PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	23.10.20	Prepared by:	T.Bhasker
PO/WO no.	71534	PO / WO Date.	22/10/20
Supplier Name	vivid works	PO/WO amount	1581
Firm/Company	Sov LLP	Project	Sov fix
Sl. No.	Bill No.	Bill Date	Bill amount
1	1855	12/10/20	1581
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1581

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			NA ~~14878~~	□ Yes □ No
2.			84558	□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits :Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1581
Amount E – PO / WO value:	1581
Amount F – Difference (A – E): GST-18%	–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained~~ below)
Excess / short material received	~~□ Approved~~ – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.____/- ~~□ No~~
Payment – due date	30/10/20
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			APPROVED 01 NOV 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date	23.10.20	30/10					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

M/s. VIVID WORLD

A Complete Solution for all your cartridge needs

Flat No. 503, G2 Block, Indu Aranaya Pallavi Apts., Bandlaguda,
Nagole, Hyderabad – 500 068, Telangana State. Tel : +91-9246215868

71534

GSTIN : 36AVTPS1528D1ZB

TAX INVOICE

Invoice No. : 1855
Invoice Date : 12/10/2020 (12/10/2020)
Reverse Charge (Y/N) :
State : TELANGANA   Code 36

Transport Mode :
Vehicle Number :
Date of Supply :

VIVID WORLD Hyderabad Narayanaguda

Bill to Party	Ship to Party
Address: M/S. SILVER OAK VILLAS LLP (CHERLAPALLY SITE), 5-4-187/3&4, 2ND FLOOR, SOHAM MANSION, MG ROAD, SECBAD-3.	GATE PASS NO: 1932
GST: 36ADBFS3288A2Z7.	GSTIN :
State : TELANGANA Code	State : Code

Product Description	HSN Code	UOM	Qty.	Rate	Amount	TAXABLE VALUE	CGST RATE	CGST AMT	SGST RATE	SGST AMT	TOTAL
HP 12A LASER TONER REFILLING	3707		03	230.00	690.00	124.20	9%	62.10	9%	62.10	814.20
HP 12A LASER TONER DRUM	8443		02	325.00	650.00	117.00	9%	58.00	9%	58.00	767.00
					1340.00	241.20					1581.20

RS . ONE THOUSAND FIVE HUNDREDEIGHTY ONE AND TWENTY PAISE ONLY.
(RS.1581.20)

	1340.00
ADD :CGST 9%	120.60
ADD: SGST 9%	120.60
Total Amount After Tax	1581.20
GST on Reverse Charge	

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 70362
Date 12/10
Sign

Bank Details

Bank Name	: INDIAN BANK
Branch	: Narayanguda Branch
Bank A/C	: 406746378
Bank IFSC	: IDIB000N015

Common Seal

Certified that the particulars given above are true and correct

For VIVID WORLD

VIVID WORLD Hyderabad Narayanaguda

Authorized Signatory

INWARD WITH TIME:	
Inward No. 14888	Dt. 12/10/20
MRN No:	Dt:
Received By:	Sign:
SILVER OAK VILLAS LLP	

Purchase Order

 28-10-2020 10:31:52

71534
20.10.20 3:54:09

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Vivid World 204, Kubera Towers, Narayanaguda, Hyderabad. **GSTIN** 36AVTPS1528D1ZB 6682-3161/ 6682-3171 92462-15868	**Doc No**	71534	156071
	Doc Date	12-10-2020	
	Quote No	Nil	
	Quote Date	12-10-2020	
	SupplyType	Supply	

Kind Attn : Mr. Vishal

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3523 - Computers and Peripherals - Toner refill - NA - nos	3.00	230.00	0.00	18.00	814.20
2	3522 - Computers and Peripherals - Toner drum - NA - nos	2.00	325.00	0.00	18.00	767.00
					Total Order Value . . .	**1,581.20**

Rupees : One Thousand Five Hundred Eighty One and Paise Twenty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Same Day
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penality For Delay	Nil
Transportation	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not conforming to quality and specifications. Above order for printer
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Silver Oak Villas LLP***
Authorised Signatory

Accepted the above Terms And Conditions
For ***Vivid World***

Name : ____________________ Name : ____________________ Date : __/__/____

Contact - -

Requisition Form

Company Name:	Silver Oak Villas LLP	Date:	12-10-2020
Site & Phase :	Silver Oak Villas	Time:	12.00
Supplier		Req. No.	156071
Material required before date:	12-10-2020	ID No.	60706

No	Description	Size	Quantity	Units	Inward No	Date
1	Catridge refiller		01	Nos		
2						
3						
4						
5						
6						
7						
8						
9						
10						

P.O. #1534.

Remarks: -For Office use purpose

Prepared By	G.Mona	Approved by	
Sign.& Date	12-10-20200.	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Company Name:		Date:	
Site & Phase :			22qq
Supplier		Req. No.	
Material required before date:		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: - For Villas final possession purpose.

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.