

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		20/10/20.		Prepared by:		D.SOWMYA	
PO/WO no.		71306.		PO / WO Date.		15/10/20	
Supplier Name		Sslp.		PO/WO amount		708	
Firm/Company		Voc 11p		Project		Voc 11p	
Sl. No.	Bill No.			Bill Date	Bill amount		
1		13703		17/10/20.	708		
2							
3							
4							
Amount A – Bills total(Excluding Transport & Hamali Charges):						708	
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	11609	17/10/20	84118	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
Amount B –Other Credits :Transportation charges							
Amount C –Other Debits :							
Amount D (D=A+B-C) – Amount to be credited to the supplier:						708	
Amount E – PO / WO value:						708	
Amount F – Difference (A – E): GST-18%							
Quantity received as per PO /WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☒ Yes ☐ No (explained below)				
Excess / short material received			☒ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. ☒ No				
Payment – due date			24.10.2020				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[Signature]		01 NOV 2020				
Date	20/10/20		MINISH PARIKH MANAGER PROCUREMENT				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500005

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 17-10-2020

Customer Details				Invoice No.	13703		
Villa Orchids LLP				Invoice Date.	17-10-2020		
Behind Janapriya, Kowkur, Hyderabad				PO No.	71306		
GSTIN : 36AANFG4817C1ZH				PO Date.	15-10-2020		
				Req ID	60735		
				Req Date	13-10-2020		
				Loc Req No	63557		
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4585 - Electrical - other - Insulation tape - NA - nos	8546	60	10.00	600.00	18	108.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST	CGST	SGST	Total Taxable Amount	600.00			108.00
	54.00	54.00	Total Invoice Amount	708.00			

Rupees : Seven Hundred Eight Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction



Authorised signatory

Purchase Order

Page(s) 1 Of 1

16-10-2020 3:32:19 PM


71306
10.10.20 12:34:48

From Company : **Villa Orchids LLP**
5-4-187/3 & 4, IIInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AANFG4817C1ZH

Supplier Details

Summit Sales LLP
5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	71306	63557
Doc Date	15-10-2020	
Quote No	Nil	
Quote Date	15-10-2020	
SupplyType	Supply	

Kind Attn : Hamendra, Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4585 - Electrical - other - Insulation tape - NA - nos	60.00	10.00	0.00	18.00	708.00
Total Order Value . . .					708.00

Rupees : Seven Hundred Eight Only.

Terms and Conditions :-

Specification / Brand As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location Villas Orchids
Behind: Janapriya, Kowkur.
Phone. 9502232100/9502266233

Penalty For Delay Nil

Transportation Cost Included in the above price.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above items for 5te use purpose

Completion Date Nil

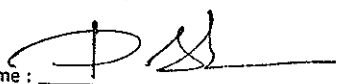
Measurment Nil

Security Nil

Remarks

For **Villa Orchids LLP**

Authorised Signatory



Name :

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name :

Date : _/_/

[illegible]

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

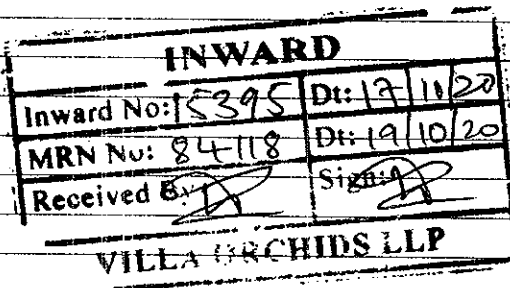
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

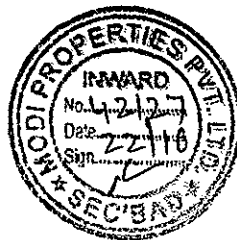
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1 of 1 : 17-10-2020

Customer Details		DC No.	11609
Villa Orchids LLP Behind Janapriya, Kowkur, Hyderabad GSTIN : 36AANFG4817C1ZH		DC Date.	17-10-2020
		PO No.	71306
		PO Date.	15-10-2020
		Req ID	60735
		Req Date	13-10-2020
		Loc Req No	63557
	Description of Goods	HSN/SAC	Qty
1	4585 - Electrical - other - Insulation tape - NA - nos	8546	60
2			
3			
4			
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for Summit Sales LLP

Authorised signatory

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TRANSIT COPY

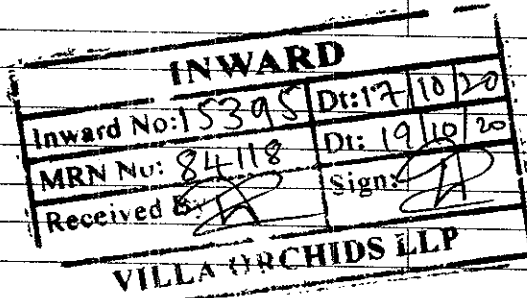
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GSTIN : 36AANFG4817C1ZH				PO Date.		15-10-2020	
				Req ID		60735	
				Req Date		13-10-2020	
				Loc Req No		63557	
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8							
9							
10							
11							
12							
13							
14							
15							
IGST				CGST		SGST	
				54.00		54.00	
Total Taxable Amount				600.00		108.00	
Total Invoice Amount				708.00			

Rupees : Seven Hundred Eight Only.



for Summit Sales LLP

Authorised signatory

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