

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		28/10/20		Prepared by:		D.SOWMYA	
PO/WO no.		71122		PO / WO Date.		9/10/20.	
Supplier Name		S&Lp.		PO/WO amount		9,292.	
Firm/Company		Modi properties Pvt Ltd.		Project		H.O.	
Sl. No.	Bill No.	13813		Bill Date	28/10/20.		Bill amount
1							
2							
3							
4							
Amount A – Bills total(Excluding Transport & Hamali Charges):							9,292
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	11716	28/10/20	84767	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
Amount B – Other Credits : Transportation charges							
Amount C – Other Debits :							
Amount D (D=A+B-C) – Amount to be credited to the supplier:							9,292
Amount E – PO / WO value:							9,292
Amount F – Difference (A – E): GST-18%							
Quantity received as per PO / WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☒ Yes ☐ No (explained below)				
Excess / short material received			☒ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. ☒ No				
Payment – due date			31.10.2020				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	28/10/20	4/11					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-. Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Purchase Order

Page(s) 1 Of 1

09-10-2020 5:01:14 PM



71122

08.10.20 5:21:49

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP		Doc No	71122 16555
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad		Doc Date	09-10-2020
GSTIN 36ACQFS2044C1Z7		Quote No	Nil
040-66335551 9618244433		Quote Date	18-12-2018
		SupplyType	Supply

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 3106 - Chemicals - Crack - X- Paste - NA - bags 1 KG	25.00	315.00	0.00	18.00	9,292.50
Total Order Value . . .					9,292.50
Rupees : Nine Thousand Two Hundred Ninty Two and Paise Fifty Only.					

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	On complete delivery of all maerials only.
Tax	Inclusive of all GST taxes
Delivery Date	Next Day.
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penalty For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Green towers purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Name : 

Name : _____

Accepted the above Terms And Conditions

For **Summit Sales LLP**Date : / /

Requisition Form

Company Name:		MPPL		Date:		07.10.2020	
Site & Phase :		Head Office		Time:		17:00	
Supplier				Req. No.		16555	
Material required before date:				ID No.		60551	
No	Description	Size	Quantity	Units	Inward No	Date	
1	Dr. Fix it Crack Fill X- Paste	01 Kgs	25	Nos			
2							
3							
4							
5							
6							
7							
8							
9							
10							
Remarks: - for Green Tower External Crack Fill Pasting Work purpose.							
Prepared By		Rahul.T		Approved by			
Sign.& Date		07.10.2020		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
- 5 OCT 2020
SOMAM MOOI
MANAGING DIRECTOR

Company Name:				Date:			
Site & Phase :				Time:			
Supplier				Req. No.			
Material required before date:		Urgent		ID No.			
No	Description	Size	Quantity	Units	Inward No	Date	
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
Remarks:							
Prepared By				Approved by			
Sign.& Date				Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

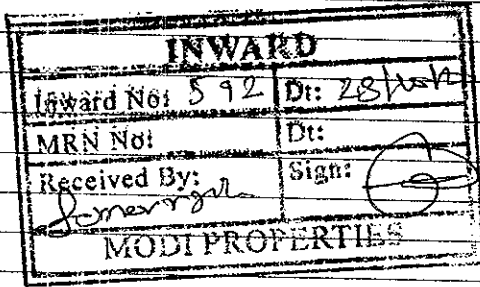
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

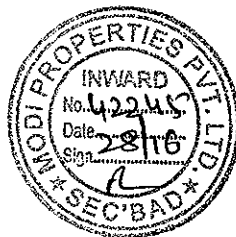
1 of 1 : 23-10-2020

Customer Details		DC No.	11716
Modi Properties Pvt. Ltd.		DC Date.	23-10-2020
HEAD OFFICE, 5-4-187/3&4, M.G. ROAD SEC'BAD		PO No.	71122
		PO Date.	09-10-2020
		Req ID	60551
GSTIN: 36AABCM4761E1ZM		Req Date	08-10-2020
		Loc Req No	16555
Description of Goods		HSN/SAC	Qty
1	3106 - Chemicals - Crack - X- Paste - NA - bags		25
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			



Received.
23/10

Subject to Hyderabad Jurisdiction



for Summit Sales LLP

Authorised signatory

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 23-10-2020

Customer Details				Invoice No.		13813	
Modi Properties Pvt. Ltd. HEAD OFFICE, 5-4-187/3&4, M.G ROAD SEC'BAD GSTIN : 36AABCM4761E1ZM				Invoice Date.		23-10-2020	
				PO No.		71122	
				PO Date.		09-10-2020	
				Req ID		60551	
				Req Date		08-10-2020	
				Loc Req No		16555	
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	3106 - Chemicals - Crack - X- Paste - NA - bags		25	315.00	7,875.00	18	1,417.50
	1 IKG						
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST		CGST		SGST		Total Taxable Amount	
		708.75		708.75		Total Invoice Amount	
						7,875.00	1,417.50
						9,292.50	

Rupees : Nine Thousand Two Hundred Ninty Two and Paise Fifty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction