# PURCHASE DIVISION Advice for approval for credit to supplier

Date:		29	10	2020		Prepare	d by:		NEH	A
PO/WO no		71	521			PO / W	O Date.		22/10	2020
Supplier Na	ame	Vivio		bra		PO/WO	) amount		2711-	
Firm/Comp	any		sul			Project			Head of	fice
Sl. No.	-	Bill No.				Bill Da	te		Bill amount	1100
1		1	8 5 2			10	10 25	020	271/-	
2		,					(   2		1	
3										
4									. \	
Amount A	– Bills t	total(Exclud	ling Tra	nsport & Han	nali Charg	ges):			271/-	_
Sl. No.	DC No	0		DC. Date	)		MRN N	No.	DC matches MI	RN
1.							84025		□ Yes □ No	
2.									□ Yes □ No	
3.									□ Yes □ No	
Amount B	-Other	Credits :_Tra	ansporta	ation charges						
Amount C	-Other	Debits:					ě			
Amount D	(D=A+)	B-C) – Amo	ount to b	e credited to	the suppli	ier:			271	
Amount E	- PO / V	WO value:							271	
Amount F	- Differ	ence (A – E	): GST	-18%	22					
Quantity re	ceived a	as per PO /\	VO	,	Yes 🗆	Excess	eceived [	Short received	l □ Other (explain	ned below)
Is difference	e betwe	een PO / Bil	l accept	able?	□ ¥es □	No (exp	lained belo	ow)		
Excess / sh	ort mate	erial receive	d		□ Approved – within acceptable limits □ No (explained below)					
Close PO /	W?O				✓ Yes □ No – wait for balance material □ No (explained below)					
Advance pa	aid / PD	C given (de	duct wl	nen paying)	□ Yes –	Rs.	/- 1 No			
Payment -	due dat	e			0;	2/11/	2020			
Remarks:				\	1					
				A FO						<b>A</b>
Approve	ed	Purchase Officer		rchase P anager 1	rocureme Manager NOV 20		MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	2	9/10/202	12		SH PAF					
Date		Neha	3	MANAGE	R PROCUR			tab prapare IV	for debit or cred	t 2. Attach

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

## M/s. VIVID WORLD

## A Complete Solution for all your cartridge needs

Flat No. 503, G2 Block, Indu Aranaya Pallavi Apts., Bandlaguda, Nagole, Hyderabad – 500 068, Telangana State. Tel: +91-9246215868

