PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	06/11/2020	Prepared by:	T.D. Murthy
PO/WO no.	71443	PO / WO Date.	20/10/2020
Supplier Name	Shubham Enterprises	PO/WO amount	Rs. 1,17,349/-
Firm/Company	Summit Sales LLP	Project	SHLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1.	1579	31/10/2020	Rs. 3,776/-
2.	-	-	-
3.	-	-	-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 3,776/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	1579	31/10/2020	84793	☑ Yes □ No
2.	-	-	-	□ Yes □ No
3.				□ Yes □ No
Amount B –Other Credits :				-
Amount C –Other Debits :_				-
Amount D (D=A+B-C) – Amount to be credited to the supplier:				Rs. 3,776/-
Amount E – PO / WO value:				Rs. 1,17,349/-
Amount F – Difference (A – E):				Rs. -1,13,573/-

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes □ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	**07/11/2020**

Remarks: **Final bill received.**

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]	APPROVED 06 NOV 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date	6/11/20	6/11					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN : 36AMRPG2711M1ZT

TAX INVOICE

Ph : (O) : 66318150
: 66568150
: 66568151

SHUBHAM ENTERPRISES

5-2-288/D, Hyderbasti, Lane Opp. Arya Samaj, Secunderabad - 500 003.
E-mail : shubhamentp1999@yahoo.co.uk

Invoice No. : 1579 | **Date :** 31-Oct-2020 | P.O. No. : **71443 // 168055** | Date : **31-Oct-2020**

Reverse Charge (Y/N) : **No** | D.C. No. : | Date :

State : Telangana | State Code : 36 | Vehicle No. : | E-Way Bill No. :

Bill to Party : **SUMMIT SALES LLP**
5-4-187 / 3& 4, II ND FLOOR,
MG ROAD , SECUNDERABAD - 500003
SECUNDERABAD
State: Telangana(36)

GSTIN No.: 36ACQFS2044C1Z7

Ship to Party : **SUMMIT SALES LLP**
5-4-187 / 3& 4, II ND FLOOR,
MG ROAD , SECUNDERABAD - 500003
SECUNDERABAD
State: Telangana(36)

GSTIN No.: 36ACQFS2044C1Z7

DESCRIPTION	HSN CODE	QUANTITY	RATE Rs. Ps.	AMOUNT Rs. Ps.
1 25SB SUDHAKAR 25MM X 1.5MM PVC BENDS	3917	500.00 NOS.	6.40	3,200.00
				3,200.00
CGST TAX 9 %				288.00
SGST TAX 9%				288.00
				3,776.00

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 7071
Date 04/11
Sign. Neha

INWARD	
Inward No: 15169	Dt: 31/10/20
MRN No: 84793	Dt: 03/11/20
Received By:	Sign:
SUMMIT SALES LLP	

Certified by:

Stores Manager

Indian Rupees Three Thousand Seven Hundred Seventy Six Only

Despatched Through :

Destination :

1.Goods once sold will not be taken back.
2.Interest 24% p.a. will be applicable after due date.
3.Subject to Secunderabad Jurisdiction.
4.Cheque return Charges Rs. 500/-
5.Bank Details : **PUNJAB NATIONAL BANK, Account No. : 3631001600000013**
IFS Code : PUNB0363100

E.&O.E.

For **SHUBHAM ENTERPRISES**

Purchase Order

 20-10-2020 2:18:45 PM

71443
10.10.20 12:36:43

hase Div.Copy

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Shubham Enterprises 5-2-288/D,Hyderbasti,R.P. Road,Lane Opp.Arya Samaj,sec-bad-500 003	**Doc No**	71443	168055
	Doc Date	20-10-2020	
	Quote No	Nil	
GSTIN 36AMRPG2711M1ZT 6656-8151..	**Quote Date**	20-10-2020	
040-66318150/23468151 9849153774	**SupplyType**	Supply	

Kind Attn : Viral.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4779 - Electrical - conducting - PVC Pipe - 1 In X 1.5 mm - nos	800.00	88.29	26.00	18.00	61,675.86
2	4778 - Electrical - conducting - PVC Pipe - 1 In x 1.2 mm - nos	300.00	69.93	26.00	18.00	18,318.86
3	4546 - Electrical - other - Deep Box - 25mm - nos	600.00	37.51	26.00	18.00	19,652.24
4	4500 - Electrical - conducting - PVC bend - other - nos *1.5mm*	2,000.00	8.65	26.00	18.00	15,106.36
5	4564 - Electrical - other - Fan Box - 1 In - nos	100.00	22.00	0.00	18.00	2,596.00
					Total Order Value . . .	**117,349.32**

Rupees : One Lakh(s) Seventeen Thousand Three Hundred Fourty Nine and Paise Thirty Two Only.

Terms and Conditions :-

Specification / Brand	All items in Sl.no.1,2 ,3,4shall be of 'Sudhkhar' brand. Sl.no.5-Divya brand
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Same Day
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above items for Stock purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

1 Part Bill received
Bill no ! 1468
Bill date: 21/10/2020
Bill Amt: 1,13,569/—
Bal Amt receivable: 3,780/—
Neha
27/10/2020

2 Final Bill received.
Bill no: 1579
6/11/20

For *Summit Sales LLP*
Authorised Signatory

Name :

Accepted the above Terms And Conditions
For *Shubham Enterprises*

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	17.10.20
Site & Phase :	SHLLP	Time:	15.30
Supplier		Req. No.	168055
Material required before date:		ID No.	60892

No	Description	Size	Quantity	Units	Inward No	Date
1	Pipe	1.5mm	800	nos		
2	Pipe 71443	1.2mm	300	nos		
3	Deep box	4 way	600	nos		
4	Fan box		100	nos		
5	Metal box	6m	400	nos		
6	Metal box	8m	60	nos		
7	Metal box	2m	100	nos		
8	Thermocol sheet 71444		200	nos		
9	Bends	1.5mm	2000	nos		
10	Al service wire	7/20	500	mtrs		
11	Cat 6 cable		710	mtrs		
12	Video door phone 71445		10	nos		
13	Spring box		10	boxes		
14	Service wire 71448	3/20	450	mtrs		

Remarks: FOR STOCK MAINTENANCE

Prepared By	SOWMYA	Approved by	APPROVED 20 OCT 2020
Sign.& Date	17.10.20	Sign. & Date	MINISH PARIKH MANAGER PROCUREMENT

Note: On receipt of material at site write inward number and date in last 2 columns.