PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	03/11/2020	Prepared by:	NEHA
PO/WO no.	70820	PO / WO Date.	29/09/2020
Supplier Name	Sree mahaveer Eng & Electricals	PO/WO amount	496/—
Firm/Company	GVDC	Project	Synergy 119, 191
Sl. No.	Bill No.	Bill Date	Bill amount
1	751	09/10/2020	496/—
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			496/—

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			84246	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	496/—
Amount E – PO / WO value:	496/—
Amount F – Difference (A – E): GST-18%	—

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits □ No (explained below)~~
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs. ____ /- ☑ No
Payment – due date	06/11/2020
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Neha	[signature]					
Date	03/11/2020	3/11					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice

(ORIGINAL FOR RECIPIENT)

Manish Sales Agencies
5-5-89/3 & 4,Sara Iron Market,
Ranigunj,Secunderabad.
Ph:04027714562
GSTIN/UIN: 36ABVPS3814J1Z0
State Name : Telangana, Code : 36
E-Mail : dipeshshah1977@yahoo.com

Buyer
G V DISCOVERY CENTER PVT LTD
5-4-187/3 & 4, IIND FLOOR, SOHAM MANSION
MG ROAD SECUNDERABAD
8919278620
GSTIN/UIN : 36AAHCG4940K1ZC
State Name : Telangana, Code : 36

Invoice No. **751**	Dated **9-Oct-2020**
Delivery Note	Mode/Terms of Payment
Supplier's Ref.	Other Reference(s)
Buyer's Order No. **70820**	Dated **9-Oct-2020**
Despatch Document No.	Delivery Note Date
Despatched through	Destination
Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	**Pvc Foot Valve Nut Bolt 65mm**	3917	**2.0000 No's**	180.00	No's	**360.00**
2	**Pvc Foot Valve Spring 40mm**	3917	**1.0000 No's**	60.00	No's	**60.00**
						420.00
	SGST Output @ 9%			9	%	**37.80**
	CGST Output @ 9%			9	%	**37.80**
	Round Off					**0.40**
	Total		**3.0000 No's**			**₹ 496.00**

INWARD
Inward No. 083 Dt. 19/10/20
MRN No. 842046 Dt. 21/10/20
Received By: Sign:
G.V. Discovery Center Pvt. Ltd.

MODI ... PVT. LTD. SEC'BAD
INWARD
No. 70518
Date 28/10
Sign

Amount Chargeable (in words) *E. & O.E*
INR Four Hundred Ninety Six Only

Company's Bank Details
Bank Name : **HDFC Bank.Sec'bad**
A/c No. : **00422000021188**
Branch & IFS Code : **Usha Kiran Complex,Secunderabad. & HDFC0000042**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Manish Sales Agencies

Authorised Signatory

This is a Computer Generated Invoice

Purchase Order

  30-09-2020 2:26:51 PM

70820
28.09.20 5:24:35

From Company : **G V Discovery Center Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion ,MG Road, Secunderabad-50003
G S T No. : 36AAHCG4940K1ZC

Supplier Details			
Sree Mahaveer Engg. & Electricals	**Doc No**	70820	13039
5-5-89 & 89/1, Sara Iron Market, Ranigunj, Secunderbad	**Doc Date**	29-09-2020	
	Quote No	Nil	
GSTIN 36AYMPS1825R1ZJ 27714562	**Quote Date**	22-01-2020	
65643548/27714529 9848192829	**SupplyType**	Supply	

Kind Attn : Dipesh R. Shah

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6127 - Miscellaneous - Valve - Others - nos *2 1/2" Foot Valve*	2.00	180.00	0.00	18.00	424.80
2	6127 - Miscellaneous - Valve - Others - nos *1 1/2" Foot Valve*	1.00	60.00	0.00	18.00	70.80
				Total Order Value . . .		**495.60**

Rupees : Four Hundred Ninty Five and Paise Sixty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	119, 191 Synergy Square 1 . Phone. .
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Payment as per actual recepit of material. Above order for dewatering for Site pose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *G V Discovery Center Pvt Ltd*

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Sree Mahaveer Engg. & Electricals***

Name : ____________

Date : __/__/____

Requisition For

Company Name:	GVDC	Date:	26-09-2020
Site & Phase :	SYNERGY 119,191	Time:	12:20
Supplier		Req. No.	13039
Material required before date:	Urgent	ID No.	60252

No	Description	Size	Quantity	Units	Inward No	Date
1	Screw driver Kit	STD	01	No's		
2	Spanner kit	STD	01	No's		
3	GI L Bow	21/2"	02	No's		
4	GI L Bow 70819	11/2"	01	No's		
5	GI Nipple	21/2"	01	No's		
6	Foot Valve 70820	21/2"	02	No's		
7	Foot Valve	21/2"	01	No's		
8						
9						
10						

Remarks: FOR SITE USE PURPOSE.

APPROVED
29 SEP 2020
MINISH PARIKH
MANAGER PROCUREMENT

Prepared By	Nidhi	Approved by	
Sign.& Date	26.09.20	Sign. & Date	26.09.20

Note: On receipt of material at site write inward number and date in last 2 columns.