Towrite

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	27/10/20.	Prepared by:	D.SOWMYA
PO/WO no.	71295	PO / WO Date.	15/10/20
Supplier Name	SSllp.	PO/WO amount	2,284.
Firm/Company	Modi properties pvt ltd.	Project	MPL
Sl. No.	Bill No.	Bill Date	Bill amount
1	13808.	22/10/20.	2,284
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			2,284

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	11711	22/10/20	84781	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) -- Amount to be credited to the supplier:	2,284
Amount E – PO / WO value:	2,284
Amount F – Difference (A – E): GST-18%	–

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits ☐ No (explained below)~~
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ☐ No
Payment – due date	**31.10.2020**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	[signature]					
Date	27/10/20.	4/11					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,.	Invoice No.	13808
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	Invoice Date.	22-10-2020
	PO No.	71295
	PO Date.	15-10-2020
	Req ID	60718
GSTIN : 36AABCM4761E1ZM	Req Date	13-10-2020
	Loc Req No	177019

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4062 - Consumables - Torch light - Big - nos		3	680.00	2,040.00	12	244.80
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	2,040.00	244.80
	122.40	122.40	Total Invoice Amount	2,284.80	

Rupees : Two Thousand Two Hundred Eighty Four and Paise Eighty Only.

for Summit Sales LLP

MODI PROPERTIES PVT. LTD.
INWARD
No. 70614
Date 30/10/20
Sign
SEC'BAD

Subject to Hyderabad Jurisdiction

Authorised signatory

Requisition Form

Company Name:	Modi Properties Pvt Ltd	Date:	13-10-2020
Site & Phase :	May Flower Platinum	Time:	10.15
Supplier		Req.No.	177019
Material required before date:	15-10-2020	ID No.	60718

No	Description	Size	Quantity	Units	Inward No	Date
1	Torch light	std	03	Nos		
2	71295					
3						
4						
5						
6						
7						
8						
9						
10						

APPROVED
13 OCT 2020
MINISH PARIKH
MANAGER PROCUREMENT

Remarks; for site use purpose

Prepared By	K.Sravani Reddy	Approved by	S.V.Subba Reddy
Sign.& Date	13-10-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	11711
Modi Properties Private Limited,.	DC Date.	22-10-2020
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	PO No.	71295
	PO Date.	15-10-2020
	Req ID	60718
GSTIN : 36AABCM4761E1ZM	Req Date	13-10-2020
	Loc Req No	177019

	Description of Goods	HSN/SAC	Qty
1	4062 - Consumables - Torch light - Big - nos		3
2			
3			
4			
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28			
29			
30			

INWARD

Inward No. 4419 Dt. 22/10/20

MRN No. 84211 Dt.

Received By Sign Mizam

Modi Properties Pvt. Ltd

Sy.No.82/1

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Modi Properties Private Limited,.

Sy No. 82/1, Mallapur, Nacharam, Hyderabad

GSTIN : 36AABCM4761E1ZM

Invoice No.	13808
Invoice Date.	22-10-2020
PO No.	71295
PO Date.	15-10-2020
Req ID	60718
Req Date	13-10-2020
Loc Req No	177019

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4062 - Consumables - Torch light - Big - nos		3	680.00	2,040.00	12	244.80
2							
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10							
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12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	2,040.00		244.80
	122.40	122.40	Total Invoice Amount	2,284.80		

Rupees : Two Thousand Two Hundred Eighty Four and Paise Eighty Only.

INWARD

Inward No 4419 | 22/10/20

MRN No 84271 | Dt.

Received By | Sign Nizam

Modi Properties Pvt. Ltd

Sy.No.82/1

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory