PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	31/10/20.	Prepared by:	D.SOWMYA
PO/WO no.	71545	PO / WO Date.	22/10/20
Supplier Name	SSllp.	PO/WO amount	566
Firm/Company	Modi propertiespvt Ltd	Project	H.O
Sl. No.	Bill No.	Bill Date	Bill amount
1	13909	29/9/20.	566
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			566

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	Dov 3054	25/10/20	—	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	566
Amount E – PO / WO value:	566
Amount F – Difference (A – E): GST-18%	–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained be~~low)
Excess / short material received	□ ~~Approved – within acce~~ptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.____/- ☑ No
Payment – due date	**7.11.2020**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	31/10/20	5/11/20					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Recd
24/10/20

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s Modi Properties (P) Ltd, (71:0)	DC No. : 3054
	Date : 25/10/20
Site:	Vehicle No. : TS10UA0143
	P.O. / W.O. No. : 71545
	P.O. / W.O. Date : 22/10/20

Sl. No.	PARTICULARS	Quantity
1	Granite tan brown 3'3" x 0'5" = 02 (N/01)	6.50 Rft
2	— do — 3'5" x 0'6" = 01 (,,)	3.42 Rft
3	Handi	4.4 Rft
4		
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GSTIN :

Received the above materials in good condition.

Received by Ch Krishna

Stamp: Krishna

Date : 25/10/20

For **SUMMIT SALES LLP**

Gmoni

Authorised Signatory

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Pvt. Ltd.	Invoice No.	13909
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD	Invoice Date.	29-10-2020
	PO No.	71545
	PO Date.	22-10-2020
	Req ID	60983
GSTIN : 36	Req Date	22-10-2020
	Loc Req No	16616

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	8500 - Stone - granite - Beading - NA - rft		6.5	58.80	382.20	18	68.80
	Tanbrown - 3'3" x 0.5" - 02 nos						
2	8500 - Stone - granite - Beading - NA - rft		3.42	19.60	67.03	18	12.08
	Tanbrown - 3'5" x 0.6" - 01 no						
3	6188 - Miscellaneous - Hamali charges - NA - Per Sft		4.44	7.00	31.08	18	5.60
4							
5							
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IGST	CGST	SGST	Total Taxable Amount	480.31	86.48
	43.24	43.24	Total Invoice Amount	566.77	

Rupees : Five Hundred Sixty Six and Paise Seventy Seven Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

70731
02/11

Purchase Order

 22-10-2020 15:47:15

71545
20.10.20 3:54:09

From Company :	**Modi Properties Pvt.Ltd.** 5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003 G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP	**Doc No**	71545	16616
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	22-10-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	22-10-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	8500 - Stone - granite - Beading - NA - rft *Tanbrown - 3'3" x 0.5" - 02 nos*	6.50	58.80	0.00	18.00	451.00
2	8500 - Stone - granite - Beading - NA - rft *Tanbrown - 3'5" x 0.6" - 01 no*	3.42	19.60	0.00	18.00	79.10
3	6188 - Miscellaneous - Hamali charges - NA - Per Sft	4.44	7.00	0.00	18.00	36.67
					Total Order Value . . .	**566.77**

Rupees : Five Hundred Sixty Six and Paise Seventy Seven Only.

Terms and Conditions :-

Specification / Brand	All items shall be of 19mm thickness slabs. The above rates only for material supply.
Payment Terms	After delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next day.
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Bills must be submitted to H.O. within 30days of completion of work.10% plty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Head office 2nd floor bathroom work purpose.
Completion Date	Nil
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	Skirting Rs. 12/- per rft for labour only.

For *Modi Properties Pvt.Ltd.*

Authorised Signatory

Name : __________

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : __________

Date : __/__/___

Requisition Form

Company Name:	MPPL	Date:	22-10-2020
Site & Phase :	HEAD OFFICE	Time:	02:15PM
Supplier		Req. No.	16616
Material required before date:	Urgent	ID No.	60983

No	Descriptioiln	Size	Quantity	Unibts	Inward No	Date
1	Tan brown granite	39”x5”	2	Nos		
2	Tan brown granite	41”x6”	1	Nos		
3						
	₹1545					

Remarks :FOR HEAD OFFICE 2nd FLOOR BATHROOM WORK PURPOSE.

Prepared By	MEENAKSHI.N	Approved by	
Sign.& Date	22- 10-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s Modi Properties (P) Ltd, (H.O)

Site:

DC No. :	3054
Date :	25/10/20
Vehicle No. :	TS10UA0143
P.O. / W.O. No. :	71545
P.O. / W.O. Date :	22/10/20

Sl. No.	PARTICULARS	Quantity
1	Granite tan brown 3.3' x 0.5' = 02 (N/Os)	6.50 sft
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INWARD
Inward No: 599 Dt: 28/10/20
MRN No: Dt:
Received By: Sign:
MODI PROPERTIES

Received
23/10.

GSTIN :

Received the above materials in good condition.

Received by: [signature]

Stamp:

Date : 25/10/20

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 42254
Date 28/10
Sign

For SUMMIT SALES LLP

Authorised Signatory

Tanbrown.

Purchase Order

 22-10-2020 15:47:15 Original / Office Copy / Purchase Div.Copy

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP	**Doc No**	71545	16616
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	22-10-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	22-10-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

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Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	Skirting Rs. 12/- per rft for labour only.

For ***Modi Properties Pvt.Ltd.***
Authorised Signatory

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ____________

Name : ____________

Date : __/__/____

Contact - -