PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	03/11/2020	Prepared by:	T.D. Murthy
PO/WO no.	71305	PO / WO Date.	15/10/2020
Supplier Name	Sri Balaji Enterprises	PO/WO amount	Rs. 5,623/-
Firm/Company	Modi Properties PVT LTD	Project	Mayflower Platinum
Sl. No.	Bill No.	Bill Date	Bill amount
1.	94	22/10/2020	Rs. 5,623/-
2.	-	-	-
3.	-	-	-
4.			-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 5,623/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	94	22/10/2020	84368	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No
Amount B –Other Credits :				-
Amount C –Other Debits :				-
Amount D (D=A+B-C) – Amount to be credited to the supplier:				Rs. 5,623/-
Amount E – PO / WO value:				Rs. 5,623/-
Amount F – Difference (A – E):				-

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes □ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.______/- ☑ No
Payment – due date	**07/11/2020**

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]					
Date	3/11/20.	3/11					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

"SHREE GANESHAY NAMAH"

Tax Invoice

SRI BALAJI ENTERPRISES	Invoice No.	Dated
#14-1-418, Near Rocket Ground,	**94**	**22-10-2020**
New Aghapura, Hyderabad - 01	PO / DOC No.	D.C. No.
E-mail : seetaram.joshi@yahoo.com	**71305**	**94**
Mob: 9030605690, 9885288441	Vehicle No.	Destination
GSTN : 36AEIPJ0494H1ZF	**TS12UC-8002**	

Billing Address :
MODI PROPERTIES PVT LTD
5-4-187/3&4, IInd Floor
MG Road, Secunderabad - 03
GSTN : 36AABCM4761E1ZM

Shipping Address :
May Flower Platinum
Sy 82/1 Mallapur nacharam
Rangareddy - 500076
GSTN : 36AABCM4761E1ZM

S. N0.	HSN	Description	Thickness	Size	Qty	Rate	Amount
1	8302	L-Pati		1'X1'	340	2.25	765.00
2	8302	Sheet matal Screws (100)	75x5mm	7PKT	7	250.00	1750.00
3	8302	Sheet matal Screws (100)	25x6mm	10PKT	10	100.00	1000.00
4	8302	Sheet matal Screws (100)	35x6mm	10PKT	10	125.00	1250.00
5							
6							
7							
						Cartage	
					367		4765.00

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 76332 Date 22/10 Sign.

re Tax : Rs 4765.00 Tax Rs.: 857.70 Post Tax Rs.: 5622.70 R/o Rs.: 0.30 **Final Rs.: 5623.00**

HSN / SAC	Taxable Value	CGST		SGST		IGST		Total Tax Amt
		Rate	Amount	Rate	Amount	Rate	Amount	
8302	4765	9%	428.85	9%	428.85			857.70
								0
								0
Total	**4765**	**0.09**	**428.85**	**0.09**	**428.85**	**0**	**0**	**857.70**

TERMS & CONDITIONS :

1. Above mentioned goods remain our property until full payment is received.
2. Goods once sold can not be taken back or exchanged.
3. Our responsibility ceases once the goods leave our premises.
4. If the is not paid on presentation interest at 24% per annum
5. Subject to Hyderabad Jurisdiction.

For SRI BALAJI ENTERPRISES

Authorised Signatory

Our Bank: Kotak mahendra Bank A/c No. 4312001151, IFSC : KKBK0000553
Our BanK: Central Bank Of India A/c No.3252126355, IFSC : CBIN0280809

Purchase Order

 16-10-2020 4:35:42 PM

71305
10.10.20 12:34:48

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Sri Balaji Enterprises	**Doc No**	71305	177025
H,no.14-1-418, Near ROCKET Ground,New Aghapura Hyderbad-500001	**Doc Date**	15-10-2020	
	Quote No	Nil	
GSTIN 36AEIPJ0494H1ZF	**Quote Date**	16-12-2019	
9030605690	**SupplyType**	Supply	

