Annexure – A – Record of material issued to/received from contractors.

Name of firm/company	Sussani corp		Project name/location		Surmotar residency		
Sign of project manager:		Sign of admin:		Sign of security:	Roman Rai	Sign of admin audit:	

S. no	Date of issue	Material description	Qty	Units	Rate*	Amount*	Issued by#	Issued to#	Tally dr/cr V no.	Sign of Builder	Sign of Contractor
01	20/9/20	PPC cement (50kg)	30	Bag's	188/-	5640/-	Security	Surendra	JOU/10453		KSReddy
						5640/-					

Notes: 1. * Rate and amount are exclusive of GST. 2. Issued by can be Contractor or Builder. Same for issued to. 3. Builders sign must be of project manager or admin officer at site. 4. Write on alternate lines. 5. Start with fresh page at end of each week (Friday to Thursday). 6. Check rate with purchase/PO/WO.

Annexure – A – Record of material issued to/received from contractors.

Name of firm/company	Sarson's corp	Project name/location	Garmohar Residency		
Sign of project manager:		Sign of admin:		Sign of security:	Sign of admin audit:

S. no	Date of issue	Material description	Qty	Units	Rate*	Amount*	Issued by#	Issued to#	Tally dr/cr V no.	Sign of Builder	Sign of Contractor
01	07/10/20	7 mt steel 8 mm	288	kg's	39.80	11462/-	Security	Surendra	JOU/10452		
						11462/-					

Notes: 1. * Rate and amount are exclusive of GST. 2. Issued by can be Contractor or Builder. Same for issued to. 3. Builders sign must be of project manager or admin officer at site. 4. Write on alternate lines. 5. Start with fresh page at end of each week (Friday to Thursday). 6. Check rate with purchase/PO/WO.