PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	05/11/2020	Prepared by:	T.D. Murthy
PO/WO no.	70579	PO / WO Date.	21/09/2020
Supplier Name	Purnima Mosaic Tiles	PO/WO amount	Rs. 3,186/-
Firm/Company	Vista Homes	Project	Vista Homes
Sl. No.	Bill No.	Bill Date	Bill amount
1.	1560	05/10/2020	Rs. 3,186/-
2.	-	-	-
3.	-	-	-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 3,186/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	977	05/10/2020	83660	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits :	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	Rs. 3,186/-
Amount E – PO / WO value:	Rs. 3,186/-
Amount F – Difference (A – E):	-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes □ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	**07/11/2020**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]	[signature] APPROVED 05 NOV 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date	5/11/20	5/11					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE
~~CASH~~ / CREDIT

Mobile : 9849195298

State code: 36

PURNIMA MOSAIC TILES

Sy. No. 843/A, Near Check Post, Medchal, R.R. Dist - 501 401. D.C.No 977

To, VISTA HOME'S
KUSAIGUDA P.O.No - 70579
GST No:- 36AAGFV2068P1ZJ

No. 1560

Date 05/10/20

S.No.	PARTICULARS	QTY.	Rate	Amount Rs.	P.
1	RED FootPath Tile's 10"x10"	216 NO 150 SFT	18/-	2700	00
	Rs 3,186/-				
			Total	2700	00
		SGST	~~Total~~ 9%	243	00
	GST No.36AEPPP5661P1ZI	CGST	~~VAT@~~ 9%	243	—
	TIN:36593591244		G. Total	3,186	00

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No: 70838
Date: 9/11/20
Sign:

For PURNIMA MOSAIC TILES

Receiver's Signature

DELIVERY CHALLAN Mobile : 9849195298

PURNIMA MOSAIC TILES

Sy. No. 843/A, Near Check Post, Medchal, R.R. Dist - 501 401. (T. S.)

To, VISTA HOMES
KUSAIGUDA
P.O.NO - 70579

No. 977

Date 5/10/20

Please receive the undermentioned Material in good Condition

S.No.	PARTICULARS	HSN Code	Qty.	Rate
1	REDTILES 10X10		216 No	
			150 SFT, No	
	TRolly AP.28 TE.0880			

MODI PROPERTIES PVT. INWARD No: 41804 Date: 10/10 Sign:

INWARD
Inward No: 25219 Dt: 05/10/20
MRN No: 83660 Dt:
Received By: Sign: Nikhil.
Vista Homes

GST No. : 36AEPPP5661P1ZI

For PURNIMA MOSAIC TILES

Receiver's Signature

Purchase Order

 21-09-2020 12:39:44

70579

17.09.20 3:46:38

From Company : **Vista Homes**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAGFV2068P1ZJ

Supplier Details			
Purnima Mosaic Tiles	**Doc No**	70579	99836
Sy.No. 843/A, Near Check Post, Medchal, R.R.Dist. 501 401	**Doc Date**	21-09-2020	
	Quote No	Nil	
GSTIN 36AEPPP5661P1ZI NA	**Quote Date**	27-09-2019	
27531972 9849195298	**SupplyType**	Supply	

Kind Attn : Bharat Patel

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	9039 - Tiles - Cement Floor Tiles - 10 in X 10 in - Sft *Footpath tiles - 18 to 20mm thick*	150.00	18.00	0.00	18.00	3,186.00
					Total Order Value . . .	**3,186.00**

Rupees : Three Thousand One Hundred Eighty Six Only.

Terms and Conditions :-

Specification / Brand	As per approved guideline rates by MD Cir.no 841(E) dtd 27/09/2019 & accepted by Contractor. Material supply only.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Within 4days
Delivery Location	Vista Homes Sy. No. 193, Kapra, Hyd. From ECIL take left in lane opposite MRR school Phone. Contact: 8790166611
Penality For Delay	Bills must be submitted to H.O. within 30days of completion of work. 10% plty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in the above price
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for C block Ramp repairing work purpose.
Completion Date	Nil
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	

For *Vista Homes*

Authorised Signatory

Name : 21/09/2020

Accepted the above Terms And Conditions

For *Purnima Mosaic Tiles*

Name :

Date : __/__/____

Requisition Form

Company Name:	Vista Homes	Date:	18.09.2020
Site & Phase :	Vista Homes	Time:	05:40
Supplier:	-	Req. No.	99836
Material required before date:	21.09.2020	ID No.	60029

No	Description	Size	Quantity	Units	Inward No	Date
1	Checked tiles	10"x10"	150	Sft		
2						
3	70579					
4				APPROVED		
5						
6				21 SEP 2020		
7				MINISH PARIKH		
8				MANAGER PROCUREMENT		

Remarks: For C-Block Ramp repairing work purpose.

Prepared By	T.Madhu	Approved by	
Sign.& Date	18.09.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.