PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	31-10-20	Prepared by:	Prabhakar.P
PO/WO no.	71051	PO / WO Date.	6-10-20
Supplier Name	Sri Balaji Enterprises	PO/WO amount	29,889.40
Firm/Company	Summit Sales LLP	Project	SHLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	96	22-10-20	29,889-00
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			29,889-00

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	96	22-10-20	84343	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
Amount B –Other Credits : Transportation charges				2,596-00
Amount C –Other Debits :				—
Amount D (D=A+B-C) – Amount to be credited to the supplier:				32,485-00
Amount E – PO / WO value:				29,889.40
Amount F – Difference (A – E): GST-18%				

Quantity received as per PO /WO	□ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ Yes □ No (explained below)
Excess / short material received	□ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	□ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs. -/- □ No
Payment – due date	**02-11-20**
Remarks: Transportation is extra is considered.	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		[signature]					
Date		2/11/20					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

"SHREE GANESHAY NAMAH"

Tax Invoice

SRI BALAJI ENTERPRISES #14-1-418, Near Rocket Ground, New Aghapura, Hyderabad - 01 E-mail : seetaram.joshi@yahoo.com Mob: 9030605690, 9885288441 **GSTN : 36AEIPJ0494H1ZF**	Invoice No. **96** PO / DOC No. **71051** Vehicle No. **TS12UC-8002**	Dated **22-10-2020** D.C. No. **96** Destination

Billing Address :
Summit Sales LLP
5-4-187/3&4, IInd Floor
MG Road, Secunderabad - 03
GSTN : 36ACQFS2044C1Z7

Shipping Address :
Summit Housing LLP
Cherlapally, Behind Kingston PG College
Rangareddy - 500051
GSTN : 36ACQFS2044C1Z7

S. NO.	HSN	Description	Thickness	Size	Qty	Rate	Amount
1	4418	Masonite 2 pnl door	32mm	80X38	10	2533.00	25330.00
						Cartage	2200.00
					10		27530.00

MODI PROPERTIES PVT. LTD. INWARD No. 70330 Date 22/10 SEC'BAD

re Tax : Rs 27530.00 Tax Rs.: 4955.40 Post Tax Rs.: 32485.40 R/o Rs.: -0.40 **Final Rs.: 32485.00**

HSN / SAC	Taxable Value	CGST		SGST		IGST		Total Tax Amt
		Rate	Amount	Rate	Amount	Rate	Amount	
4418	27530	9%	2477.7	9%	2477.7			4955.40
								0
								0
Total	**27530**	**0.09**	**2477.7**	**0.09**	**2477.7**	**0**	**0**	**4955.40**

TERMS & CONDITIONS :
1. Above mentioned goods remain our property until full payment is received.
2. Goods once sold can not be taken back or exchanged.
3. Our responsibility ceases once the goods leave our premises.
4. If the is not paid on presentation interest at 24% per annum
5. Subject to Hyderabad Jurisdiction.

For **SRI BALAJI ENTERPRISES**

SRI BALAJI ENTERPRISES HYD.

Authorised Signatory

Our Bank: Kotak mahendra Bank A/c No. 4312001151, IFSC : KKBK0000553
Our BanK: Central Bank Of India A/c No.3252126355, IFSC : CBIN0280809

Purchase Order

 08-Oct-20 2:47:01 PM

71051
05.10.20 3:23:15

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Sri Balaji Enterprises	**Doc No**	71051	14902
H,no.14-1-418, Near ROCKET Ground,New Aghapura Hyderbad-500001	**Doc Date**	06-10-2020	
	Quote No	Nil	
GSTIN 36AEIPJ0494H1ZF	**Quote Date**	06-10-2020	
9030605690	**SupplyType**	Supply	

Kind Attn : Mr.Seetaram Joshi

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1	2360 - Carpentry - doors - Panel Doors - Others - Nos *38"x80"*	10.00	2,533.00	0.00	18.00	29,889.40
				Total Order Value . . .		**29,889.40**

Rupees : Twenty Nine Thousand Eight Hundred Eighty Nine and Paise Fourty Only.

