PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	31-10-20	Prepared by:	Prabhakar.P
PO/WO no.	70367	PO / WO Date.	14.9.20
Supplier Name	Sri Balaji Enterprises	PO/WO amount	3,08,094.46
Firm/Company	Summit Sales LLP	Project	SHLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	97	22-10-20	29,889-00
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			29,889-00

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	97	22-10-20	84337	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
Amount B –Other Credits : Transportation charges				
Amount C –Other Debits :				
Amount D (D=A+B-C) – Amount to be credited to the supplier:				29,889-00
Amount E – PO / WO value:				3,08,094.46
Amount F – Difference (A – E): GST-18%				2,78,205.46

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable~~ limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.______/- ☑ No
Payment – due date	**02-11-20**
Remarks: Transportation is extra is considerd.	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		[signature]					
Date		02/11/20					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

"SHREE GANESHAY NAMAH"

Tax Invoice

SRI BALAJI ENTERPRISES

#14-1-418, Near Rocket Ground,
New Aghapura, Hyderabad - 01
E-mail : seetaram.joshi@yahoo.com
Mob: 9030605690, 9885288441
GSTN : 36AEIPJ0494H1ZF

Invoice No.	Dated
97	**22-10-2020**
PO / DOC No.	D.C. No.
70367	**97**
Vehicle No.	Destination
TS12UC-8002	

Billing Address :
Summit Sales LLP
5-4-187/3&4, IInd Floor
MG Road, Secunderabad - 03
GSTN : 36ACQFS2044C1Z7

Shipping Address :
Summit Housing LLP
Cherlapally, Behind Kingston PG College
Rangareddy - 500051
GSTN : 36ACQFS2044C1Z7

S. NO.	HSN	Description	Thickness	Size	Qty	Rate	Amount
1	4418	Masonite 2 pnl door	32mm	80X38	10	2533.00	25330.00
						Cartage	
					10		25330.00

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 70329 Date 22\10

re Tax : Rs 25330.00 Tax Rs.: 4559.40 Post Tax Rs.: 29889.40 R/o Rs.: -0.40 **Final Rs.: 29889.00**

HSN / SAC	Taxable Value	CGST		SGST		IGST		Total Tax Amt
		Rate	Amount	Rate	Amount	Rate	Amount	
4418	25330	9%	2279.7	9%	2279.7			4559.40
								0
								0
Total	**25330**	**0.09**	**2279.7**	**0.09**	**2279.7**	**0**	**0**	**4559.40**

TERMS & CONDITIONS :
1. Above mentioned goods remain our property until full payment is received.
2. Goods once sold can not be taken back or exchanged.
3. Our responsibility ceases once the goods leave our premises.
4. If the is not paid on presentation interest at 24% per annum
5. Subject to Hyderabad Jurisdiction.

For SRI BALAJI ENTERPRISES

SRI BALAJI ENTERPRISES HYD

Authorised Signatory

Our Bank: Kotak mahendra Bank A/c No. 4312001151, IFSC : KKBK0000553
Our BanK: Central Bank Of India A/c No.3252126355, IFSC : CBIN0280809

Purchase Order

 14-Sep-20 1:55:30 PM

70367
08.09.20 12:18:45

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Sri Balaji Enterprises	**Doc No**	70367	14881
H,no.14-1-418, Near ROCKET Ground,New Aghapura Hyderbad-500001	**Doc Date**	14-09-2020	
	Quote No	Nil	
GSTIN 36AEIPJ0494H1ZF	**Quote Date**	12-09-2020	
9030605690	**SupplyType**	Supply	

