PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	28/10/20.	Prepared by:	D.SOWMYA
PO/WO no.	71196.	PO / WO Date.	10/10/20
Supplier Name	SSllp.	PO/WO amount	1,550.
Firm/Company	Modi properties pvt ltd	Project	H.O
Sl. No.	Bill No.	Bill Date	Bill amount
1	13814	23/10/20.	1,550
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,550

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	11717	23/10/20	84766	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,550
Amount E – PO / WO value:	1,550
Amount F – Difference (A – E): GST-18%	–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable li~~mits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	**31.10.2020**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	[signature]					
Date	28/10/20	4/11					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	13814
Modi Properties Pvt. Ltd.	Invoice Date.	23-10-2020
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD	PO No.	71196
	PO Date.	10-10-2020
	Req ID	60628
GSTIN : 36AABCM4761E1ZM	Req Date	09-10-2020
	Loc Req No	16564

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6623 - Paints - Lappam - 30 Kgs - Bag	3214	5	262.71	1,313.55	18	236.44
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	1,313.55		236.44
	118.22	118.22	Total Invoice Amount	1,549.99		

Rupees : One Thousand Five Hundred Fourty Nine and Paise Ninty Nine Only.

MODI PROPERTIES PVT. LTD. * SEC'BAD *
INWARD
No. 70671
Date 30/10
Sign. Neha

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

10-10-2020 14:40:11

71196
08.10.20 5:21:49

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	71196	16564
	Doc Date	10-10-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	10-10-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6623 - Paints - Lappam - 30 Kgs - Bag	5.00	262.71	0.00	18.00	1,549.99
					Total Order Value . . .	**1,549.99**

Rupees : One Thousand Five Hundred Fourty Nine and Paise Ninty Nine Only.

Terms and Conditions :-

Specification /	All items shall be of 1st quality. Ncl &Alteck
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	next day fo PO
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Supplier:

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : ____________

Contact - -

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	MPPL	Date:	08.10.2020
Site & Phase :	Head Office	Time:	17:20
Supplier		Req. No.	16564
Material required before date:		ID No.	60628

No	Description	Size	Quantity	Units	Inward No	Date
1	Alteck Lappum	30 Kgs	05	Bags		
2						
3						
4						
5						
6						
7						
8						
9						

P.O. 71196

Remarks: - For Head Office 2th Floor North West Wing Area Lappum Applying Work purpose.

Prepared By	Rahul.T	Approved by	
Sign.& Date	08.10.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Company Name:		Date:	
Site & Phase :		Time:	
Supplier		Req. No.	
Material required before date:	Urgent	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
4						
5						
6						
7						
8						
9						
10						

Remarks:

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	11717
Modi Properties Pvt. Ltd.	DC Date.	23-10-2020
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD	PO No.	71196
	PO Date.	10-10-2020
	Req ID	60628
GSTIN : 36AABCM4761E1ZM	Req Date	09-10-2020
	Loc Req No	16564

	Description of Goods	HSN/SAC	Qty
1	6623 - Paints - Lappam - 30 Kgs - Bag	3214	5
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			

INWARD
Inward No: 594 Dt: 23/10/20
MRN No: Dt:
Received By: Sign:
MODI PROPERTIES

Received 23/10

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. INWARD No. 42247 Date 28/10 Sign SEC'BAD

for Summit Sales LLP

Authorised signatory

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	13814
Modi Properties Pvt. Ltd.	Invoice Date.	23-10-2020
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD	PO No.	71196
	PO Date.	10-10-2020
	Req ID	60628
GSTIN : 36AABCM4761E1ZM	Req Date	09-10-2020
	Loc Req No	16564

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6623 - Paints - Lappam - 30 Kgs - Bag	3214	5	262.71	1,313.55	18	236.44
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	1,313.55	236.44
	118.22	118.22	Total Invoice Amount	1,549.99	

Rupees : One Thousand Five Hundred Fourty Nine and Paise Ninty Nine Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory