PURCHASE DIVISION,
Advice for approval for credit to contractor

Date:	05/11/2020	Prepared by:	T.D. Murthy
WO no.	-	WO date.	-
Contractor Name	N. Sharada Paints	WO amount – A	-
Firm/Company	Villa Orchid LLP	Project name	Villa Orchid
Nature of work	Painting work		
Villa/flat/block no.	221,43,211,212 & 103.		
Request for payment date	20/10/2020	Request for payment amount – B	Rs. 1,32,930/-
GST on bills – C	Rs. 7,975/-	Total D = B + C	Rs. 1,40,905/-
Work done from	01/09/2020	Work done to	20/10/2020
Sl. No	Bill No.	Bill date	Bill amount
1.	021	05/11/2020	Rs. 1,40,905/-
2.	-	-	-
3.	-	-	-
4.	-	-	-
		Amount E - Bills total	Rs. 1,40,905/-
Amount F - Voucher payment amount F (D-E) – 40% labour charges, 40% allowance for consumables and 20% transport charges – or as per guidelines			-
Amount G - Other Credits :			-
Amount H - Other Debits :			-
Amount I - to be credited to the contractor (E+F+G-H)			Rs. 1,40,905/-
Amount J – Difference A-B (should be nil)			-
Amount K – Difference D-E-F (should be nil)			-
Quantity received as per WO		☐ Yes ☐ Excess received ☐ Short received ☑ Explained below	
Difference between A & B acceptable		☑ Yes ☐ No (explained below)	
Excess / short material received		☑ Approved - within acceptable limits ☐ ~~No~~ (explained below),	
Close WO		☐ Yes ☐ No – wait for balance material ☑ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – **Rs.** /- ☐ ~~No~~	
Payment – due date		**07/11/2020**	
Remarks: **No work order for Painting work. Please consider the bill for processing.**			

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M.D.	Accounts – receiver of bill	Accountants	Accounts Manager
Sign:	[signature]	[signature]	APPROVED 05 NOV 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date	5/11/20.	5/11					

Notes: 1. In case amount to be credited to contractor and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve WOs upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- 4. Attach JV, Office copy of WO, DCs and bills to this advice. 5. To be approved by accounts manager if value exceeds Rs. 10,000/- 6. MD to approve all bills above Rs. 1,00,000/-

PAN NO. BDWPN0356G

✆ : 9912517701

N. SHARADA PAINTS

Plot No. 83, Nehru Nagar, Jammigadda, Kushaiguda, Kapra, Hyderabad-500 062 Telangana

Invoice No. 021

INVOICE

Date : 5/11/20

Name Villa Orchid LLP

Address

GSTIN: 36AANFG4817C1ZH.

Sl. No.	Name of Product	Qty.	Rate	AMOUNT Rs.	Ps.
1.	Painting work done @ V.no: 221 43, 211, 212 & 103	1	L.S.	1,40,905	80
	TOTAL			1,40,905	40

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No: Date: Sign:

Rupees in words One lakh forty thousand nine hundred and five only

For N. SHARADA PAINTS

Authorised Signature

Terms & Conditions :
Goods once sold will not be taken back.

TP: 7246 to 7250

Construction division.
Advice for giving credit to contractors/suppliers.

Sl. No. – site bills register	11209		Date - site bills Register		20/10/2020	
Company Name:	VOC LLP		Site:		VOC	
Name of Contractor	N. SHARDHA					
Nature of work	PAINTING WORK					
Work done	From Date	01/09/2020	To Date		20/10/2020	
Sl. No.	Villa/Flat/block no.	Qty.	Rate	Units	Amount	Contractors bill no
1.	221	1820	15.75	sft	28,665/-	
2.	43	1940	15.75	sft	30,555/-	
3.	211	1820	11.25	sft	20,475/-	
4.	202	1820	11.25	sft	20,475/-	
5.	703	1820	18.0	sft	32,760/-	
6.						
7.						
8.						
9.						
10.						
11.	Total:				1,32,930/-	

Bill required	☐ YES ☑ NO.	GST bill required	☑ YES ☐ NO.
Measurement & estimate sheet:	☑ Required ☐ Not required	Measurement & estimate sheet:	☑ Enclosed ☐ Not enclosed
PO/WO no.	—	PO/WO date:	—

Remarks :

Approved by Project Manager	Approved by Design Team	Approved by M.D.
Date: 20/10/2020	Date: 20/10/2020	Date:
Sign:	Sign: Nagalakshmi	Sign:

Notes: 1. This advice must be sent within 7 days of completing work. 2. This form can be used for certifying labour bills for hire charges, earth work, turnkey civil contractors. 3. Wherever not applicable – fill NA. 4. Estimate and measurement sheets are not required for turnkey jobs where guideline rates are clearly given.

APPROVED
20 OCT 2020
A. SURESH
PROJECT MANAGER

APPROVED BY
20 OCT 2020
SOHAM MODI
MANAGING DIRECTOR

Estimate Sheet							
Company Name:		Villa orchids LLP					
Project:		Villa Orchids				Approved by:	
work description:		Main door polshing work done villas details				Sign:	
Prepared By :		A Suresh				work start date	1-Sep-2020
Contractor Name :		N Sharda				work end date	20-Oct-2020
Date:		20-Oct-2020					
		A		C	D=AxC	E=Sum of D	
S No.	Item Description	Quantity	Units	Rate	Amount	Item Head Total	Remarks
1	V.no 221	1,820	Sft	16	28,665		
2	V.no 43	1940	Sft	16	30,555		
3	V.no 211	1820	Sft	11	20,475		
4	V.no 212	1820	Sft	11	20,475		
5	V.no 103	1820	Sft	18	32,760		
						1,32,930	
	Note : stage I & II work is @ 40% of the total rate (45/ sft -@ 40% = Rs :18.0)						
	Stage III work is @ 35% of the total rate (45 /- @ Rs : 15.75)						
	final Stgae (45 @ 25% - Rs : 11.25)						

APPROVED BY

2 0 OCT 2020

A. SURESH

PROJECT MANAGER

Measurement Sheet										
Company Name:		Villa Orchids LLP								
Project:		Villa Orchids								
Description :		painting work done villas details								
Prepared By:		A Suresh								
Date :		20-Oct-2020								
Name of the Contractor :		N .Shardha								
A			A	B	C	D	E=AxBxCxD	F	G=Sum of E	
S No.	Item Head	Item Description	Length	Width	Height	Nos.	Quantity	Units	Item Head Total	Remarks
1	V.No 221	Stage III	1,820	1	1	1	1,820	Sft	1,820	
2	V.No 43	Stage III	1,940	1	1	1	1,940	Sft	1,940	
3	V.No 211	Final Stage	1,820	1	1	1	1,820	Sft	1,820	
4	V.No 103	stage I & II	1,820	1	1	1	1,820	Sft	1,820	
5	V.No 212	Final Stage	1,820	1	1	1	1,820	Sft	1,820	

APPROVED BY
2 0 OCT 2020
A. SURESH
PROJECT MANAGER

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	29/10/20.	Prepared by:	D.SOWMYA
PO/WO no.	70989	PO / WO Date.	5/10/20
Supplier Name	SSllp.	PO/WO amount	48,094
Firm/Company	Voc llp	Project	Voc llp
Sl. No.	Bill No.	Bill Date	Bill amount
1	13826	23/10/20.	33,679
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			33,679

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	1731	23/10/20	84621	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	33,679
Amount E – PO / WO value:	48,094
Amount F – Difference (A – E): GST-18%	-14,415/-
Quantity received as per PO /WO	☐ Yes ☐ Excess received ☑ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ Yes ☐ No (explained below)
Excess / short material received	☐ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☐ Yes ☑ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☐ No
Payment – due date	**31.10.2020**
Remarks: Part bill received	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	[signature]	[signature] APPROVED 05 NOV 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date	29/10/20	1/11					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Villa Orchids LLP	Invoice No.	13826
Behind Janapriya, Kowkur, Hyderabad	Invoice Date.	23-10-2020
	PO No.	70989
	PO Date.	05-10-2020
	Req ID	60428
GSTIN : 36AANFG4817C1ZH	Req Date	05-10-2020
	Loc Req No	63547

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7321 - Plumbing - sanitary - Washbasin - other - nos S2040105 white	69101000	5	831.00	4,155.00	18	747.90
2	7348 - Plumbing - sanitary - Pedastal - NA - nos S2090103 white	69101000	5	780.00	3,900.00	18	702.00
3	7296 - Plumbing - sanitary - EWC -Wall hung - NA - S1041108 White		7	2180.00	15,260.00	18	2,746.80
4	7309 - Plumbing - sanitary - Seat Cover - NA - nos B1520112 white		7	706.00	4,942.00	18	889.56
5	6040 - Miscellaneous - Tefflon tape - NA - nos	3919	15	19.00	285.00	18	51.30
6							
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13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	28,542.00		5,137.56
	2,568.78	2,568.78	Total Invoice Amount	33,679.56		

Rupees : Thirty Three Thousand Six Hundred Seventy Nine and Paise Fifty Six Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 70683 Date 30/10

Authorised signatory

Purchase Order

 05-10-2020 5:03:35 PM

70989
30.09.20 4:15:47

From Company : **Villa Orchids LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AANFG4817C1ZH

Supplier Details			
Summit Sales LLP			
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	70989	63547
	Doc Date	05-10-2020	
GSTIN 36ACQFS2044C1Z7	**Quote No**	Nil	
040-66335551 9618244433	**Quote Date**	09-03-2019	
	SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7321 - Plumbing - sanitary - Washbasin - other - nos *S2040105 white*	9.00	831.00	0.00	18.00	8,825.22
2	7348 - Plumbing - sanitary - Pedastal - NA - nos *S2090103 white*	9.00	780.00	0.00	18.00	8,283.60
3	7296 - Plumbing - sanitary - EWC -Wall hung - NA - nos *S1041108 White*	9.00	2,180.00	0.00	18.00	23,151.60
4	7309 - Plumbing - sanitary - Seat Cover - NA - nos *B1520112 white*	9.00	706.00	0.00	18.00	7,497.72
5	6040 - Miscellaneous - Tefflon tape - NA - nos	15.00	19.00	0.00	18.00	336.30
					Total Order Value . . .	**48,094.44**

Rupees : Fourty Eight Thousand Ninty Four and Paise Fourty Four Only.