Kind Attn : Mr.Seetaram Joshi

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	9598 - Tools - Bracket - NA - Nos *1" x 1"*	340.00	2.25	0.00	18.00	902.70
2	2156 - Carpentry - hardware - S.S. Screws - other - pkts *75 x 5mm 100 Per Pkt*	7.00	250.00	0.00	18.00	2,065.00
3	2156 - Carpentry - hardware - S.S. Screws - other - pkts *25 x 6mm- 100 Per Pkt*	10.00	100.00	0.00	18.00	1,180.00
4	2156 - Carpentry - hardware - S.S. Screws - other - pkts *35 x 6 mm - 100 Per Pkt*	10.00	125.00	0.00	18.00	1,475.00
					Total Order Value . . .	**5,622.70**

Rupees : Five Thousand Six Hundred Twenty Two and Paise Seventy Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for WPC Doors section fixing and assembling 8th floor A block purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Sri Balaji Enterprises***

Name : ____________

Date : __/__/____

Requisition Form

ompany Name:	Modi Properties Pvt Ltd	Date:	13-10-2020
ite & Phase :	May Flower Platinum	Time:	12.40
upplier		Req.No.	177025
laterial required before date: 16-10-2020		ID No.	60733

No	Description	Size	Quantity	Units	Inward No	Date
1	MS L angle bracket	1" x 1"	340	nos		
2	SS screw white - star screw	75 x 5 mm	700	nos		
3	SS screw white - star screw	25 x 5 mm	1000	nos		
4	SS board screw white - star screw	35 x 5 mm	1000	nos		
5	71305					
6						
7			APPROVED			
8			13 OCT 2020			
9						
0			MINISH PARIKH MANAGER PROCUREMENT			

Remarks: Towards WPC doors section fixing and assembling purpose for 3rd floor Part 2

Prepared By	K Narender Reddy	Approved by	S.V.Subba Reddy
Sign.& Date	13-10-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

"SHREE GANESHAY NAMAH"

DELIVERY CHALLAN

SRI BALAJI ENTERPRISES #14-1-418, Near Rocket Ground, New Aghapura, Hyderabad - 01 E-mail : seetaram.joshi@yahoo.com Mob: 9030605690, 9885288441 **GSTN : 36AEIPJ0494H1ZF**	D. C. No. **94**	Dated 22/10/2020
	PO / DOC No. **71305**	
	Vehicle No. **TS12UC-8002**	Cont. No.

Billing Address :	**Shipping Address :**
MODI PROPERTIES PVT LTD	May Flower Platinum
5-4-187/3&4, IInd Floor	Sy 82/1 Mallapur nacharam
MG Road, Secunderabad - 03	Rangareddy - 500076
GSTN : 36AABCM4761E1ZM	GSTN : 36AABCM4761E1ZM

S. NO.	HSN	Description	Thickness	Size	Qty	Remarks
1	8302	L patti		1"x1"	340 Nos	
2	8302	Sheet Metal Screw		75x5mm	7 Pkt	
3	8302	Sheet Metal Screw		25x6mm	10 Pkt	
4	8302	Sheet Metal Screw		35x6mm	10 Pkt	
					367	

MODI PROPERTIES PVT. LTD. SECBAD 42316 30/10

Inward No. 14399 22/10/20
MRN No. 84368 Dt.
Received By Sign. Nizam
Modi Properties Pvt. Ltd Sy. No. 82/1

TERMS & CONDITIONS :

1. Above mentioned goods remain our property until full payment is received.
2. Goods once sold can not be taken back or exchanged.
3. Our responsibility ceases once the goods leave our premises.
4. If the is not paid on presentation interest at 24% per annum
5. Subject to Hyderabad Jurisdiction.

For SRI BALAJI ENTERPRISES

SRI BALAJI ENTERPRISES HYD.

Authorised Signatory

Our Bank: Kotak mahendra Bank A/c No. 4312001151, IFSC : KKBK0000553
Our BanK: Central Bank Of India A/c No.3252126355, IFSC : CBIN0280809

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