

PURCHASE DIVISION  
Advice for approval for credit to supplier

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                  |                         |                                                                                                                                                                           |                                                          |                             |            |                  |             |                  |                  |                     |    |                             |            |                  |       |  |  |  |  |  |  |  |      |          |  |             |  |  |  |  |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|-------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------|-----------------------------|------------|------------------|-------------|------------------|------------------|---------------------|----|-----------------------------|------------|------------------|-------|--|--|--|--|--|--|--|------|----------|--|-------------|--|--|--|--|
| Date:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                  | 80/10/20                |                                                                                                                                                                           | Prepared by:                                             |                             | D.SOWMYA   |                  |             |                  |                  |                     |    |                             |            |                  |       |  |  |  |  |  |  |  |      |          |  |             |  |  |  |  |
| PO/WO no.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                  | 71064                   |                                                                                                                                                                           | PO / WO Date.                                            |                             | 6/10/20    |                  |             |                  |                  |                     |    |                             |            |                  |       |  |  |  |  |  |  |  |      |          |  |             |  |  |  |  |
| Supplier Name                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                  | SSlp.                   |                                                                                                                                                                           | PO/WO amount                                             |                             | 7,056.     |                  |             |                  |                  |                     |    |                             |            |                  |       |  |  |  |  |  |  |  |      |          |  |             |  |  |  |  |
| Firm/Company                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                  | Medi properties pvt ltd |                                                                                                                                                                           | Project                                                  |                             | MPL        |                  |             |                  |                  |                     |    |                             |            |                  |       |  |  |  |  |  |  |  |      |          |  |             |  |  |  |  |
| Sl. No.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Bill No.         |                         |                                                                                                                                                                           | Bill Date                                                | Bill amount                 |            |                  |             |                  |                  |                     |    |                             |            |                  |       |  |  |  |  |  |  |  |      |          |  |             |  |  |  |  |
| 1                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | 13687            |                         |                                                                                                                                                                           | 16/10/20                                                 | 7,056                       |            |                  |             |                  |                  |                     |    |                             |            |                  |       |  |  |  |  |  |  |  |      |          |  |             |  |  |  |  |
| 2                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                  |                         |                                                                                                                                                                           |                                                          |                             |            |                  |             |                  |                  |                     |    |                             |            |                  |       |  |  |  |  |  |  |  |      |          |  |             |  |  |  |  |
| 3                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                  |                         |                                                                                                                                                                           |                                                          |                             |            |                  |             |                  |                  |                     |    |                             |            |                  |       |  |  |  |  |  |  |  |      |          |  |             |  |  |  |  |
| 4                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                  |                         |                                                                                                                                                                           |                                                          |                             |            |                  |             |                  |                  |                     |    |                             |            |                  |       |  |  |  |  |  |  |  |      |          |  |             |  |  |  |  |
| Amount A – Bills total(Excluding Transport & Hamali Charges):                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                  |                         |                                                                                                                                                                           |                                                          |                             | 7,056      |                  |             |                  |                  |                     |    |                             |            |                  |       |  |  |  |  |  |  |  |      |          |  |             |  |  |  |  |
| Sl. No.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | DC No            | DC. Date                | MRN No.                                                                                                                                                                   | DC matches MRN                                           |                             |            |                  |             |                  |                  |                     |    |                             |            |                  |       |  |  |  |  |  |  |  |      |          |  |             |  |  |  |  |
| 1.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | 11593            | 16/10/2020              | 84041                                                                                                                                                                     | <input type="checkbox"/> Yes <input type="checkbox"/> No |                             |            |                  |             |                  |                  |                     |    |                             |            |                  |       |  |  |  |  |  |  |  |      |          |  |             |  |  |  |  |
| 2.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                  |                         |                                                                                                                                                                           | <input type="checkbox"/> Yes <input type="checkbox"/> No |                             |            |                  |             |                  |                  |                     |    |                             |            |                  |       |  |  |  |  |  |  |  |      |          |  |             |  |  |  |  |
| 3.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                  |                         |                                                                                                                                                                           | <input type="checkbox"/> Yes <input type="checkbox"/> No |                             |            |                  |             |                  |                  |                     |    |                             |            |                  |       |  |  |  |  |  |  |  |      |          |  |             |  |  |  |  |
| Amount B –Other Credits : Transportation charges                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                  |                         |                                                                                                                                                                           |                                                          |                             |            |                  |             |                  |                  |                     |    |                             |            |                  |       |  |  |  |  |  |  |  |      |          |  |             |  |  |  |  |
| Amount C –Other Debits :                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                  |                         |                                                                                                                                                                           |                                                          |                             |            |                  |             |                  |                  |                     |    |                             |            |                  |       |  |  |  |  |  |  |  |      |          |  |             |  |  |  |  |
| Amount D (D=A+B-C) – Amount to be credited to the supplier:                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                  |                         |                                                                                                                                                                           |                                                          |                             | 7,056      |                  |             |                  |                  |                     |    |                             |            |                  |       |  |  |  |  |  |  |  |      |          |  |             |  |  |  |  |
| Amount E – PO / WO value:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                  |                         |                                                                                                                                                                           |                                                          |                             | 7,056      |                  |             |                  |                  |                     |    |                             |            |                  |       |  |  |  |  |  |  |  |      |          |  |             |  |  |  |  |
| Amount F – Difference (A – E): GST-18%                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                  |                         |                                                                                                                                                                           |                                                          |                             |            |                  |             |                  |                  |                     |    |                             |            |                  |       |  |  |  |  |  |  |  |      |          |  |             |  |  |  |  |
| Quantity received as per PO / WO                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                  |                         | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Other (explained below) |                                                          |                             |            |                  |             |                  |                  |                     |    |                             |            |                  |       |  |  |  |  |  |  |  |      |          |  |             |  |  |  |  |
| Is difference between PO / Bill acceptable?                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                  |                         | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (explained below)                                                                                     |                                                          |                             |            |                  |             |                  |                  |                     |    |                             |            |                  |       |  |  |  |  |  |  |  |      |          |  |             |  |  |  |  |
| Excess / short material received                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                  |                         | <input checked="" type="checkbox"/> Approved – within acceptable limits <input type="checkbox"/> No (explained below)                                                     |                                                          |                             |            |                  |             |                  |                  |                     |    |                             |            |                  |       |  |  |  |  |  |  |  |      |          |  |             |  |  |  |  |
| Close PO / W?O                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                  |                         | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> No (explained below)                             |                                                          |                             |            |                  |             |                  |                  |                     |    |                             |            |                  |       |  |  |  |  |  |  |  |      |          |  |             |  |  |  |  |
| Advance paid / PDC given (deduct when paying)                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                  |                         | <input type="checkbox"/> Yes – Rs. ____/- <input type="checkbox"/> No                                                                                                     |                                                          |                             |            |                  |             |                  |                  |                     |    |                             |            |                  |       |  |  |  |  |  |  |  |      |          |  |             |  |  |  |  |
| Payment – due date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                  |                         | 24.10.2020                                                                                                                                                                |                                                          |                             |            |                  |             |                  |                  |                     |    |                             |            |                  |       |  |  |  |  |  |  |  |      |          |  |             |  |  |  |  |
| Remarks:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                  |                         |                                                                                                                                                                           |                                                          |                             |            |                  |             |                  |                  |                     |    |                             |            |                  |       |  |  |  |  |  |  |  |      |          |  |             |  |  |  |  |
| <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Approved by</td> <td>Purchase Officer</td> <td>Purchase Manager</td> <td>Procurement Manager</td> <td>MD</td> <td>Accounts – receiver of bill</td> <td>Accountant</td> <td>Accounts Manager</td> </tr> <tr> <td>Sign:</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Date</td> <td>20/10/20</td> <td></td> <td>01 NOV 2020</td> <td></td> <td></td> <td></td> <td></td> </tr> </table> |                  |                         |                                                                                                                                                                           |                                                          |                             |            |                  | Approved by | Purchase Officer | Purchase Manager | Procurement Manager | MD | Accounts – receiver of bill | Accountant | Accounts Manager | Sign: |  |  |  |  |  |  |  | Date | 20/10/20 |  | 01 NOV 2020 |  |  |  |  |
| Approved by                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Purchase Officer | Purchase Manager        | Procurement Manager                                                                                                                                                       | MD                                                       | Accounts – receiver of bill | Accountant | Accounts Manager |             |                  |                  |                     |    |                             |            |                  |       |  |  |  |  |  |  |  |      |          |  |             |  |  |  |  |
| Sign:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                  |                         |                                                                                                                                                                           |                                                          |                             |            |                  |             |                  |                  |                     |    |                             |            |                  |       |  |  |  |  |  |  |  |      |          |  |             |  |  |  |  |
| Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | 20/10/20         |                         | 01 NOV 2020                                                                                                                                                               |                                                          |                             |            |                  |             |                  |                  |                     |    |                             |            |                  |       |  |  |  |  |  |  |  |      |          |  |             |  |  |  |  |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

## TAX INVOICE

**Summit Sales LLP**

ORIGINAL INVOICE

#5-4-187/3 &amp; 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 16-10-2020

| Customer Details                                                                                               |                                                           |         |        | Invoice No.          |          | 13687      |         |
|----------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------|---------|--------|----------------------|----------|------------|---------|
| Modi Properties Private Limited,.<br>Sy No. 82/1, Mallapur, Nacharam, Hyderabad<br><br>GSTIN : 36AABCM4761E1ZM |                                                           |         |        | Invoice Date.        |          | 16-10-2020 |         |
|                                                                                                                |                                                           |         |        | PO No.               |          | 71064      |         |
|                                                                                                                |                                                           |         |        | PO Date.             |          | 06-10-2020 |         |
|                                                                                                                |                                                           |         |        | Req ID               |          | 60470      |         |
|                                                                                                                |                                                           |         |        | Req Date             |          | 06-10-2020 |         |
|                                                                                                                |                                                           |         |        | Loc Req No           |          | 11994      |         |
|                                                                                                                | Description of Goods                                      | HSN/SAC | Qty    | Rate                 | Gross    | Tax%       | Tax Amt |
| 1                                                                                                              | 4662 - Electrical - other - Tubelight fitting - 2ft - nos | 9405    | 30     | 210.00               | 6,300.00 | 12         | 756.00  |
| 2                                                                                                              |                                                           |         |        |                      |          |            |         |
| 3                                                                                                              |                                                           |         |        |                      |          |            |         |
| 4                                                                                                              |                                                           |         |        |                      |          |            |         |
| 5                                                                                                              |                                                           |         |        |                      |          |            |         |
| 6                                                                                                              |                                                           |         |        |                      |          |            |         |
| 7                                                                                                              |                                                           |         |        |                      |          |            |         |
| 8                                                                                                              |                                                           |         |        |                      |          |            |         |
| 9                                                                                                              |                                                           |         |        |                      |          |            |         |
| 10                                                                                                             |                                                           |         |        |                      |          |            |         |
| 11                                                                                                             |                                                           |         |        |                      |          |            |         |
| 12                                                                                                             |                                                           |         |        |                      |          |            |         |
| 13                                                                                                             |                                                           |         |        |                      |          |            |         |
| 14                                                                                                             |                                                           |         |        |                      |          |            |         |
| 15                                                                                                             |                                                           |         |        |                      |          |            |         |
|                                                                                                                |                                                           |         |        |                      | 6,300.00 |            | 756.00  |
| IGST                                                                                                           |                                                           | CGST    | SGST   | Total Taxable Amount |          |            |         |
|                                                                                                                |                                                           | 378.00  | 378.00 | Total Invoice Amount |          | 7,056.00   |         |
| Rupees : Seven Thousand Fifty Six Only.                                                                        |                                                           |         |        |                      |          |            |         |