71521

GSTIN: 36AVTPS1528D1ZB

Invoice No.: 1852				T	AX IN	IOV	CE					
Reverse Charge (Y/N): State: TELANGANA  Code  Bill to Party  Address: M/S. SUMMIT SALES LLP, 5-4-187/3&4, 2 <sup>No</sup> FLOOR, SOHAM MANSION, MG ROAD, SCEADO-3.  GST: 36ACQFS2044C127.  State: TELANGANA  Code  Product Description  HSN	Invoice No.: 1852					Trans	oort Mode	:			X	
State : TELANGANA   Bill to Party   Address: M/S. SUMMIT SALES LIP,   S-4-187/3&4, 2 PLOOR, SOHAM MANSION, MG ROAD, SECBAD-3.   GST: 36ACQF32044C127.   GSTIN : State : TELANGANA   Co de   Product Description   HSN   U Ory   Rate   Amount   TAXABLE   CGST   SGST   TOTAL   Code   C	Invoice Date : 10/10/2020					Vehicl	e Number	:				
Ship to Party   Address: M/s. SUMMIT SALES LLP,   S-4-187/3&4, 2 <sup>100</sup> FLOOR, SOHAM MANSION, MG ROAD, SECBAD-3.   GATE PASS NO: 2192   State: TELANGANA   Code   C	Reverse Charge (Y/N):					Date o	of Supply:					
Address: M/S. SUMMIT SALES LLP, 5-4-187/384, 2 <sup>th</sup> FLOOR, SOHAM MANSION, MG ROAD, SCEBAD-3.  GST: 36ACQFS2044C127.  State: TELANGANA  Code  Product Description  HSN O ON Rate Amount TAXABLE CGST SGST TOTAL  HP 12A LASER TONER REFILLING  3707 01 230.00 230.00 41.40 9% 20.70 9% 20.70 271.40  INWARD  INW	State : TELANGANA	Code		3	36							
5-4-187/3&4, 2 <sup>ND</sup> FLOOR, SOHAM MANSION, MG ROAD, SECBAD-3.  State : TELANGANA  Code Product Description  HSN U Q QV Rate Amount TAXABLE CGST SGST TOTAL  RATE AMT RATE AMT HP 12A LASER TONER REFILLING  3707 01 230.00 230.00 41.40 9% 20.70 9% 20.70 271.40  Inward No: Dt: MRN No: Dt:	Bill to Party								Ship to I	Party		
MG ROAD, SECBAD-3.			7,000			GATE	PASS NO:	2192		3.4.		
STIN :   State : TELANGANA		NSION,										
State : TELANGANA	MG ROAD, SECBAD-3.											
Product Description	GST: 36ACQFS2044C1Z7.					GSTIN	:			20		
Product Description	State: TELANGANA			Co		State :						Code
VALUE												
RATE   AMT   RAT	Product Description		0	Qty.	Rate	Amount		CGS	Г		SGST	TOTAL
Inward No: 50 D:  MRN No: Received By: MODI PROPERTIES MODI PROPERTIES MODI PROPERTIES ADD:CGST9% ADD:CGST9% ADD:GST9% 230.00 ADD:SGST9% Total Amount After Tax 271.40 GST on Reverse Charge  Eank Name INDIAN BANk Branch INDIAN BANk Branch Bank A/C INDIAN BANK Branch Br			IVI			8		RATE	AMT	RATE	AMT	
RS. TWO HUNDRED SEVENTY ONE AND TWENTY PAISE ONCE RTIE  RS. TWO HUNDRED SEVENTY ONE AND TWENTY PAISE ONCE RTIE  RS. TWO HUNDRED SEVENTY ONE AND TWENTY PAISE ONCE RTIE  RS. TWO HUNDRED SEVENTY ONE AND TWENTY PAISE ONCE RTIE  RS. TWO HUNDRED SEVENTY ONE AND TWENTY PAISE ONCE RTIE  RS. TWO HUNDRED SEVENTY ONE AND TWENTY PAISE ONCE RTIE  RS. TWO HUNDRED SEVENTY ONE AND TWENTY PAISE ONCE RTIE  RS. TWO HUNDRED SEVENTY ONE AND TWENTY PAISE ONCE RTIE  RS. TWO HUNDRED SEVENTY ONE AND TWENTY PAISE ONCE RTIE  RS. TWO HUNDRED SEVENTY ONE AND TWENTY PAISE ONCE RTIE  RS. TWO HUNDRED SEVENTY ONE AND TWENTY PAISE ONCE RTIE  RS. TWO HUNDRED SEVENTY ONE AND TWENTY PAISE ONCE RTIE  RS. TWO HUNDRED SEVENTY ONE AND TWENTY PAISE ONCE RTIE  RS. TWO HUNDRED SEVENTY ONE AND TWENTY PAISE ONCE RTIE  RS. TWO HUNDRED SEVENTY ONE AND TWENTY PAISE ONCE RTIE  RS. TWO HUNDRED SEVENTY ONE AND TWENTY PAISE ONCE RTIE  RS. TWO HUNDRED SEVENTY ONE AND TWENTY PAISE ONCE RTIE  ROTTOR OF THE RIPE ONCE RTIE  ROTTOR OF THE ROTTOR OF THE RIPE ONCE RTIE	HP 12A LASER TONER REFILLING	3707	1	01	230.00	230.00	41.40	9%	20.70	9%	20.70	271.40
