

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 28/10/20.		Prepared by: D.SOWMYA	
PO/WO no. 71360		PO / WO Date. 16/10/20	
Supplier Name Sslp.		PO/WO amount 3,240	
Firm/Company Modi builders Methodist Complex.		Project Modi builders.	
Sl. No.	Bill No.	Bill Date	Bill amount
1	73818.	28/10/20.	2,361
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			2,361
Sl. No.	DC No	DC. Date	MRN No. DC matches MRN
1.	11721	28/10/20	☒ Yes ☐ No
2.			☐ Yes ☐ No
3.			☐ Yes ☐ No
Amount B –Other Credits : Transportation charges			-
Amount C –Other Debits :			-
Amount D (D=A+B-C) – Amount to be credited to the supplier:			2,361
Amount E – PO / WO value:			3,240.
Amount F – Difference (A – E): GST-18%			
Quantity received as per PO /WO		☐ Yes ☒ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☒ Yes ☐ No (explained below)	
Excess / short material received		☒ Approved within acceptable limits ☐ No (explained below)	
Close PO / W?O		☐ Yes ☒ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. / ☒ No	
Payment – due date		31.10.2020	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	MD
Sign:			
Date	28/10/20	04 NOV 2020	
		MINISH PARIKH MANAGER PROCUREMENT	

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

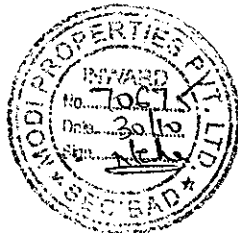
1 of 1 : 23-10-2020

Customer Details				Invoice No.		13818	
Modi Builders Methodist Complex Opp Chermas, Abids Main Road, Hyderabad GSTIN : 36AABFM2938C2ZK				Invoice Date.		23-10-2020	
				PO No.		71360	
				PO Date.		16-10-2020	
				Req ID		60776	
				Req Date		15-10-2020	
				Loc Req No		16578	
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4000 - Consumables - Acid - NA - ltrs	2806	5	20.00	100.00	18	18.00
2	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	3	85.00	255.00	18	45.90
3	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	6	85.00	510.00	18	91.80
4	4046 - Consumables - Phynyle - 1Ltr - nos	2907	5	50.00	250.00	18	45.00
5	4059 - Consumables - Surf Detergent Powder - NA -	3402	6	25.00	150.00	18	27.00
6	4041 - Consumables - Mopping stick - NA - nos	9603	3	125.00	375.00	18	67.50
7	4008 - Consumables - Cleaning Cloth - other - nos	6307	6	16.00	96.00	5	4.80
8	4040 - Consumables - Mopping Cloth - NA - nos	6307	6	16.00	96.00	5	4.80
9	4071 - Consumables - Wiper - Other - nos	9603	2	95.00	190.00	18	34.20
10							
11							
12							
13							
14							
15							
IGST				CGST		SGST	
Total Taxable Amount				2,022.00		339.00	
Total Invoice Amount				2,361.00			
Rupees : Two Thousand Three Hundred Sixty and Paise Only.							

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Purchase Order

Page(s) 1 Of 2

16-10-2020 13:11:44



71360

10.10.20 12:35:31

From Company : **Modi Builders Methodist Complex**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABFM2938C2ZK

Supplier Details

Summit Sales LLP
5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	71360	16578
Doc Date	16-10-2020	
Quote No	Nil	
Quote Date	16-10-2020	
SupplyType	Supply	

Kind Attn : Hamendra, Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4000 - Consumables - Acid - NA - ltrs	5.00	20.00	0.00	18.00	118.00
2 4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	6.00	85.00	0.00	18.00	601.80
3 4035 - Consumables - Harpic - Cleaner - 500ml - nos	6.00	85.00	0.00	18.00	601.80
4 4046 - Consumables - Phinyle - 1Ltr - nos	5.00	50.00	0.00	18.00	295.00
5 4059 - Consumables - Surf Detergent Powder - NA - kgs	6.00	25.00	0.00	18.00	177.00
6 4041 - Consumables - Mopping stick - NA - nos	3.00	125.00	0.00	18.00	442.50
7 4006 - Consumables - Bucket - other - nos Plastic with Mug	2.00	245.00	0.00	18.00	578.20
8 4008 - Consumables - Cleaning Cloth - other - nos	6.00	16.00	0.00	5.00	100.80
9 4040 - Consumables - Mopping Cloth - NA - nos	6.00	16.00	0.00	5.00	100.80
10 4071 - Consumables - Wiper - Other - nos	2.00	95.00	0.00	18.00	224.20
Total Order Value . . .					3,240.10
Rupees : Three Thousand Two Hundred Fourty and Paise Ten Only.					