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



# Purchase Order

Page(s) 1 Of 1

08-10-2020 1:38:00 PM



71064

05.10.20 3:23:15

From Company : **Modi Properties Pvt.Ltd.**  
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003  
G S T No. : 36AABCM4761E1ZM

**Supplier Details**

Summit Sales LLP  
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

**GSTIN** 36ACQFS2044C1Z7

040-66335551

9618244433

|                   |            |       |
|-------------------|------------|-------|
| <b>Doc No</b>     | 71064      | 11994 |
| <b>Doc Date</b>   | 06-10-2020 |       |
| <b>Quote No</b>   | Nil        |       |
| <b>Quote Date</b> | 06-10-2020 |       |
| <b>SupplyType</b> | Supply     |       |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| Item Name                                                   | Qty   | Rate   | Dis% | GST   | Amount   |
|-------------------------------------------------------------|-------|--------|------|-------|----------|
| 1 4662 - Electrical - other - Tubelight fitting - 2ft - nos | 30.00 | 210.00 | 0.00 | 12.00 | 7,056.00 |
| Total Order Value . . .                                     |       |        |      |       | 7,056.00 |

Rupees : Seven Thousand Fifty Six Only.

**Terms and Conditions :-****Specification / Brand** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** Inclusive of all taxes**Delivery Date** Next Day.**Delivery Location** May Flower Platinum  
Sy 82/1, Mallapur, Nacharam.  
Phone. 7680971999**Penalty For Delay** Nil**Transportation Cost** Transport cost shall be borne by us.**Warranty** 10 years warranty.**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for north side labour quarterse purpose.**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks**For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name :

Name : \_\_\_\_\_

Date : \_\_/\_\_/\_\_



# Requisition Form

| Company Name:                                        |             | Modi Properties Pvt Ltd |            | Date:        |           | 06-10-2020    |       |
|------------------------------------------------------|-------------|-------------------------|------------|--------------|-----------|---------------|-------|
| Site & Phase :                                       |             | May Flower Platinum     |            | Time:        |           | 10:30         |       |
| Supplier                                             |             |                         |            | Req.No.      |           | 11994         |       |
| Material required before date:                       |             |                         | 09-10-2020 |              | ID No.    |               | 60470 |
| No                                                   | Description | Size                    | Quantity   | Units        | Inward No | Date          |       |
| 1                                                    | TUBE LIGHT  | 2 FEET                  | 30         | NOS          |           |               |       |
| 2                                                    |             |                         |            |              |           |               |       |
| 3                                                    |             |                         |            |              |           |               |       |
| 4                                                    |             |                         |            |              |           |               |       |
| 5                                                    |             |                         |            |              |           |               |       |
|                                                      |             |                         |            |              |           |               |       |
|                                                      |             |                         |            |              |           |               |       |
|                                                      |             |                         |            |              |           |               |       |
|                                                      |             |                         |            |              |           |               |       |
|                                                      |             |                         |            |              |           |               |       |
|                                                      |             |                         |            |              |           |               |       |
| Remarks : for North side labour Quarters use purpose |             |                         |            |              |           |               |       |
| Prepared By                                          |             | K.sravani               |            | Approved by  |           | SV.subbareddy |       |
| Sign.& Date                                          |             | 06-10-2020              |            | Sign. & Date |           |               |       |