RS. TWO HUNDRED SEVENTY ONE AND TWENTY PAISE ONCE RTIE  RS. TWO HUNDRED SEVENTY ONE AND TWENTY PAISE ONCE RTIE  RS. TWO HUNDRED SEVENTY ONE AND TWENTY PAISE ONCE RTIE  RS. TWO HUNDRED SEVENTY ONE AND TWENTY PAISE ONCE RTIE  RS. TWO HUNDRED SEVENTY ONE AND TWENTY PAISE ONCE RTIE  RS. TWO HUNDRED SEVENTY ONE AND TWENTY PAISE ONCE RTIE  RS. TWO HUNDRED SEVENTY ONE AND TWENTY PAISE ONCE RTIE  RS. TWO HUNDRED SEVENTY ONE AND TWENTY PAISE ONCE RTIE  RS. TWO HUNDRED SEVENTY ONE AND TWENTY PAISE ONCE RTIE  RS. TWO HUNDRED SEVENTY ONE AND TWENTY PAISE ONCE RTIE  RS. TWO HUNDRED SEVENTY ONE AND TWENTY PAISE ONCE RTIE  RS. TWO HUNDRED SEVENTY ONE AND TWENTY PAISE ONCE RTIE  RS. TWO HUNDRED SEVENTY ONE AND TWENTY PAISE ONCE RTIE  RS. TWO HUNDRED SEVENTY ONE AND TWENTY PAISE ONCE RTIE  RS. TWO HUNDRED SEVENTY ONE AND TWENTY PAISE ONCE RTIE  RS. TWO HUNDRED SEVENTY ONE AND TWENTY PAISE ONCE RTIE  RS. TWO HUNDRED SEVENTY ONE AND TWENTY PAISE ONCE RTIE  ROTTOR OF THE RIPE ONCE RTIE  ROTTOR OF THE ROTTOR OF THE RIPE ONCE RTIE			1									
RS. TWO HUNDRED SEVENTY ONE AND TWENTY PAISE ONCE RTIE  RS. TWO HUNDRED SEVENTY ONE AND TWENTY PAISE ONCE RTIE  RS. TWO HUNDRED SEVENTY ONE AND TWENTY PAISE ONCE RTIE  RS. TWO HUNDRED SEVENTY ONE AND TWENTY PAISE ONCE RTIE  RS. TWO HUNDRED SEVENTY ONE AND TWENTY PAISE ONCE RTIE  RS. TWO HUNDRED SEVENTY ONE AND TWENTY PAISE ONCE RTIE  RS. TWO HUNDRED SEVENTY ONE AND TWENTY PAISE ONCE RTIE  RS. TWO HUNDRED SEVENTY ONE AND TWENTY PAISE ONCE RTIE  RS. TWO HUNDRED SEVENTY ONE AND TWENTY PAISE ONCE RTIE  RS. TWO HUNDRED SEVENTY ONE AND TWENTY PAISE ONCE RTIE  RS. TWO HUNDRED SEVENTY ONE AND TWENTY PAISE ONCE RTIE  RS. TWO HUNDRED SEVENTY ONE AND TWENTY PAISE ONCE RTIE  RS. TWO HUNDRED SEVENTY ONE AND TWENTY PAISE ONCE RTIE  RS. TWO HUNDRED SEVENTY ONE AND TWENTY PAISE ONCE RTIE  RS. TWO HUNDRED SEVENTY ONE AND TWENTY PAISE ONCE RTIE  RS. TWO HUNDRED SEVENTY ONE AND TWENTY PAISE ONCE RTIE  RS. TWO HUNDRED SEVENTY ONE AND TWENTY PAISE ONCE RTIE  ROTTOR OF THE RIPE ONCE RTIE  ROTTOR OF THE ROTTOR OF THE RIPE ONCE RTIE		WADI		-								
RS. TWO HUNDRED SEVENTY ONE AND TWENTY PAISE ONCE RTIES  Bank Details  Bank Details  Bank Name : INDIAN BANK  Branch : Narayanguda Branch  Bank A/C : 406746378  Bank A/C : 406746378  Bank Name : INDIAN BANK  Branch : Narayanguda Branch  Bank A/C : 406746378	CONTROL SAN DESCRIPTION OF A PROPERTY OF A P		-	17	12/2							1
RS. TWO HUNDRED SEVENTY ONE AND TWENTY PAISE ONCE RTICE  Bank Details  Bank Details  Bank Name : INDIAN BANK Branch : Narayanguda Branch  Bank A/C : 406746378	A LI TY OF THE PARTY AND ADDRESS OF THE PARTY	10		0								
RS. TWO HUNDRED SEVENTY ONE AND TWENTY PAISE ONLY RTIES  ADD::GST 9%  ADD::GSST 9%  ADD::GSST 9%  ADD::GSST 9%  20.70  Total Amount After Tax  GST on Reverse Charge  Certified that the principal given have are true and correct  For VIVID WORD  For VIVID WORD  Authorized Signatory		-	AL TERM	1	7							