Terms and Conditions :-

Specification / Brand	2 Pannel door with masonite skin two sides hard wood filling inside, mango wood frame, rate per sft Rs. 120+ 18% GST.
Payment Terms	After delivery and production of bill
Tax	Included in the above prices
Delivery Date	With a week
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Extra as per actuals
Warranty	One year replacemant warranty on doors,.
Advance Paid	Nil
Other Terms	We reserve the rights to reject the items if not as per specification damage if any in suppliers cost, above order is for stock maintenence purpose
Completion Date	NIL
Measurment	Nil
Security	Nil
Remarks	Nil

For ***Summit Sales LLP***

Authorised Signatory

Name :

Name :

Accepted the above Terms And Conditions

For ***Sri Balaji Enterprises***

Date : __/__/____

Estimate/Draft PO

 06-Oct-20 2:08:21 PM Original / Office Copy / Purchase Div.Copy

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Sri Balaji Enterprises	**Doc No**	71051	14902
H,no.14-1-418, Near ROCKET Ground,New Aghapura Hyderbad-500001	**Doc Date**	06-10-2020	
	Quote No	Nil	
GSTIN 36AEIPJ0494H1ZF	**Quote Date**	06-10-2020	
9030605690	**SupplyType**	Supply	

Kind Attn : Mr.Seetaram Joshi

Estimate/Draft PO for the Supply of following Items.

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Payment Terms After delivery and production of bill

Tax Included in the above prices

Delivery Date With a week

Delivery Location Summit Housing LLP
Cherlapally,Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra,9502266233, Mahesh.

Penality For Delay Nil

Transportation Cost Extra as per actuals

Warranty One year replacemant warranty on doors,.

Advance Paid Nil

Other Terms We reserve the rights to reject the items if not as per specification damage if any in suppliers cost, above order is for stock maintenence purpose

Completion Date NIL

Measurment Nil

Security Nil

Remarks Nil

APPROVED BY
07 OCT 2020
SOHAM MODI
MANAGING DIRECTOR

6/9/20

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Authorised Signatory

For ***Sri Balaji Enterprises***

Date : __/__/____

Name : ____________

Name : ____________

Requisition Form

Company Name:	SSLLP	Date:	16.09.2020
Site & Phase :	SHLLP	Time:	12.00
Supplier		Req. No.	14902
Material required before date:	7/10	ID No.	59959

No	Description	Size	Quantity	Units	Inward No	Date
1	PANEL DOORS	38"X80"	10	NOS		
2	WPC DOORS / WPC PANEL POSTS	32"X82"	5	NOS		
3	WPC DOORS	26"X80"	15	NOS		
4	WPC DOORS	32'X80"	5	NOS		
5	MORTISE LOCK		~~8~~	NOS		
6	CYLINDRICAL LOCK		~~48~~	NOS		
7	SS HINGES		~~120~~	NOS		
8						
10						

Remarks: FOR STOCK MAINTENANCE AT SSLLP

Prepared By	SOWMYA	Approved by	APPROVED BY 30 SEP 2020 SOHAM MODI MANAGING DIRECTOR
Sign.& Date	16.9.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

"SHREE GANESHAY NAMAH"

DELIVERY CHALLAN

SRI BALAJI ENTERPRISES #14-1-418, Near Rocket Ground, New Aghapura, Hyderabad - 01 E-mail : seetaram.joshi@yahoo.com Mob: 9030605690, 9885288441 **GSTN : 36AEIPJ0494H1ZF**	D. C. No. **96**	Dated 22 October 2020
	PO / DOC No. **71051**	
	Vehicle No. **TS12UC-8002**	Cont. No.

Billing Address :
Sumit Sales LLP
5-4-187/3&4, IInd Floor
MG Road, Secunderabad - 03
GSTN : 36ACQFS2044C1Z7

Shipping Address :
Summit Housing LLP
Cherlapally, Behind Kingston PG College
Rangareddy - 500051
GSTN : 36ACQFS2044C1Z7

S. NO.	HSN	Description	Thickness	Size	Qty	Remark
1	4418	MASONITE 2PNL DOOR	32MM	80X38	10 NOS	
					10	

INWARD
Inward No: 5103 Dt: 22/10/20
MRN No: 84343 Dt: 23/10/20
Received By: Sign:
SUMMIT SALES LLP

Certified by:
Stores Manager

TERMS & CONDITIONS :
1. Above mentioned goods remain our property until full payment is received.
2. Goods once sold can not be taken back or exchanged.
3. Our responsibility ceases once the goods leave our premises.
4. If the is not paid on presentation interest at 24% per annum
5. Subject to Hyderabad Jurisdiction.

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 42280
Date 28/10
Sign

For SRI BALAJI ENTERPRISES
SRI BALAJI ENTERPRISES HYD.
Authorised Signatory

Our Bank: Kotak mahendra Bank A/c No. 4312001151, IFSC : KKBK0000553
Our BanK: Central Bank Of India A/c No.3252126355, IFSC : CBIN0280809