Kind Attn : Mr.Seetaram Joshi

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2341 - Carpentry - doors - Panel Door 30 mm - 32 In x 82 In - Nos	20.00	2,186.00	0.00	18.00	51,589.60
2	2339 - Carpentry - doors - Panel Door 30 mm - 26 In x 82 In - Nos	30.00	1,777.00	0.00	18.00	62,905.80
3	2360 - Carpentry - doors - Panel Doors - Others - Nos *38"x80"*	10.00	2,533.00	0.00	18.00	29,889.40
4	2340 - Carpentry - doors - Panel Door 30 mm - 32 In x 80 In - Nos	5.00	2,133.00	0.00	18.00	12,584.70
5	2169 - Carpentry - hardware - SS Mortise Lock - other - nos	8.00	3,730.00	40.00	18.00	21,126.72
6	2165 - Carpentry - hardware - SS Cylindrical Lock - other - nos	48.00	860.00	40.00	18.00	29,226.24
7	2285 - Carpentry - hardware - SS Hinges - Others - nos *4"*	400.00	335.00	40.00	18.00	94,872.00
8	2092 - Carpentry - hardware - Door Stopper - NA - nos	50.00	100.00	0.00	18.00	5,900.00
					Total Order Value . . .	**308,094.46**

Rupees : Three Lakh(s) Eight Thousand Ninty Four and Paise Fourty Six Only.

Terms and Conditions :-

Specification / Brand	2 Pannel door with masonite skin two sides hard wood filling inside, mango wood frame, rate per sft Rs. 120+ 18% GST
Payment Terms	50% Advance balance after delivery
Tax	Included in the above prices
Delivery Date	With a week
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Extra as per actuals
Warranty	One year replacemant warranty
Advance Paid	Rs.1,54,047-00, by cheque..............., dated............
Other Terms	We reserve the rights to reject the items if not as per specification damage if any in suppliers cost, above order is for stock maintenence purpose

=) Part bill received of Rs. 2,17,919/- B.no: 72 dt: 25/9/20. and bal bill to be receivable.
30/9/20.
Part bill recieved of Rs/-65,502/-
Balance Recievable
B.No:81 Dt/-5/10/20 AMT 65,502/-
15/10/2020

For ***Summit Sales LLP***

Authorised Signatory

(8) Final Bill
Inv-97
Amt. 29,889/-
Dt. 22.10.20

Name :

Accepted the above Terms And Conditions

For ***Sri Balaji Enterprises***

Name :

Date : __/__/____

Requisition Form

…ny Name:	SSLLP	Date:	8.9.2020
… & Phase :	SHLLP	Time:	16.30
Supplier		Req. No.	14881
Material required before date:		ID No.	59741

No	Description	Size	Quantity	Units	Inward No	Date
1	PANEL DOOR NON WPC	32"X82"	20 - 10	NOS	864	
2	PANEL DOOR NON WPC	26"X82"	30 - 15	NOS	444	
3	PANEL DOOR NON WPC	38"X80"	10 - 5	NOS	211	
4	PANEL DOOR NON WPC	32"X80"	5	NOS	89	
5	MORTISE LOCK		8	NOS		
6	CYLINDRICAL LOCK		48	NOS	1108	
7	SS HINGES		400	NOS		
8	DOOR STOPPER		50	NOS		
9						
10						
11						
12						
13						
14						
15						
16						

10867

Remarks: For stock maintenance and site use

Prepared By	SOWMYA	Approved by	
Sign.& Date	8.9.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
SOHAM MODI
MANAGING DIRECTOR
10 SEP 2020

"SHREE GANESHAY NAMAH"

DELIVERY CHALLAN

SRI BALAJI ENTERPRISES #14-1-418, Near Rocket Ground, New Aghapura, Hyderabad - 01 E-mail : seetaram.joshi@yahoo.com Mob: 9030605690, 9885288441 **GSTN : 36AEIPJ0494H1ZF**	D. C. No. **97**	Dated 22 October 2020
	PO / DOC No. **70367**	
	Vehicle No. **TS12UC-8002**	Cont. No.

Billing Address :
Sumit Sales LLP
5-4-187/3&4, IInd Floor
MG Road, Secunderabad - 03
GSTN : 36ACQFS2044C1Z7

Shipping Address :
Summit Housing LLP
Cherlapally, Behind Kingston PG College
Rangareddy - 500051
GSTN : 36ACQFS2044C1Z7

S. NO.	HSN	Description	Thickness	Size	Qty	Remark
1	4418	MASONITE 2PNL DOOR	32MM	80X38	10 NOS	
					10	

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 42279 Date 28/10 Sign.

INWARD
Inward No: 5102 Dt: 22/10/20
MRN No: 84337 Dt: 23/10/20.
Received By: Sign:
SUMIT SALES LLP

Certified by:
Stores Manager

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