PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	29/10/20.	Prepared by:	D.SOWMYA
PO/WO no.	71297	PO / WO Date.	15/10/20
Supplier Name	SSllp.	PO/WO amount	1,587.
Firm/Company	Modi properties pvt ltd	Project	MPL
Sl. No.	Bill No.	Bill Date	Bill amount
1	13821	23/10/20.	908
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			908

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	11726	23/10/20	84265	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	908
Amount E – PO / WO value:	1,587
Amount F – Difference (A – E): GST-18%	-679/-

Quantity received as per PO /WO	□ Yes □ Excess received ☑ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No~~ (explained below)
Excess / short material received	~~□ Approved~~ – within acceptable limits □ No (explained below)
Close PO / W?O	□ Yes ☑ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	**31.10.2020**
Remarks: Part bill received.	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]					
Date	29/10/20.	2/11					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Pvt. Ltd.	Invoice No.	13821
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD	Invoice Date.	23-10-2020
	PO No.	71297
	PO Date.	15-10-2020
	Req ID	60720
GSTIN : 36	Req Date	13-10-2020
	Loc Req No	177021

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	2115 - Carpentry - hardware - Measuring tape - PVC	9017	2	385.00	770.00	18	138.60
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	770.00		138.60
	69.30	69.30	Total Invoice Amount	908.60		

Rupees : Nine Hundred Eight and Paise Sixty Only.

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD No. 70678
Date 30/10
Sign Neha

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 16-10-2020 2:29:49 PM

71297
10.10.20 12:33:38

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details				
Summit Sales LLP		**Doc No**	71297	177021
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad		**Doc Date**	15-10-2020	
		Quote No	Nil	
GSTIN 36ACQFS2044C1Z7		**Quote Date**	15-10-2020	
040-66335551	9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2117 - Carpentry - hardware - Measuring tape - 5mtrs - nos	5.00	115.00	0.00	18.00	678.50
2	2115 - Carpentry - hardware - Measuring tape - 30mtrs - nos *PVC*	2.00	385.00	0.00	18.00	908.60
				Total Order Value . . .		**1,587.10**

Rupees : One Thousand Five Hundred Eighty Seven and Paise Ten Only.

⇒ Part bill received of Rs. 908/- B.No: 13821 and bal. bill of
23/10/20
Rs. 679/- to be receivable.
3/11/20

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site use purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Modi Properties Pvt Ltd	Date:	13-10-2020
Site & Phase :	May Flower Platinum	Time:	10.15
Supplier		Req.No.	177021
Material required before date: 15-10-2020		ID No.	60720

No	Description	Size	Quantity	Units	Inward No	Date
1	Measurement Tapes	5mtrs	05	NOS		
2	Measurement Tapes	30mtrs	02	Nos		
3	71297					
4						
5						
6						
7						
8						
9						
10						

APPROVED
13 OCT 2020
MINISH PARIKH
MANAGER PROCUREMENT

Remarks; for site use purpose

Prepared By	K.Sravani Reddy	Approved by	S.V.Subba Reddy
Sign.& Date	13-10-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	11726
Modi Properties Private Limited,.	DC Date.	23-10-2020
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	PO No.	71297
	PO Date.	15-10-2020
	Req ID	60720
GSTIN : 36AABCM4761E1ZM	Req Date	13-10-2020
	Loc Req No	177021

	Description of Goods	HSN/SAC	Qty
1	2115 - Carpentry - hardware - Measuring tape - 30mtrs - nos	9017	2
2			
3			
4			
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30			

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 42314 Date 30/4

INWARD
Inward No 44430 Dt 23/10/20
MRN No: 84365 Dt.
Received By Sign
Modi Properties Pvt. Ltd
Sy.No.82/1

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

TRANSIT COPY

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	13821
Modi Properties Pvt. Ltd.	Invoice Date.	23-10-2020
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD	PO No.	71297
	PO Date.	15-10-2020
	Req ID	60720
GSTIN : 36	Req Date	13-10-2020
	Loc Req No	177021

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	2115 - Carpentry - hardware - Measuring tape - PVC	9017	2	385.00	770.00	18	138.60
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	770.00		138.60
	69.30	69.30	Total Invoice Amount	908.60		

Rupees : Nine Hundred Eight and Paise Sixty Only.

INWARD

Inward No 14430 Dt. 23/10/20

MRN No. 84365 Dt.

Received By Sign. Nizam

Modi Properties Pvt. Ltd

Sy.No.82/:

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory