PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	29/10/2020	Prepared by:	T.D. Murthy
PO/WO no.	70802	PO / WO Date.	28/09/2020
Supplier Name	Summit Sales LLP	PO/WO amount	Rs. 1,932/-
Firm/Company	GV Reserch Centers PVT LTD	Project	Innopolis
Sl. No.	Bill No.	Bill Date	Bill amount
1.	13740	19/10/2020	Rs. 1,021/-
2.	13466	29/09/2020	Rs. 3,897/-
3.	-	-	-
4.			-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 4,918/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	11399	29/09/2020	83871	☑ Yes □ No
2.	11646	19/10/2020	84201	☑ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	Rs. 4,918/-
Amount E – PO / WO value:	Rs. 1,932/-
Amount F – Difference (A – E):	Rs. 2,986/-

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes □ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.______/- ☑ No
Payment – due date	**31/10/2020**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			APPROVED 29 OCT 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date	29/10/20	30/10					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
GV Research Centre Pvt Ltd	Invoice No.	13740
Sy no. 542, Genome Valley, Turkapally, Hyderabad	Invoice Date.	19-10-2020
	PO No.	70802
	PO Date.	28-09-2020
	Req ID	60263
	Req Date	28-09-2020
GSTIN : 36AAHCG4562D1ZP	Loc Req No	163185

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	5	85.00	425.00	18	76.50
2	4025 - Consumables - Door Mat - other - nos		8	55.00	440.00	18	79.20
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IGST	CGST	SGST				
			Total Taxable Amount	865.00		155.70
	77.85	77.85	Total Invoice Amount	1,020.70		

Rupees : One Thousand Twenty and Paise Seventy Only.

for Summit Sales LLP

Authorised signatory

MODI PROPERTIES PVT. LTD. INWARD No. 70450 Date 22/10 Sign. SEC'BAD

Subject to Hyderabad Jurisdiction

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
GV Research Centre Pvt Ltd	Invoice No.	13466
Sy no. 542, Genome Valley, Turkapally, Hyderabad	Invoice Date.	29-09-2020
	PO No.	70802
	PO Date.	28-09-2020
	Req ID	60263
GSTIN : 36AAHCG4562D1ZP	Req Date	28-09-2020
	Loc Req No	163185

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4008 - Consumables - Cleaning Cloth - other - nos	6307	10	16.00	160.00	5	8.00
	Yellow						
2	4108 - Consumables - Water Bottle - NA - Nos		10	52.00	520.00	18	93.60
3	4025 - Consumables - Door Mat - other - nos		2	1320.00	2,640.00	18	475.20
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IGST	CGST	SGST				
	288.40	288.40	Total Taxable Amount	3,320.00		576.80
			Total Invoice Amount		3,896.80	

Rupees : Three Thousand Eight Hundred Ninty Six and Paise Eighty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 69887
Date 30/9
Sign.

Purchase Order

Page(s) 1 Of 1 29-09-2020 14:42:28 Original / Office Copy / Purchase Div.Copy

From Company :	**G V Reserch Centers Pvt Ltd** 5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003 G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Summit Sales LLP	**Doc No**	70802	163185
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	28-09-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	28-09-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4008 - Consumables - Cleaning Cloth - other - nos *Yellow*	10.00	16.00	0.00	5.00	168.00
2	4108 - Consumables - Water Bottle - NA - Nos	10.00	52.00	0.00	18.00	613.60
3	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	5.00	85.00	0.00	18.00	501.50
4	4025 - Consumables - Door Mat - other - nos 8-normal 2-coir	10.00	55.00	0.00	18.00	649.00
				Total Order Value . . .		**1,932.10**

Rupees : One Thousand Nine Hundred Thirty Two and Paise Ten Only.

Terms and Conditions :-

Original office copy misplaced. Please give an "NOC" for Bill Clearance.
29/10/20

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. 9502211011
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

For ***G V Reserch Centers Pvt Ltd***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________ Name : ______________ Date : __/__/____

Contact ..