RS. TWO HUNDRED SEVENTY ONE AND TWENTY PAISE ONCE RTIC  RS. TWO HUNDRED SEVENTY ONE AND TWENTY PAISE ONCE RTIC  RS. TWO HUNDRED SEVENTY ONE AND TWENTY PAISE ONCE RTIC  ADD: CGST 9%  ADD: SGST 9%  Total Amount After Tax  GST on Reverse Charge  Certified that the particular reverse are true and correct  For VIVID WORLD  For VIVID WORLD  Authorized Signatory	Received By:		gn	+				-				
RS. TWO HUNDRED SEVENTY ONE AND TWENTY PAISE ONCE RTIC  RS. TWO HUNDRED SEVENTY ONE AND TWENTY PAISE ONCE RTIC  RS. TWO HUNDRED SEVENTY ONE AND TWENTY PAISE ONCE RTIC  ADD: CGST 9%  ADD: SGST 9%  Total Amount After Tax  GST on Reverse Charge  Certified that the particular reverse are true and correct  For VIVID WORLD  For VIVID WORLD  Authorized Signatory	tamos 3	DDODO	DT	TE								
RS. TWO HUNDRED SEVENTY ONE AND TWENTY PAISE ONLY RTIES  (RS.271.40)  Bank Details  Bank Name : INDIAN BANK  Branch : Narayanguda Branch  Bank A/C : 406746378	MODI	PROFIL	K	113	100 and 140 page							
RS. TWO HUNDRED SEVENTY ONE AND TWENTY PAISE ONLY RTIES  (RS.271.40)  Bank Details  Bank Name : INDIAN BANK  Branch : Narayanguda Branch  Bank A/C : 406746378	THE STATE OF THE S		18	1	THE STATE OF							
RS. TWO HUNDRED SEVENTY ONE AND TWENTY PAISE ONLY RT/6 (RS.271.40)  ADD: CGST 9%  ADD: SGST 9%  Total Amount After Tax  GST on Reverse Charge  Certified that the particular layer above are true and correct  For VIVID WORLD  RS. TWO HUNDRED SEVENTY ONE AND TWENTY PAISE ONLY RT/6  ADD: CGST 9%  Control of the particular layer above are true and correct  For VIVID WORLD  Authorized Signatory	· Allenda	d a	1.41	16.7								
RS . TWO HUNDRED SEVENTY ONE AND TWENTY PAISE ONLY RTIES  ADD : CGST 9%  ADD : SGST 9%  ADD : SGST 9%  Total Amount After Tax  271.40  GST on Reverse Charge  Certified that the particular given above are true and correct  For VIVID WORLD  Bank A/C : 406746378  Authorized Signatory						230.00	41.40			-		
Bank Details  Bank Name : INDIAN BANk  Branch : Narayanguda Branch  Bank A/C : 406746378  ADD: SGST 9%  20.70  Total Amount After Tax  271.40  GST on Reverse Charge  Certified that the particular given above are true and correct  For VIVID WORLD  Authorized Signatory												230.00
Bank Details  Bank Name : INDIAN BANk  Branch : Narayanguda Branch  Bank A/C : 406746378  ADD: SGST 9%  Continued and correct  For VIVID WORLD  Authorized Signatory	RS. TWO HUNDRED SEVENTY ONE AND TY	WENTY PA	ISE	ON	PERTIES		ADD :CGST 9	9%				20.70
Bank Details  Bank Name : INDIAN BANk  Branch : Narayanguda Branch  Bank A/C : 406746378	(LUIZ/1710)			2	INWARD 10358	13	ADD: SGST 9	9%				20.70
Bank Details  Bank Name : INDIAN BANk  Branch : Narayanguda Branch  Bank A/C : 406746378  Certified that the particular given above are true and correct  For VIVID WORLD  Authorized Signatory			1		3122 110							271.40
Bank Name : INDIAN BANk  Branch : Narayanguda Branch  Bank A/C : 406746378			,	1/4	SECIBAS	*//						
Branch : Narayanguda Branch Bank A/C : 406746378					the San at White life is		C	ertified that t	// // 4 .		-	nd correct
Bank A/C : 406746378  Authorized Signatory	Bank Name : INDIAN BANk								1 # /1.	1.	NID.	
Bank A/C : 406746378  Bank IFSC : IDIB000N015  Common Seal	Branch : Narayanguda Branch		1						Z	18		
Bank IFSC : IDIB000N015 Common Seal	Bank A/C : 406746378	)	V					1	Authoriz	ed Sign	atory	
	Bank IFSC : IDIB000N015		C	Comm	on Seal				anag	uda		