Terms and Conditions :-

Specification / As per details given in the quotation.
Payment Terms After Delivery & Production of bill
Tax All taxes included in above price.
Delivery Date Next Working Day.
Delivery Location Methodist Complex
Opp Chermas, Abids Main Road, Hyderabad.
Phone. Contact: Eng. 9100039547
Penalty For Delay Nil
Transportation Transport cost shall be borne by us.
Warranty Nil

For **Modi Builders Methodist Complex**

Authorised Signatory

Name :

Name :

Date : / /

① Part Bill received.
Jm - 13818
Dt: 22/10/20
Amt: 2286/2
Balance received
4/11/20

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Purchase Order

Page(s) 2 Of 2

16-10-2020 13:11:44

Original / Office Copy / Purchase Div.Copy

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for site use purpose.

Completion Date NA

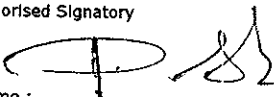
Measurement NA

Security Nil

Remarks

For **Modi Builders Methodist Complex**

Authorised Signatory



Name : _____

Contact : _____

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Date : __/__/__

Made Building and Methodical Supply.

Requisition Form

Company Name:		MBMC		Date:		15-10-2020	
Site & Phase :		MBMC		Time:		12:30PM	
Supplier				Req. No.		16578	
Material required before date:			Urgent		ID No.		60776
No	Description	Size	Quantity	Units	Inward No	Date	
1	Lizol	Std	06	NOS			
2	Mopping cloth	Std	06	NOS			
3	Horpic	Std	06	NOS			
4	wipers	Std	02	NOS			
5	Acids	Std	05	NOS			
6	Mopping stick	Std	03	NOS			
7	Cleaning cloth	Std	06	NOS			
8	phynol	Std	05	NOS			
9	Surf	Std	06	NOS			
10	bucket	Std	02	NOS			
Remarks :cleaning metirial.							
Prepared By		Abinay.T		Approved by			
Sign.& Date		15- 10-2020		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

P.S.
APPROVED
-- 3 NOV 2020
P. PRABHAKAR
Sr. MANAGER PURCHASE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

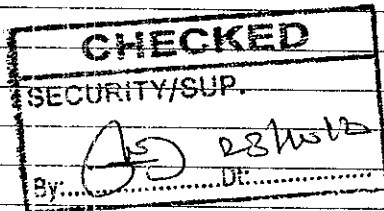
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1 of 1 : 23-10-2020

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		PO No.	71360
		PO Date.	16-10-2020
		Req ID	60776
		Req Date	15-10-2020
GSTIN : 36AABFM2938C2ZK		Loc Req No	16578
	Description of Goods	HSN/SAC	Qty
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2	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs ✓	3808	3
3	4035 - Consumables - Harpic - Cleaner - 500ml - nos ✓	3808	6
4	4046 - Consumables - Phinyle - 1Ltr - nos ✓	2907	5
5	4059 - Consumables - Surf Detergent Powder - NA - kgs ✓	3402	6
6	4041 - Consumables - Mopping stick - NA - nos ✓	9603	3
7	4008 - Consumables - Cleaning Cloth - other - nos ✓	6307	6
8	4040 - Consumables - Mopping Cloth - NA - nos ✓	6307	6
9	4071 - Consumables - Wiper - Other - nos ✓	9603	2
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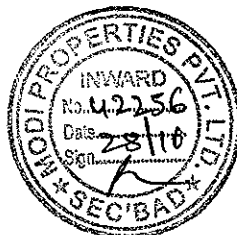


Received
28/10/20

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

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