PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	27/10/20.	Prepared by:	D.SOWMYA
PO/WO no.	71485	PO / WO Date.	21/10/20
Supplier Name	SSllp.	PO/WO amount	9,300.
Firm/Company	Borra Sudarshan	Project	Serene farms -
Sl. No.	Bill No.	Bill Date	Bill amount
1	13765	21/10/20.	9,300
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			9,300

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	11668	21/10/20	84326	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	9,300
Amount E – PO / WO value:	9,300
Amount F – Difference (A – E): GST-18%	-

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes □ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	**31.10.2020**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	Dsh					
Date	27/10/20	2/11					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	13765
Borra Sudarshan	Invoice Date.	21-10-2020
Serene Farms, Sy No. 44, Yenkepally Village, Chevella Mandal,	PO No.	71485
	PO Date.	21-10-2020
	Req ID	60922
GSTIN : 36	Req Date	21-10-2020
	Loc Req No	150399

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6623 - Paints - Lappam - 30 Kgs - Bag	3214	30	262.71	7,881.30	18	1,418.64
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	7,881.30		1,418.64
	709.32	709.32	Total Invoice Amount	9,299.93		

Rupees : Nine Thousand Two Hundred Ninty Nine and Paise Ninty Three Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. * SEC'BAD *
INWARD
No. 70541
Date 28/10
Sign.

Purchase Order

 21-10-2020 14:01:47

71485
10.10.20 12:36:44

From Company : **Borra Sudarshan**
Borra Sudarshan
G S T No. :

Supplier Details			
Summit Sales LLP	Doc No	71485	150399
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	Doc Date	21-10-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	Quote Date	21-10-2020	
040-66335551 9618244433	SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6623 - Paints - Lappam - 30 Kgs - Bag	30.00	262.71	0.00	18.00	9,299.93
					Total Order Value . . .	**9,299.93**

Rupees : Nine Thousand Two Hundred Ninty Nine and Paise Ninty Three Only.

Terms and Conditions :-

Specification /	All items shall be of 1st quality. Ncl &Alteck
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	next day fo PO
Delivery Location	Serene Farms Sy no-44, Yenkepally Village, Chevella Mandal,RR.Dist-501 503 Phone. ..
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Supplier:

For ***Borra Sudarshan***

Authorised Signatory

21/10/2020

Name :

Contact - -

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name :

Date : __/__/____

Requisition Form

Company Name:	BORRA SUDARSHAN	Date:	20-10-20
Site & Phase:	Serene farms	Time:	18:00
Supplier		Req. No.	150399
Material required before date:	21-10-20	ID No.	60922

No	Description	Size	Quantity	Units	Inward No	Date
1	Altek lappam bags	30kg	30	bags		
2						
3						
4						
5						
6	P.O. 71485		APPROVED			
7						
8			21 OCT 2020			
9			MINISH PARIKH			
10			MANAGER PROCUREMENT			

Remarks: The above materials for painting work at villa no 50 and 14

Prepared By	SYED GOLAM SARWAR	Approve by	
Sign. & Date	20-10-20	Sign. & Date	

NOTE: on receipt of material at site write inward number and date in last 2 columns.

Purchase Order

 21-10-2020 14:01:47 Original / Office Copy / Purchase Div.Copy

From Company :	**Borra Sudarshan** Borra Sudarshan G S T No. :

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	71485	150399
	Doc Date	21-10-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	21-10-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

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Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Supplier:

For ***Borra Sudarshan***

Authorised Signatory

Name : 20/10/2020

Contact - -

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	11668
Borra Sudarshan	DC Date.	21-10-2020
Serene Farms, Sy No. 44, Yenkepally Village, Chevella Mandal,	PO No.	71485
	PO Date.	21-10-2020
	Req ID	60922
GSTIN : 36	Req Date	21-10-2020
	Loc Req No	150399

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INWARD
Inward No: 5477 Dt: 22/10/20
MRN No: 84326 Dt: 23/10/20
Received By: Srinath Sign:
Serene Construction (Hyd) LLP

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 4242
Date 24/10

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

TRANSIT COPY

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	13765
Borra Sudarshan	Invoice Date.	21-10-2020
Serene Farms, Sy No. 44, Yenkepally Village, Chevella Mandal,	PO No.	71485
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