

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		27/10/20.		Prepared by:		D.SOWMYA	
PO/WO no.		71143.		PO / WO Date.		9/10/20.	
Supplier Name		SS11pp		PO/WO amount		4,424	
Firm/Company		Medi farm house (hyd) ap.		Project		Serene farms.	
Sl. No.	Bill No.	Bill Date		Bill amount			
1	13762	21/10/20.		4,424			
2							
3							
4							
Amount A – Bills total(Excluding Transport & Hamali Charges):						4,424	
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	11665	21/10/20	84323	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
Amount B –Other Credits :Transportation charges							
Amount C –Other Debits :							
Amount D (D=A+B-C) – Amount to be credited to the supplier:						4,424	
Amount E – PO / WO value:						4,424.	
Amount F – Difference (A – E): GST-18%							
Quantity received as per PO /WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☒ Yes ☐ No (explained below)				
Excess / short material received			☐ Approved within acceptable limits ☐ No (explained below)				
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. _____/- ☒ No				
Payment – due date			31.10.2020				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	27/10/20		31/10/20				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 21-10-2020

Customer Details				Invoice No.		13762	
Modi Farm House (Hyderabad) LLP Sy No. 44, Yenkepally Village, Chevella Mandal GSTIN : 36				Invoice Date.		21-10-2020	
				PO No.		71143	
				PO Date.		09-10-2020	
				Req ID		60530	
				Req Date		08-10-2020	
				Loc Req No		150389	
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7555 - Stationery - other - Paper - A4 - bundles	4810	12	230.00	2,760.00	12	331.20
2	4112 - Consumables - Sanitizer - 500 ml - Nos		2	200.00	400.00	12	48.00
3	4041 - Consumables - Mopping stick - NA - nos	9603	6	125.00	750.00	18	135.00
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST		CGST	SGST	Total Taxable Amount		3,910.00	514.20
		257.10	257.10	Total Invoice Amount		4,424.20	
Rupees : Four Thousand Four Hundred Twenty Four and Paise Twenty Only.							

Subject to Hyderabad Jurisdiction



for Summit Sales LLP

Authorised signatory

Purchase Order

Page(s) 1 Of 1

12-10-2020 14:29:41



71143

08.10.20 5:21:49

From Company : **Modi Farm House (Hyderabad) LLP**
5-4-187/3&4, IInd Floor, M.G.Road, Secunderabad-500003.
G S T No. : 36

Supplier Details			
Summit Sales LLP 5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad GSTIN 36ACQFS2044C1Z7 040-66335551 9618244433	Doc No		71143 150389
	Doc Date		09-10-2020
	Quote No		Nil
	Quote Date		09-10-2020
	SupplyType		Supply

Kind Attn : Hamendra, Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7555 - Stationery - other - Paper - A4 - bundles	12.00	230.00	0.00	12.00	3,091.20
2 4112 - Consumables - Sanitizer - 500 ml - Nos	2.00	200.00	0.00	12.00	448.00
3 4041 - Consumables - Mopping stick - NA - nos	6.00	125.00	0.00	18.00	885.00
Total Order Value . . .					4,424.20

Rupees : Four Thousand Four Hundred Twenty Four and Paise Twenty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Serene Farms Sy no-44, Yenkepally Village, Chevella Mandal, RR. Dist-501 503 Phone. ..
Penalty For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

For **Modi Farm House (Hyderabad) LLP**

Authorised Signatory

Name : _____

Contact : -

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Date : __/__/__

Requisition Form

Company Name:		modi farm house(hyd) llp		Date:		07/10/2020	
Site & Phase :		serene farms		Time:		11:20	
Supplier				Req. No.		150389	
Material required before date:			asap		ID No.		60530

No	Description	Size	Quantity	Units	Inward No	Date
1	A4 Paper bundles	A4	12	bundles		
2	mopping sticks	std	06	nos		
3	sanitizer	500ml	02	nos		
4						
5						
6						
7						
8						
9						
10						

P.O. 71143

Remarks: The above material is required for club house maintenance and office use purpose

Prepared By		syed golam sarwar		Approved by			
Sign. & Date		07/10/2020		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

Requisition Form

Company Name:				Date:			
Site & Phase :				Time:			
Supplier				Req. No.			
Material required before date:					ID No.		

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks:

Prepared By				Approved by			
Sign. & Date				Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

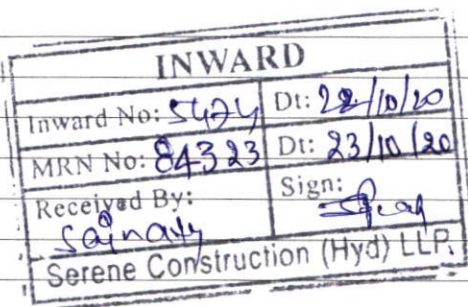
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 21-10-2020

Customer Details		DC No.	11665
Modi Farm House (Hyderabad) LLP		DC Date.	21-10-2020
Sy No. 44, Yenkepally Village, Chevella Mandal		PO No.	71143
		PO Date.	09-10-2020
		Req ID	60530
GSTIN : 36		Req Date	08-10-2020
		Loc Req No	150389
Description of Goods		HSN/SAC	Qty
1	7555 - Stationery - other - Paper - A4 - bundles	4810	12
2	4112 - Consumables - Sanitizer - 500 ml - Nos		2
3	4041 - Consumables - Mopping stick - NA - nos	9603	6
4			
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for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

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