SALES LLP

Certified by:
Stores Manager

TERMS & CONDITIONS :

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2. Goods once sold can not be taken back or exchanged.
3. Our responsibility ceases once the goods leave our premises.
4. If the is not paid on presentation interest at 24% per annum
5. Subject to Hyderabad Jurisdiction.

For SRI BALAJI ENTERPRISES

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 42137
Date 24/10
Sign.

SRI BALAJI ENTERPRISES HYD
Authorised Signatory

Our Bank: Kotak mahendra Bank A/c No. 4312001151, IFSC : KKBK0000553
Our BanK: Central Bank Of India A/c No.3252126355, IFSC : CBIN0280809