### **Purchase Order**

Page(s)	1	Of	1

28-10-2020 10:31:52

715			

20.10.20 3:54:09

From Company: Summit Sales LLP

5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.

G S T No.: 36ACQFS2044C1Z7

Supplier Details				
Vivid World		Doc No	71521	16594
204, Kubera Towers, Narayana	aguda, Hyderabad.	Doc Date	22-10-2020	
		Quote No Nil		
GSTIN 36AVTPS1528D1ZB		<b>Quote Date</b>	22-10-202	20
6682-3161/6682-3171	92462-15868	SupplyType	Supply	

Kind Attn: Mr. Vishal

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 3523 - Computers and Peripherals - Toner refill - NA - nos	1.00	230.00	0.00	18.00	271.40
		Total Or	der Value	e	271.40

#### Terms and Conditions :-

Specification /

As per details given in the quotation

**Payment Terms** 

After Delivery & Production of bill

Tax

All taxes included in above price.

**Delivery Date** 

Same Day

**Delivery Location** 

**Head Office** 

5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003

Phone. 040-66335551

Penality For Delay Nil

Transportation

Included in the above price.

Warranty

Nil

Advance Paid

Nil

Other Terms

We reserve the right items not conforming to quality and specifications. Above order for printer

**Completion Date** 

Nil Nil

Measurment Security

Nil

Remarks

For	Summit	Sales	LLP

Authorised Signatory

Contact --

Accepted the above Terms And Conditions

For Vivid World

Name : Date :	me :	Name :	Date ://_
---------------	------	--------	-----------

1, 1/20	R	equisition Form		
Company Name:	Summit sales LLP	Date:	10-10-20	
Site & Dhase	Head office	Time:		

Supplier			Req. No.		16594	
Material requ	ired before date:		ID No.		G0816	
No	Description	Size	Quantity	Units	Inward No	Date
1 12 A T	oner refilling		1	No		
2						
3						
4		QE	(0)			
5		66.	2)			
6		600E	TIS			
7		P.0				
8						
9						
10						

Prepared By K.Suneel Approved by

Sign. & Date 10-10-20 Sign. & Date

Note: On receipt of material at site write inward number and date in last 2 columns.

	Requisi	tion Form			
Company Name:		Date:			
Site & Phase :		Time:			
Supplier		Req. No.			
Material required before date:		ID No.			
No Description	Size	Quantity	Units	Inward No	Date
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
Remarks:					
Prepared By		Approved by			
Sign.& Date		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.