## PURCHASE DIVISION Advice for approval for credit to supplier

| Date: 29/10/2020                |             |                      | Prepared           | by:  |         | T.D. Murthy                       | 2                    |                     |  |  |  |
|---------------------------------|-------------|----------------------|--------------------|--|---------|-----------------------------------|----------------------|---------------------|--|--|--|
| PO/WO no. 71361                 |             |                      | PO / WO            | Date.  |         | 16/10/2020                        |                      |                     |  |  |  |
| Supplier Name Anisha Associates |             | S                    | PO/WO              | amount   |         | Rs. 1,175/-                       |                      |                     |  |  |  |
| Firm/Company Vista Homes        |             |                      |                    | Project  |         |                                   | Vista Homes          |                     |  |  |  |
| Sl. No. Bill No.                |             |                      | Bill Date          | 2  |         | Bill amount                       |                      |                     |  |  |  |
| 1.                              | 8           | 137                  | 7                  | 20/10/20   | 20      |                                   | Rs. 1,175/-          |                     |  |  |  |
| 2                               |             | *                    | -                  |  |         | -                                 |                      |                     |  |  |  |
| 3.                              |             | -                    |                    | -  |         |                                   | -                    |                     |  |  |  |
| 4.                              |             |                      | 2                  |  |         |                                   | - /                  |                     |  |  |  |
| Amount A                        | - Bills to  | tal(Excluding Trans  | sport & Hamali Cl  | harges):   |         |                                   | Rs. 1,175/-          |                     |  |  |  |
| Sl. No.                         | DC No       |                      | DC. Date           |  | MRN No. |                                   | DC matches MRN       |                     |  |  |  |
| 1.                              | 137         |                      | 20/10/2020         |  | 84266   | /                                 | Yes 🗆 No             |                     |  |  |  |
| 2.                              | -           |                      | -                  |  | -       |                                   | □ Yes □ No           |                     |  |  |  |
| 3.                              |             |                      |                    |  |         |                                   | □ Yes □ No           |                     |  |  |  |
| 4.                              |             |                      |                    |  |         |                                   | □ Yes □ No           |                     |  |  |  |
| Amount B                        | -Other Ci   | redits:              | -                  |  |         | 2                                 | -                    |                     |  |  |  |
| Amount C                        | -Other D    | ebits:               |                    | 85   | P)      |                                   | -                    |                     |  |  |  |
| Amount D                        | (D=A+B-     | -C) – Amount to be   | credited to the su | pplier:  |         |                                   | Rs. 1,175/-          |                     |  |  |  |
| Amount E                        | – PO / W    | O value:             |                    |  |         |                                   | Rs. 1,175/-          |                     |  |  |  |
| Amount F                        | – Differer  | nce (A – E):         |                    |  |         | ě                                 | =                    | ,                   |  |  |  |
| Quantity re                     | eceived as  | per PO /WO           |                    |  |         |                                   | eived   Other (expl  | ained below)        |  |  |  |
| Is differen                     | ce between  | n PO / Bill acceptal | ole?               | Yes   No (explained below)                                   |         |                                   |                      |                     |  |  |  |
| Excess / sł                     | nort materi | ial received         |                    | ☐ Approved – within acceptable limits ☐ No (explained below) |         |                                   |                      |                     |  |  |  |
| Close PO                        | W?O         |                      |                    | Yes □ No – wait for balance material □ No (explained below)  |         |                                   |                      |                     |  |  |  |
| Advance p                       | aid / PDC   | given (deduct whe    | n paying)          | □ Yes – Rs. /- ☑ No  |         |                                   |                      |                     |  |  |  |
| Payment -                       | due date    |                      |                    | 31/10/2020   |         |                                   |                      |                     |  |  |  |
| Remarks:                        |             |                      |                    | 9  | 5       |                                   | 3,11                 |                     |  |  |  |
|                                 |             | -                    |                    | 1  |         |                                   |                      |                     |  |  |  |
| Approv                          | -           |                      | nager Man          | Aget OCT 2020  | MD      | Accounts -<br>receiver of<br>bill | 1                    | Accounts<br>Manager |  |  |  |
| Sign:                           |             | You De               | MINIS              | H PARIKH   |         |                                   |                      |                     |  |  |  |
| Date                            |             | 2010/10/30           | MANAGER MANAGER    | PROCUREMEN   | T       |                                   | W for debit or credi | t 2 Attach          |  |  |  |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

## TAX INVOICE

## **ANISHA ASSOCIATES**



AUTHORISED DISTRIBUTORS :

DR FIXIT, ROFF, MYK, ZYDEX & CERA CHEM CONSTRUCTION CHEMICALS

Building Bonds

No. 3-6-98, Vasavi Towers, Below Cafe Coffee Day, West Marredpally Main Road, Secunderabad - 500 026.