**Summit Sales LLP**

#5-4-187/3 &amp; 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**

1 of 1 : 16-10-2020

| Customer Details                           |                                                           | DC No.     | 11593      |
|--------------------------------------------|-----------------------------------------------------------|------------|------------|
| Modi Properties Private Limited,           |                                                           | DC Date.   | 16-10-2020 |
| Sy No. 82/1, Mallapur, Nacharam, Hyderabad |                                                           | PO No.     | 71064      |
|                                            |                                                           | PO Date.   | 06-10-2020 |
|                                            |                                                           | Req ID     | 60470      |
| GSTIN : 36AABCM4761E1ZM                    |                                                           | Req Date   | 06-10-2020 |
|                                            |                                                           | Loc Req No | 11994      |
|                                            | Description of Goods                                      | HSN/SAC    | Qty        |
| 1                                          | 4662 - Electrical - other - Tubelight fitting - 2ft - nos | 9405       | 30         |
| 2                                          |                                                           |            |            |
| 3                                          |                                                           |            |            |
| 4                                          |                                                           |            |            |
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| 29                                         |                                                           |            |            |
| 30                                         |                                                           |            |            |

Subject to Hyderabad Jurisdiction

|                          |              |
|--------------------------|--------------|
| INWARD                   |              |
| Inward No: 4338          | Di. 16/10/20 |
| MRN No: 84041            | Di.          |
| Received By              | Sign: nizam  |
| Modi Properties Pvt. Ltd |              |
| Sy.No.82/1               |              |

for Summit Sales LLP

Authorised signatory



## TAX INVOICE

## Summit Sales LLP

#5-4-187/3 &amp; 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 16-10-2020

| Customer Details                           |                                                           |         |                      | Invoice No.   |          | 13687      |         |
|--------------------------------------------|-----------------------------------------------------------|---------|----------------------|---------------|----------|------------|---------|
| Modi Properties Private Limited.,          |                                                           |         |                      | Invoice Date. |          | 16-10-2020 |         |
| Sy No. 82/1, Mallapur, Nacharam, Hyderabad |                                                           |         |                      | PO No.        |          | 71064      |         |
| GSTIN : 36AABCM4761E1ZM                    |                                                           |         |                      | PO Date.      |          | 06-10-2020 |         |
|                                            |                                                           |         |                      | Req ID        |          | 60470      |         |
|                                            |                                                           |         |                      | Req Date      |          | 06-10-2020 |         |
|                                            |                                                           |         |                      | Loc Req No    |          | 11994      |         |
|                                            | Description of Goods                                      | HSN/SAC | Qty                  | Rate          | Gross    | Tax%       | Tax Amt |
| 1                                          | 4662 - Electrical - other - Tubelight fitting - 2ft - nos | 9405    | 30                   | 210.00        | 6,300.00 | 12         | 756.00  |
| 2                                          |                                                           |         |                      |               |          |            |         |
| 3                                          |                                                           |         |                      |               |          |            |         |
| 4                                          |                                                           |         |                      |               |          |            |         |
| 5                                          |                                                           |         |                      |               |          |            |         |
| 6                                          |                                                           |         |                      |               |          |            |         |
| 7                                          |                                                           |         |                      |               |          |            |         |
| 8                                          |                                                           |         |                      |               |          |            |         |
| 9                                          |                                                           |         |                      |               |          |            |         |
| 10                                         |                                                           |         |                      |               |          |            |         |
| 11                                         |                                                           |         |                      |               |          |            |         |
| 12                                         |                                                           |         |                      |               |          |            |         |
| 13                                         |                                                           |         |                      |               |          |            |         |
| 14                                         |                                                           |         |                      |               |          |            |         |
| 15                                         |                                                           |         |                      |               |          |            |         |
| IGST                                       | CGST                                                      | SGST    | Total Taxable Amount |               | 6,300.00 |            | 756.00  |
|                                            | 378.00                                                    | 378.00  | Total Invoice Amount |               | 7,056.00 |            |         |
| Rupees : Seven Thousand Fifty Six Only.    |                                                           |         |                      |               |          |            |         |

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

|                          |          |
|--------------------------|----------|
| INWARD                   |          |
| Inward No. 1338          | 16/10/20 |
| MRN No: 84041            | Dr.      |
| Received By:             | Sign     |
| Modi Properties Pvt. Ltd |          |
| Sy.No.82/1               |          |

Authorised signatory