PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	31/10/20.	Prepared by:	D.SOWMYA
PO/WO no.	70809.	PO / WO Date.	28/9/20
Supplier Name	sslp.	PO/WO amount	6,346.
Firm/Company	GVRC	Project	GVRC
Sl. No.	Bill No.	Bill Date	Bill amount
1	13904	29/10/20.	6,346
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			6,346

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	250V 3248	20/10/20	84498	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
Amount B –Other Credits : Transportation charges				–
Amount C –Other Debits :				–
Amount D (D=A+B-C) – Amount to be credited to the supplier:				6,346
Amount E – PO / WO value:				6,346
Amount F – Difference (A – E): GST-18%				–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits □ No (explained below)~~
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.______/- □ No
Payment – due date	~~31.10.2020~~ 7/11/20
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	[signature]					
Date	31/10/20	5/11					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Recd
21/10

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s G.V. Research centers (P) Ltd

Site:

DC No. :	3248
Date	20/10/20.
Vehicle No.	: TS10UB8353
P.O. / W.O. No. :	70809
P.O. / W.O. Date :	28/9/20

Sl. No.	PARTICULARS	Quantity
1	Granite steel grey 2'.9" x 3'.4" 08 Nos	73.525 ft
2	Hamali	73.52
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		73.525 ft
20		

GSTIN :

Received the above materials in good condition.

Received by S K Pinju

Stamp:

Date : 20/10/20

For SUMMIT SALES LLP

Authorised Signatory

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
GV Research Centre Pvt Ltd	Invoice No.	13904
Sy no. 542, Genome Valley, Turkapally, Hyderabad	Invoice Date.	29-10-2020
	PO No.	70809
	PO Date.	28-09-2020
	Req ID	60293
GSTIN : 36AAHCG4562D1ZP	Req Date	28-09-2020
	Loc Req No	163189

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	8507 - Stone - granite - Steel Grey - 19mm - sft 2'9" x 3'4" - 08 nos	6802	73.52	66.15	4,863.35	18	875.40
2	6188 - Miscellaneous - Hamali charges - NA - Per Sft		73.52	7.00	514.64	18	92.64
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	5,377.99		968.04
	484.02	484.02	Total Invoice Amount	6,346.03		

Rupees : Six Thousand Three Hundred Fourty Six and Paise Three Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 70726
Date 02/11
Sign Neha

Purchase Order

70809
28.09.20 5:24:34

 29-09-2020 13:05:47

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	70809	163189
	Doc Date	28-09-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	28-09-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	8507 - Stone - granite - Steel Grey - 19mm - sft *2'9" x 3'4" - 08 nos*	73.52	66.15	0.00	18.00	5,738.75
2	6188 - Miscellaneous - Hamali charges - NA - Per Sft	73.52	7.00	0.00	18.00	607.28
					Total Order Value . . .	**6,346.03**

Rupees : Six Thousand Three Hundred Fourty Six and Paise Three Only.

Terms and Conditions :-

Specification / Brand	All items shall be of 19mm thickness slabs. The above rates only for material supply.
Payment Terms	After delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. 9502211011
Penality For Delay	Bills must be submitted to H.O. within 30days of completion of work.10% plty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for new conference office @5600S purpose.
Completion Date	Nil
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	Skirting Rs. 12/- per rft for labour only.

For ***G V Reserch Centers Pvt Ltd***

Authorised Signatory

29/09/2020

Name : ______

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______

Date : __/__/____

Requisition Form

Company Name:	GVRC	Date:	26.09.2020
Site & Phase :	INNOPOLIS	Time:	17:00
Supplier		Req. No.	163189
Material required before date:	urgent	ID No.	60293

No	Description	Size	Quantity	Units	Inward No	Date
1	Steel Grey Granite	2'9"x3'4"	08	No's		
2						
3						
4	70809					
5			APPROVED			
6			29 SEP 2020			
7						
8			MINISH PARIKH			
9			MANAGER PROCUREMENT			

Remarks : For new conference office at 5600S use purpose.

Prepared By	Mallikarjun	Approved by	VENKATESH.G
Sign.& Date	26.09.2020	Sign. & Date	26.09.2020

Note: On receipt of material at site write inward number and date in last 2 columns.