**GSTIN: 36ABTPV3594Q1Z8** 

| <u> </u>  |   |                                     |                           |             |             |     |  |  |  |  |
|---|---|-------------------------------------|---------------------------|-------------|-------------|-----|--|--|--|--|
|   | yer/ Ms vista Homes                             | No. 13                              |                           | 15.41       | Date :20 10 |     |  |  |  |  |
| N   | 14-Road Sec-Rad                                 | Your order No. 7136 Date 16 10 2020 |                           |             |             |     |  |  |  |  |
| ac  | THO! 36 AAGEV                                   | Our D.C.                            | No                        |             | Date :      |     |  |  |  |  |
|   | 2068 P12T                                       | Documen                             | ts Sent t                 | hrough      |             |     |  |  |  |  |
| S.No.   | DESCRIPTION                                     | Packing                             | Qty.                      | Unit Price  | AMOUNT      |     |  |  |  |  |
| 0.140.  |   | , denting                           |                           | 01.11.11.00 | Rs.         | Ps. |  |  |  |  |
| IJ  | Dr-fixit silicon<br>Sealant tube                | 280m1                               | 05                        | 156.77      | 783         | 85  |  |  |  |  |
|   |   |                                     | State of the state of the |             |             |     |  |  |  |  |
| 2)  | Silicon Sealant Applica.                        |                                     |                           |             |             |     |  |  |  |  |
|   | Silicon Sealant Applica-<br>tor Gun             | No                                  | 01                        | 211.86      | 211         | 86  |  |  |  |  |
|   | Date PILTS                                      | e<br>e                              |                           |             |             |     |  |  |  |  |
|   |   |                                     | Total Ta                  | axable      | 195         | 71  |  |  |  |  |
|   | unrd No: 2 SOH Dt: 21 10 10                     |                                     | CGST                      | e 97.       | 89          | 61  |  |  |  |  |
| In  | ward No: 2524 Dt: 21 16 16 18 IRN No: 8 426 Dt: | 21                                  | SGTS                      | e 97.       | 89          | 61  |  |  |  |  |
| ZER   | eceived By. Sign: Nike                          |                                     | IGST @                    |             | 1           |     |  |  |  |  |
|   | Vista Homes                                     |                                     | TOTAL                     |             | 1175        | 90  |  |  |  |  |
| Rupees Eleven Hundred and Seventy five lupey only |   |                                     |                           |             |             |     |  |  |  |  |

Goods once sold will not be taken back or exchanged Subject to Hyderabad Jurisdiction.

For Anisha Associates

16-10-2020 4:35:42 PM

From Company: Vista Homes

5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003

G S T No.: 36AAGFV2068P1ZJ



| Supplier Details                                       |            |                   |            |  |  |
|--|------------|-------------------|------------|--|--|
| Anisha Associates                                      | Doc No     | 71361             | 99895      |  |  |
| No.3-6-98, Vasavi Towers, Boosa<br>Road, Secunderabad. | Doc Date   | e 16-10-2020      |            |  |  |
| Road, Secunderabad.                                    |            | <b>Quote No</b>   | Nil        |  |  |
| GSTIN 36ABTPV3594Q1Z8                                  | NA         | <b>Quote Date</b> | 14-09-2020 |  |  |
| 66209804   | 9246589804 | SupplyType        | Supply     |  |  |

Kind Attn: Mr. Kishan Raj

Purchase Order for the Supply of following Items.

| Item Name   | Qty  | Rate     | Dis%      | GST  | Amount   |
|---|------|----------|-----------|------|----------|
| 1 3130 - Chemicals - Silicon Gel Tube - NA - pkts | 5.00 | 185.00   | 0.00      | 0.00 | 925.00   |
| 2 6142 - Miscellaneous - Silicon Gun - NA - nos   | 1.00 | 250.00   | 0.00      | 0.00 | 250.00   |
|   |      | Total Or | der Value | e    | 1,175.00 |

Terms and Conditions :-

Specification / Brand All items shall be of 'Dr. Fixit' brand.

Payment Terms

After Delivery & Production of bill

Tax

All taxes included in above price.

**Delivery Date** 

Next day.

**Delivery Location** 

Vista Homes

Sy. No. 193, Kapra, Hyd. From ECIL take left in lane opposite MRR school

Phone. Contact: 8790166611

Penality For Delay

Nil

Transportation Cost

Transport cost shall be borne by us.

Warranty

Nil

Advance Paid

Nil

Other Terms

We reserve the right to reject items not conforming to quality and specifications. Above order for filling gaps in aluminium windows and door

frames purpose

**Completion Date** 

Nil

Measurment

Nil Nil

Security

Remarks

Accepted the above Terms And Conditions

For Anisha Associates

For **Vista Homes**Authorised Signatory

Name

Date : \_\_/\_/\_\_\_

Requisition Form

| Company Name:  |                             | Vista Homes |               |              | Date:  |         |          | 15.10.2020 |       |       |      |
|----------------|-----------------------------|-------------|---------------|--------------|--------|---------|----------|------------|-------|-------|------|
| Site & Phase : |                             | Vista Homes |               |              | Time:  |         |          | 12:50      |       |       |      |
| Supplier       |                             | -           |               |              | Req.   | eq. No. |          |            | 99895 |       |      |
| Mater          | rial required before date:  |             | 17.10.2020    |              | ID N   | 0.      |          |            | 60    | 78 60 | 158  |
| No Description |                             |             | •             | Size         |        |         | Quantity | Units      | 7 137 |       | Date |
| 1 3            | Dr. Fixit Silicone Gel with | Gun         |               | 1            | 1 Kg   |         | 5 No's   |            |       |       |      |
| 2              |                             |             | 0 1 1         |              |        |         |          |            |       |       |      |
| 3              |                             |             | 1150          |              |        |         |          |            |       |       |      |
| 4              |                             |             | J             |              |        |         | A        | PROV       | ED    |       |      |
| - 5            |                             |             |               |              |        |         | A        |            |       |       |      |
| . 6            |                             |             |               |              |        |         |          | 6 OCT 2    | ULU   |       |      |
| 7              |                             |             |               |              |        |         | M        | NISH PA    | RIKI  | ENT   |      |
| 8              |                             |             |               |              |        |         |          | AGER PROC  | OILL  |       |      |
| Rema           | rks: For Filling Gaps in Ba | lcony Alun  | ninum windows | and Do       | or fra | me      | gaps.    |            |       |       |      |
| Prepared By    |                             | T.Madhu     |               | Approved by  |        |         |          |            |       |       |      |
| S: m.& Date    |                             | 15.10.2020  |               | Sign. & Date |        |         |          |            |       |       |      |

Note: On receipt of material at site write inward number and date in last 2 columns.