PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	31/10/20.	Prepared by:	D.SOWMYA
PO/WO no.	71161	PO / WO Date.	9/10/20
Supplier Name	SSllp.	PO/WO amount	4,444.
Firm/Company	GVRC	Project	GVRC.
Sl. No.	Bill No.	Bill Date	Bill amount
1	13903.	29/10/20.	4,444
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			4,444

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	SOV 3247.	20/10/20	84497	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	4,444
Amount E – PO / WO value:	4,444
Amount F – Difference (A – E): GST-18%	–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ ~~Yes □ No~~ (explained below)
Excess / short material received	☑ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	~~31.10.2020~~ 7/11/20
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	[signature]					
Date	31/10/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Recd 21/10

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s G.V. [illegible]

Site:

DC No. : 3247

Date : 25/10/20

Vehicle No. : TS10UB8387

P.O. / W.O. No. : 71161

P.O. / W.O. Date : 9/10/20

Sl. No.	PARTICULARS	Quantity
1	Steel grey (19mm) 5'.4" x 2'.4" = 01 (No)	12.50 sft
2	Tan brown " 4'.6" x 2'.0 = 02 (")	18.00 "
3	—do— 8'.0 x 4'.0 = 01 (")	32.00 "
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GSTIN :

For SUMMIT SALES LLP

Received the above materials in good condition.

Received by: [illegible]

Stamp:

Date : 25/10/20.

Authorised Signatory

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
GV Research Centre Pvt Ltd	Invoice No.	13903
Sy no. 542, Genome Valley, Turkapally, Hyderabad	Invoice Date.	29-10-2020
	PO No.	71161
	PO Date.	09-10-2020
	Req ID	60594
GSTIN : 36AAHCG4562D1ZP	Req Date	09-10-2020
	Loc Req No	163208

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	8507 - Stone - granite - Steel Grey - 19mm - sft	6802	12.5	66.15	826.88	18	148.84
	5'4" x 2'4" - 01 no						
2	8534 - Stone - granite - Tan Brown - 19mm - Sft	68022310	18	58.80	1,058.40	18	190.52
	4'6" x 2'0 - 02 nos						
3	8534 - Stone - granite - Tan Brown - 19mm - Sft	68022310	32	58.80	1,881.60	18	338.68
	8'0 x 4'0 - 01 no						
4							
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IGST	CGST	SGST			
			Total Taxable Amount	3,766.88	678.04
	339.02	339.02	Total Invoice Amount	4,444.92	

Rupees : Four Thousand Four Hundred Fourty Four and Paise Ninty Two Only.

for Summit Sales LLP

Authorised signatory

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 7072S Dt. 02/11 Sign. Neha

Subject to Hyderabad Jurisdiction

Purchase Order

71161
08.10.20 5:21:49

 09-10-2020 15:14:47

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	71161	163208
	Doc Date	09-10-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	09-10-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	8507 - Stone - granite - Steel Grey - 19mm - sft *5'4" x 2'4" - 01 no*	12.50	66.15	0.00	18.00	975.71
2	8534 - Stone - granite - Tan Brown - 19mm - Sft *4'6" x 2'0 - 02 nos*	18.00	58.80	0.00	18.00	1,248.91
3	8534 - Stone - granite - Tan Brown - 19mm - Sft *8'0 x 4'0 - 01 no*	32.00	58.80	0.00	18.00	2,220.29
	Total Order Value . . .					**4,444.91**

Rupees : Four Thousand Four Hundred Fourty Four and Paise Ninty One Only.

Terms and Conditions :-

Specification / Brand	All items shall be of 19mm thickness slabs. The above rates only for material supply.
Payment Terms	After delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. 9502211011
Penality For Delay	Bills must be submitted to H.O. within 30days of completion of work.10% plty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for 5600S new conference room purpose.
Completion Date	Nil
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	Skirting Rs. 12/- per rft for labour only.

For ***G V Reserch Centers Pvt Ltd***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	GVRC	Date:	09.10.2020
Site & Phase :	INNOPOLIS	Time:	15:10
Supplier		Req. No.	163208
Material required before date: urgent		ID No.	60594

No	Description	Size	Quantity	Units	Inward No	Date
1	Steel grey granite - 19mm thick	5'4"x 2'4"	01	No		
2	Tan brown granite - 19mm thick	4'6"x 2'0"	02	No		
3	Tan brown granite - 19mm thick	8'x 4'	01	No		
4						
5						
6	Note: The above 8'x4' size granite we require single piece only					
7						
8	71161					
9						
10						

Remarks : For 5600S new conference room

Prepared By	Mallikarjun	Approved by	VENKATESH.G
Sign.& Date	09.10.2020	Sign. & Date	09.10.2020

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s G.V. Research Centers (P) Ltd	DC No. : 3247
	Date : 20/10/20
Site:	Vehicle No. : TS10UB8383
	P.O. / W.O. No. : 7116
	P.O. / W.O. Date : 9/10/20

Sl. No.	PARTICULARS	Quantity
1	Steel grey (19mm) 5'.4" x 2'.4" = 01 (No)	12.50 sft
2	Tan brown " 4'.6" x 2'.0 = 02 (")	18.00 "
3	— do — 8'.0 x 4'.0 = 01 (")	32.00 "
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MOD PROPERTIES PVT. LTD. SEC'BAD INWARD No. 42458 Date 3/11 Sign.

INWARD
Inward No: 1975 Dt: 20/10/20
MRN No: 84497 Dt:
Received By: Sign:
G.V. RESEARCH CENTERS ...

GSTIN :

Received the above materials in good condition.

Received by : S.K. MY	Stamp:	For SUMMIT SALES LLP
Date : 20/10/20.		Authorised Signatory