Terms and Conditions :-

Specification / Brand	All items shall be of 'Cera' brand,
Payment Terms	After Delivery & Production of bill
Tax	GST included in above price.
Delivery Date	Within 3 days
Delivery Location	Villas Orchids Behind: Janapriya, Kowkur. Phone. 9502232100/9502266233
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for V.no,128,224,211 purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Villa Orchids LLP*
Authorised Signatory

Name : ______________

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ______________

Date : __/__/____

Requisition Form - Sanitary

Company	Villa orchids llp		Site & Phase	Villa orchids	
Req. no.	63547		Req. Date	05/10/2020	
Material required before	10/10/2020		ID no.	60428	
Prepared by:	A Suresh		Approved by (sign):		
Flat / Block no:	128&224& 211				
Type A 1820 Sft 3BHK Order Value:	3	Villa			
Type B 1010 Sft 2BHK Order Value:		Villa			

S No.	Item Description	Units	Qty required forType B 1820 Sft 2BHK flat	Qty required forType A 1820VV Sft 3BHK flat	Type B 1010 2BHK flats requirement	Type A 1210 Sft3 BHK flats requirement	Quantity required	Qty Available at site	Balance Qty to be ordered	Inward No	Date
1	Wall Hang WC with seat covers (- White)	sets	3.00	1.00		3	3.0		9.00		
2	Wash Basin with peadsteal - White	sets	3.00	1.00		3	3.0		9.00		
3	teflan tape	Nos	5.00	1.00		5	3.0		15.00		
	Total										

70989

APPROVED
05 OCT 2020
MINISH PARIKH
MANAGER PROCUREMENT

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Villa Orchids LLP	DC No.	11731
Behind Janapriya, Kowkur, Hyderabad	DC Date.	23-10-2020
	PO No.	70989
	PO Date.	05-10-2020
	Req ID	60428
GSTIN : 36AANFG4817C1ZH	Req Date	05-10-2020
	Loc Req No	63547

	Description of Goods	HSN/SAC	Qty
1	7321 - Plumbing - sanitary - Washbasin - other - nos	69101000	5
2	7348 - Plumbing - sanitary - Pedastal - NA - nos	69101000	5
3	7296 - Plumbing - sanitary - EWC -Wall hung - NA - nos		7
4	7309 - Plumbing - sanitary - Seat Cover - NA - nos		7
5	6040 - Miscellaneous - Tefflon tape - NA - nos	3919	15
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MODI PROPERTIES PVT. LTD. * SEC'BAD *
INWARD
No. 12408
Date 03/11
Sign.

INWARD
Inward No: 15908 Dt: 23/10/20
MRN No: 84621 Dt: 30/10/20
Received By: Sign:
VILLA ORCHIDS LLP

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

TAX INVOICE

TRANSIT COPY

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Villa Orchids LLP	Invoice No.	13826
Behind Janapriya, Kowkur, Hyderabad	Invoice Date.	23-10-2020
	PO No.	70989
	PO Date.	05-10-2020
	Req ID	60428
	Req Date	05-10-2020
GSTIN : 36AANFG4817C1ZH	Loc Req No	63547

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7321 - Plumbing - sanitary - Washbasin - other - nos S2040105 white	69101000	5	831.00	4,155.00	18	747.90
2	7348 - Plumbing - sanitary - Pedastal - NA - nos S2090103 white	69101000	5	780.00	3,900.00	18	702.00
3	7296 - Plumbing - sanitary - EWC -Wall hung - NA - S1041108 White		7	2180.00	15,260.00	18	2,746.80
4	7309 - Plumbing - sanitary - Seat Cover - NA - nos B1520112 white		7	706.00	4,942.00	18	889.56
5	6040 - Miscellaneous - Tefflon tape - NA - nos	3919	15	19.00	285.00	18	51.30
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15							

IGST	CGST	SGST	Total Taxable Amount	28,542.00	5,137.56
	2,568.78	2,568.78	Total Invoice Amount	33,679.56	

Rupees : Thirty Three Thousand Six Hundred Seventy Nine and Paise Fifty Six Only.

INWARD
Inward No: 15408 Dt: 23/10/20
MRN No: 84621 Dt: 30/10/20
Received By Sign:
VILLA ORCHIDS LLP

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction