PURCHASE DIVISION
Advice for approval for credit to supplier

| | | | |
|---|---|---|---|
| Date: | 20/10/20. | Prepared by: | D.SOWMYA |
| PO/WO no. | 70954 | PO / WO Date. | 1/10/20 |
| Supplier Name | SSllp. | PO/WO amount | 17,006. |
| Firm/Company | Vista homes. | Project | Vista homes. |
| Sl. No. | Bill No. | Bill Date | Bill amount |
| 1 | 13693 | 17/10/20. | 4,582 |
| 2 | | | |
| 3 | | | |
| 4 | | | |
| Amount A – Bills total(Excluding Transport & Hamali Charges): | | | 4,582 |

| Sl. No. | DC No | DC. Date | MRN No. | DC matches MRN |
|---|---|---|---|---|
| 1. | 11599 | 17/10/20 | 84123. | ☑ Yes □ No |
| 2. | | | | □ Yes □ No |
| 3. | | | | □ Yes □ No |
| Amount B –Other Credits : Transportation charges | | | | – |
| Amount C –Other Debits : | | | | – |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | | | | 4,582 |
| Amount E – PO / WO value: | | | | 17,006. |
| Amount F – Difference (A – E): GST-18% | | | | 12,424 |

| | |
|---|---|
| Quantity received as per PO /WO | ☑ Yes □ Excess received □ Short received □ Other (explained below) |
| Is difference between PO / Bill acceptable? | ~~□ Yes □ No (explained~~ below) |
| Excess / short material received | ~~□ Approved – within acceptable~~ limits □ No (explained below) |
| Close PO / W?O | ☑ Yes □ No – wait for balance material □ No (explained below) |
| Advance paid / PDC given (deduct when paying) | □ Yes – Rs.____ ☑ No |
| Payment – due date | **24.10.2020** |
| Remarks: | Final Bill |

| Approved by | Purchase Officer | Purchase Manager | Procurement Manager | M D | Accounts – receiver of bill | Accountant | Accounts Manager |
|---|---|---|---|---|---|---|---|
| Sign: | Sowmya | [signature] | | | | | |
| Date | 20/10/20 | 3/11/20 | | | | | |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | Invoice No. | 13693 |
|---|---|---|
| Vista Homes | Invoice Date. | 17-10-2020 |
| Kapra, Opp to MRR School, Ecil | PO No. | 70954 |
| | PO Date. | 01-10-2020 |
| SY.no.193 | Req ID | 60355 |
| GSTIN : 36AAGFV2068P1ZJ | Req Date | 30-09-2020 |
| | Loc Req No | 99871 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 6011 - Miscellaneous - Blue Sheet - 24 Ft x18 Ft - sft | 3920 | 864 | 1.70 | 1,468.80 | 18 | 264.38 |
| | 6 nos | | | | | | |
| 2 | 2148 - Carpentry - hardware - Plastic gampa - other - | 3926 | 6 | 140.00 | 840.00 | 18 | 151.20 |
| 3 | 7353 - Plumbing - other - Green Hose pipe - Other - | | 60 | 26.25 | 1,575.00 | 18 | 283.50 |
| | 5 nos | | | | | | |
| 4 | | | | | | | |
| 5 | | | | | | | |
| 6 | | | | | | | |
| 7 | | | | | | | |
| 8 | | | | | | | |
| 9 | | | | | | | |
| 10 | | | | | | | |
| 11 | | | | | | | |
| 12 | | | | | | | |
| 13 | | | | | | | |
| 14 | | | | | | | |
| 15 | | | | | | | |

| IGST | CGST | SGST | | | | |
|---|---|---|---|---|---|---|
| | | | Total Taxable Amount | 3,883.80 | | 699.08 |
| | 349.54 | 349.54 | Total Invoice Amount | 4,582.88 | | |

Rupees : Four Thousand Five Hundred Eighty Two and Paise Eighty Eight Only.

**for Summit Sales LLP**

MODI PROPERTIES PVT. LTD. INWARD No. 70403 Date 22/10 Sign. SEC'BAD

*Authorised signatory*

Subject to Hyderabad Jurisdiction

# Purchase Order

 05-10-2020 3:49:37 PM

70954
30.09.20 4:15:45

From Company : **Vista Homes**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAGFV2068P1ZJ

| **Supplier Details** | | | |
|---|---|---|---|
| Summit Sales LLP | **Doc No** | 70954 | 99871 |
| 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad | **Doc Date** | 01-10-2020 | |
| | **Quote No** | Nil | |
| **GSTIN** 36ACQFS2044C1Z7 | **Quote Date** | 01-10-2020 | |
| 040-66335551 9618244433 | **SupplyType** | Supply | |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 6011 - Miscellaneous - Blue Sheet - 24 Ft x18 Ft - sft<br>*6 nos* | 2,592.00 | 1.70 | 0.00 | 18.00 | 5,199.55 |
| 2 | 6023 - Miscellaneous - GI- Bucket - other - nos | 8.00 | 125.00 | 0.00 | 18.00 | 1,180.00 |
| 3 | 2148 - Carpentry - hardware - Plastic gampa - other - nos | 6.00 | 140.00 | 0.00 | 18.00 | 991.20 |
| 4 | 6025 - Miscellaneous - Gova rope - NA - bundles | 10.00 | 187.00 | 0.00 | 12.00 | 2,094.40 |
| 5 | 4057 - Consumables - Sponges - NA - nos | 100.00 | 8.30 | 0.00 | 18.00 | 979.40 |
| 6 | 4080 - Consumables - Bombay Brooms - Other - Nos | 100.00 | 8.30 | 0.00 | 0.00 | 830.00 |
| 7 | 3134 - Chemicals - Tile Grout - 1kg - pkts<br>*silk-10 white 10* | 20.00 | 46.00 | 0.00 | 18.00 | 1,085.60 |
| 8 | 7353 - Plumbing - other - Green Hose pipe - Other - Mtrs<br>*5 nos* | 150.00 | 26.25 | 0.00 | 18.00 | 4,646.25 |
| | | | | | **Total Order Value . . .** | **17,006.40** |

Rupees : Seventeen Thousand Six and Paise Fourty Only.

**Terms and Conditions :-**

| | |
|---|---|
| **Specification / Brand** | As per details given in the quotation. |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | All taxes included in above price. |
| **Delivery Date** | Next Working Day. |
| **Delivery Location** | Vista Homes<br>Sy. No. 193, Kapra, Hyd. From ECIL take left in lane opposite MRR school<br>Phone. Contact: 8790166611 |
| **Penality For Delay** | Nil |
| **Transportation Cost** | Transport cost shall be borne by us. |
| **Warranty** | Nil |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose. |
| **Completion Date** | NA |

Part Bill received
Bill no: 13565
Bill date: 8/10/2020
Bill amt: 12,423
Bal receivable: 4,583/-
Neha
27/10/2020

For *Vista Homes*

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ____________

Date : __/__/____

## Requisition Form

| | | | |
|---|---|---|---|
| Company Name: | Vista Homes | Date: | 30.09.2020 |
| Site & Phase : | Vista Homes | Time: | 11:52 |
| Supplier: | | Req. No. | 99871 |
| Material required before date: | 04.10.20 | ID No. | 60355 |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | **Blue Sheets** | | 06 | No's | | |
| 2 | **GI Buckets** | | 08 | No's | | |
| 3 | Plastic Gamapa | | 06 | No's | | |
| 4 | Gova Rope | | 10 | Bundles | | |
| 5 | Rod cutting Blades 70952 | | 4 | Boxes | | |
| 6 | Grout ( White ) | | 10 | Pkts | | |
| 7 | Grout ( Silk ) | | 10 | Pkts | | |
| 8 | Sponges | | 100 | No's | | |
| 9 | Bombay Brooms 70954 | Small | 100 | No's | | |
| 10 | Curing pipe | | 05 | Bundles | | |
| 11 | | | | | | |

Remarks: For site use purpose.

APPROVED
30 SEP 2020
MINISH PARIKH
MANAGER PROCUREMENT

| | | | |
|---|---|---|---|
| Prepared By | Snehapriya | Approved by | Madhu |
| Sign.& Date | 30.09.2020 | Sign. & Date | |

Note: On receipt of material at site write inward number and date in last 2 columns.

## Requisition Form

| | | | |
|---|---|---|---|
| Company Name: | Vista Homes | Date: | 22.07.2020 |
| Site & Phase : | Vista Homes | Time: | 12:10 |
| Supplier | - | Req. No. | |
| Material required before date: | 27.07.20 | ID No. | |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | | | | | | |
| 2 | | | | | | |
| 3 | | | | | | |
| 4 | | | | | | |
| 5 | | | | | | |
| 6 | | | | | | |
| 7 | | | | | | |
| 8 | | | | | | |
| 9 | | | | | | |

Remarks: For

| | | | |
|---|---|---|---|
| Prepared By | Madhu | Approved by | Madhu |
| Sign.& Date | | Sign. & Date | |

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | DC No. | 11599 |
|---|---|---|
| Vista Homes | DC Date. | 17-10-2020 |
| Kapra, Opp to MRR School, Ecil | PO No. | 70954 |
| | PO Date. | 01-10-2020 |
| SY.no.193 | Req ID | 60355 |
| GSTIN : 36AAGFV2068P1ZJ | Req Date | 30-09-2020 |
| | Loc Req No | 99871 |

| | Description of Goods | HSN/SAC | Qty |
|---|---|---|---|
| 1 | 6011 - Miscellaneous - Blue Sheet - 24 Ft x18 Ft - sft | 3920 | 864 |
| 2 | 2148 - Carpentry - hardware - Plastic gampa - other - nos | 3926 | 6 |
| 3 | 7353 - Plumbing - other - Green Hose pipe - Other - Mtrs | | 60 |
| 4 | | | |
| 5 | | | |
| 6 | | | |
| 7 | | | |
| 8 | | | |
| 9 | | | |
| 10 | | | |
| 11 | | | |
| 12 | | | |
| 13 | | | |
| 14 | | | |
| 15 | | | |
| 16 | | | |
| 17 | | | |
| 18 | | | |
| 19 | | | |
| 20 | | | |
| 21 | | | |
| 22 | | | |
| 23 | | | |
| 24 | | | |
| 25 | INWARD | | |
| 26 | Inward No: 25265 Dt: 17/10/20 | | |
| 27 | MRN No: 84123 Dt: | | |
| 28 | Received By: Sign: Nikhil | | |
| 29 | | | |
| 30 | Vista Homes | | |

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 42123 Date 22/10 Sign

**for Summit Sales LLP**

*Authorised signatory*

Subject to Hyderabad Jurisdiction

TAX INVOICE

# Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | Invoice No. | 13693 |
|---|---|---|
| Vista Homes | Invoice Date. | 17-10-2020 |
| Kapra, Opp to MRR School, Ecil | PO No. | 70954 |
| | PO Date. | 01-10-2020 |
| SY.no.193 | Req ID | 60355 |
| GSTIN : 36AAGFV2068P1ZJ | Req Date | 30-09-2020 |
| | Loc Req No | 99871 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 6011 - Miscellaneous - Blue Sheet - 24 Ft x18 Ft - sft | 3920 | 864 | 1.70 | 1,468.80 | 18 | 264.38 |
| | 6 nos | | | | | | |
| 2 | 2148 - Carpentry - hardware - Plastic gampa - other - | 3926 | 6 | 140.00 | 840.00 | 18 | 151.20 |
| 3 | 7353 - Plumbing - other - Green Hose pipe - Other - | | 60 | 26.25 | 1,575.00 | 18 | 283.50 |
| | 5 nos | | | | | | |
| 4 | | | | | | | |
| 5 | | | | | | | |
| 6 | | | | | | | |
| 7 | | | | | | | |
| 8 | | | | | | | |
| 9 | | | | | | | |
| 10 | | | | | | | |
| 11 | | | | | | | |
| 12 | | | | | | | |
| 13 | | | | | | | |
| 14 | | | | | | | |
| 15 | | | | | | | |

INWARD
Inward No: 25265 Dt: 17/10/20
MRN No: 84123 Dt:
Received By: Sign:
Vista Homes

| IGST | CGST | SGST | Total Taxable Amount | 3,883.80 | 699.08 |
|---|---|---|---|---|---|
| | 349.54 | 349.54 | Total Invoice Amount | 4,582.88 | |

Rupees : Four Thousand Five Hundred Eighty Two and Paise Eighty Eight Only.

**for Summit Sales LLP**

*Authorised signatory*

Subject to Hyderabad Jurisdiction