Requisition Form

Company Name:	GVRC	Date:	25.09.2020
Site & Phase :	INNOPOLIS	Time:	17:20
Supplier		Req. No.	163185
Material required before date:	urgent	ID No.	60263

No	Description	Size	Quantity	Units	Inward No	Date
1	Door mats	STD	10	No's		
2	Yellow cleaning cloths	STD	10	No's		
3	lizol	STD	05	No's		
4	Water bottles	STD	10	No's		
5						
6						
7		70802				
8						
9						

Remarks : For site office use purpose.

Prepared By	Radhika.D	Approved by	VENKATESH.G
Sign.& Date	25.09.2020	Sign. & Date	25.09.2020

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	11399
GV Research Centre Pvt Ltd	DC Date.	29-09-2020
Sy no. 542, Genome Valley, Turkapally, Hyderabad	PO No.	70802
	PO Date.	28-09-2020
	Req ID	60263
	Req Date	28-09-2020
GSTIN : 36AAHCG4562D1ZP	Loc Req No	163185

	Description of Goods	HSN/SAC	Qty
1	4008 - Consumables - Cleaning Cloth - other - nos	6307	10
2	4108 - Consumables - Water Bottle - NA - Nos		10
3	4025 - Consumables - Door Mat - other - nos		2
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INWARD
Inward No: 1793 Dt: 29/09/20
MRN No: 83871 Dt:
Received By: Sign:
G.V. RESEARCH CENTERS PVT. LTD.

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 42064
Date 2/10
Sign

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	13466
GV Research Centre Pvt Ltd	Invoice Date.	29-09-2020
Sy no. 542, Genome Valley, Turkapally, Hyderabad	PO No.	70802
	PO Date.	28-09-2020
	Req ID	60263
GSTIN : 36AAHCG4562D1ZP	Req Date	28-09-2020
	Loc Req No	163185

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4008 - Consumables - Cleaning Cloth - other - nos	6307	10	16.00	160.00	5	8.00
	Yellow						
2	4108 - Consumables - Water Bottle - NA - Nos		10	52.00	520.00	18	93.60
3	4025 - Consumables - Door Mat - other - nos		2	1320.00	2,640.00	18	475.20
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INWARD
Inward No: 1193 Dt: 29/09/20
MRN No: Dt:
Received By: Sign:
G.V. RESEARCH CENTERS PVT. LTD.

IGST	CGST	SGST				
			Total Taxable Amount	3,320.00		576.80
	288.40	288.40	Total Invoice Amount		3,896.80	

Rupees : Three Thousand Eight Hundred Ninty Six and Paise Eighty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	11646
GV Research Centre Pvt Ltd	DC Date.	19-10-2020
Sy no. 542, Genome Valley, Turkapally, Hyderabad	PO No.	70802
	PO Date.	28-09-2020
	Req ID	60263
GSTIN : 36AAHCG4562D1ZP	Req Date	28-09-2020
	Loc Req No	163185

	Description of Goods	HSN/SAC	Qty
1	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	3808	5
2	4025 - Consumables - Door Mat - other - nos		8
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Subject to Hyderabad Jurisdiction

INWARD
Inward No: 1973 Dt: 19/10/20
GRN No: 84201 Dt:
Received By: Sign:
G.V. RESEARCH CENTERS PVT. LTD.

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 42063
Date 22/10
Sign

for Summit Sales LLP

Authorised signatory

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	13740
GV Research Centre Pvt Ltd	Invoice Date.	19-10-2020
Sy no. 542, Genome Valley, Turkapally, Hyderabad	PO No.	70802
	PO Date.	28-09-2020
	Req ID	60263
	Req Date	28-09-2020
GSTIN : 36AAHCG4562D1ZP	Loc Req No	163185

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	5	85.00	425.00	18	76.50
2	4025 - Consumables - Door Mat - other - nos		8	55.00	440.00	18	79.20
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IGST	CGST	SGST				
			Total Taxable Amount	865.00		155.70
	77.85	77.85	Total Invoice Amount	1,020.70		

Rupees : One Thousand Twenty and Paise Seventy Only.

for Summit Sales LLP

Authorised signatory

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