PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	28/10/20.	Prepared by:	D.SOWMYA
PO/WO no.	71464	PO / WO Date.	20/10/20.
Supplier Name	Santhosh Tarpaulin	PO/WO amount	6,117
Firm/Company	SSllp.	Project	Shllp.
Sl. No.	Bill No.	Bill Date	Bill amount
1	112	21/10/20.	6,117
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			6,117

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			84389	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
Amount B –Other Credits : Transportation charges				–
Amount C –Other Debits :				–
Amount D (D=A+B-C) – Amount to be credited to the supplier:				6,117
Amount E – PO / WO value:				6,117
Amount F – Difference (A – E): GST-18%				–

Quantity received as per PO /WO	□ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	□ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	□ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- □ No
Payment – due date	**31.10.2020**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]	APPROVED 01 NOV 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date	28/10/2020						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

SANTHOSH TARPAULIN

1-6-126/2, Prashanth Nagar Colony, Beside Santosh Dhaba, Old Alwal, Secunderabad - 500 010, Medchal Malkajgiri Dist, T.S. Tel : 9642662732

GSTIN : 36ATWPA1307P1ZC **TAX INVOICE**

Invoice No. : 112	P.O. No. : 71464/168051	Place of Supply :
Invoice Date : 21/10/20	P.O. Date : 20/10/20	Transporter Name :
State : T.S	State Code : 36	L.R. No. : Date :

Details of Receiver Billed to :	Details of Consignee | Shipped to :
Name : Summit Sales LLP	Name :
Address : II nd Floor MG Road Secunderabad	Address :
GSTIN : 36ACQFS2044C1Z7	GSTIN :
State : T.S State Code : 36	State : State Code :

Sl. No.	Description of Goods	HSN ACS	UOM	Qty.	Rate	Total Taxable Value
1)	HDPE Tarpaulin blue sheet 24x18	3926	NOS SFT	10 4320	1.20	5184.00
			TOTAL			5184.00

INWARD
Inward No: 15113 Dt: 24/10/20
MRN No: 84389 Dt: 24/10/20
Received By: Sign:
SUMMIT SALES LLP

Certified by:
Stores Manager

Total Invoice Amount in words : Six thousand one hundred seventyn rupees and twelve pisce only

Total Amount Before Tax	:
Add : CGST @ 9 %	: 466.56
Add : SGST @ 9 %	: 466.56
Add : IGST @ %	:
Freight Packaging & Forwarding	:
Tax Amount : GST	:
Total Amount After Tax	: 6117.12

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD No. 70489 Date 27/10 Sign.

BANK DETAILS
Bank Name : **AXIS BANK**
Bank Account Number : **919020039284737**
Branch : **Alwal**
IFSC Code No. : **UTIB0001378**

TERMS & CONDITIONS :
1. Goods once sold will not be taken back.
2. All disputes subject to Jurisdiction of Court in Hyderabad only.
3. If you not pay the payment within 15 days interest will be charged @ 18%

E & O.E.

Receiver's Signature

Certified that the particulars given above are true and correct.
For **SANTHOSH TARPAULIN**

Authorised Signatory

Purchase Order

 20-10-2020 3:49:55 PM

71464
10.10.20 12:36:43

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Santosh Tarpaulin	**Doc No**	71464	168051
2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medical Malkagiri Dist -500010	**Doc Date**	20-10-2020	
	Quote No	Nil	
GSTIN 36ATWPA1307P1ZC	**Quote Date**	20-10-2020	
9642662732	**SupplyType**	Supply	

Kind Attn : Santosh Kumar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6011 - Miscellaneous - Blue Sheet - 24 Ft x18 Ft - sft *10 nos*	4,320.00	1.20	0.00	18.00	6,117.12
					Total Order Value . . .	**6,117.12**

Rupees : Six Thousand One Hundred Seventeen and Paise Twelve Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock Purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For ***Santosh Tarpaulin***

Name :

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	17.10.20
Site & Phase :	SHLLP	Time:	11.30
Supplier		Req. No.	168051
Material required before date:		ID No.	60905

71464
71465

No	Description	Size	Quantity	Units	Inward No	Date
1	BLUE SHEET	24X18	10	NOS		
2	SPONGES		500	NOS		
3	SURF		30	NOS		
4	VIM BAR		20	NOS		
5	DETTOL HAND WASH		24	NOS		
6	LIZOL		48	NOS		
7	HARPIC		24	NOS		
8	BUCKET WITH MUG		10	NOS		
10						
11						
12						
13						

Remarks: FOR STOCK MAINTENANCE

Prepared By	SOWMYA		
Sign.& Date	17.10.20	Approved by	
		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
19 OCT 2020
SOHAM MODI
MANAGING DIRECTOR