PURCHASE DIVISION
Advice for approval for credit to supplier

| | | | |
|---|---|---|---|
| Date: | 27/10/20. | Prepared by: | D.SOWMYA |
| PO/WO no. | 71091 | PO / WO Date. | 8/10/20 |
| Supplier Name | sslp. | PO/WO amount | 1,652 |
| Firm/Company | c/ kadakia & Modi housing | Project | KNM |
| Sl. No. | Bill No. | Bill Date | Bill amount |
| 1 | 13800. | 22/10/20 | 1,652 |
| 2 | | | |
| 3 | | | |
| 4 | | | |
| Amount A – Bills total(Excluding Transport & Hamali Charges): | | | 1,652 |

| Sl. No. | DC No | DC. Date | MRN No. | DC matches MRN |
|---|---|---|---|---|
| 1. | 11703 | 22/10/20 | 84406. | ☑ Yes □ No |
| 2. | | | | □ Yes □ No |
| 3. | | | | □ Yes □ No |

| | |
|---|---|
| Amount B –Other Credits : Transportation charges | – |
| Amount C –Other Debits : | – |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 1,652 |
| Amount E – PO / WO value: | 1,652 |
| Amount F – Difference (A – E): GST-18% | – |

| | |
|---|---|
| Quantity received as per PO /WO | ☑ Yes □ Excess received □ Short received □ Other (explained below) |
| Is difference between PO / Bill acceptable? | ~~□ Yes □ No (explained below)~~ |
| Excess / short material received | ~~□ Approved – within acceptable limits~~ □ No (explained below) |
| Close PO / W?O | ☑ Yes □ No – wait for balance material □ No (explained below) |
| Advance paid / PDC given (deduct when paying) | □ Yes – Rs. – ☑ No |
| Payment – due date | **31.10.2020** |

Remarks:

| Approved by | Purchase Officer | Purchase Manager | Procurement Manager | M D | Accounts – receiver of bill | Accountant | Accounts Manager |
|---|---|---|---|---|---|---|---|
| Sign: | Sowmya | [signature] | | | | | |
| Date | 27/10/20 | 5/11 | | | | | |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, excl transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value ex 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | | |
|---|---|---|
| Kadakia and Modi Housing | Invoice No. | 13800 |
| SY NO. 1139, Shameerpet, Hyderabad, Road Opposite Orange Bowl - | Invoice Date. | 22-10-2020 |
| | PO No. | 71091 |
| | PO Date. | 08-10-2020 |
| | Req ID | 59320 |
| | Req Date | 24-08-2020 |
| GSTIN : 36AAHFK8714A1ZJ | Loc Req No | 21503 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 9603 - Tools - Measurement Box - NA - Nos | | 1 | 1400.00 | 1,400.00 | 18 | 252.00 |
| | 1.25 CFT | | | | | | |
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| 15 | | | | | | | |

| IGST | CGST | SGST | Total Taxable Amount | 1,400.00 | | 252.00 |
|---|---|---|---|---|---|---|
| | 126.00 | 126.00 | Total Invoice Amount | 1,652.00 | | |

Rupees : One Thousand Six Hundred Fifty Two Only.

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 70609 Date 30/10/20 Sign Neha

**for Summit Sales LLP**

*Authorised signatory*

Subject to Hyderabad Jurisdiction

# Purchase Order

 08-10-2020 15:13:11

71091
05.10.20 3:23:15

›py

| | |
|---|---|
| From Company : | **Kadakia and Modi Housing**<br>5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003<br>G S T No. : 36AAHFK8714A1ZJ |

| **Supplier Details** | | | |
|---|---|---|---|
| Summit Sales LLP | **Doc No** | 71091 | 21503 |
| 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad | **Doc Date** | 08-10-2020 | |
| | **Quote No** | NIL | |
| **GSTIN** 36ACQFS2044C1Z7 | **Quote Date** | 06-08-2020 | |
| 040-66335551 9618244433 | **SupplyType** | Supply | |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 9603 - Tools - Measurement Box - NA - Nos<br>*1.25 CFT* | 1.00 | 1,400.00 | 0.00 | 18.00 | 1,652.00 |
| | | | | | **Total Order Value . . .** | **1,652.00** |

Rupees : One Thousand Six Hundred Fifty Two Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification / Brand** | All items shall be of brand/company |
| **Payment Terms** | On delivery and installation |
| **Tax** | All taxes included in above price. |
| **Delivery Date** | All materials must be delivered within 3 days. |
| **Delivery Location** | Bloomdale<br>Sy. No. 1139, Shameerpet, Hyd. Take Rd Opp. Orange Bowl<br>Phone. Mobile no. 9100461618 (Mr.Vijay Bhasker - Admin) |
| **Penality For Delay** | Nil |
| **Transportation Cost** | Transport cost shall be borne by us. |
| **Warranty** | Nil |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications.Above order for V.no. 22 & 23 work purpose. |
| **Completion Date** | NA |
| **Measurment** | Nil |
| **Security** | Material should be stored at your risk and cost in lockable rooms provided. |
| **Remarks** | |

For *Kadakia and Modi Housing*

Authorised Signatory

Name : 08/10/2020

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ____________

Date : __/__/____

## Requisition Form

| | | | | | |
|---|---|---|---|---|---|
| Company Name: | Kadakia & Modi Housing | | Date: | 24-08-2020 | |
| Site & Phase: | Bloomdale | | Time: | 11:15 | |
| Supplier | | | Req. No. | 21503 | |
| Material required before date: | | urgent | ID No. | 59320 | |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | Slump cone equipment | std | 01 | nos | | |
| 2 | Measuring box | 1.25 cft | 01 | nos | | |
| 3 | | | | | | |
| 4 | | | | | | |
| 4 | 71091 | | | | | |
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| 11 | | | | | | |

Remarks : For villa no 22,23 work purpose

| | | | |
|---|---|---|---|
| Prepared By | G.Rahul | Approved by | |
| Sign. & Date | 24-08-2020 | Sign. & Date | |
| | | | |

DELIVERY CHALLAN

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | DC No. | 11703 |
|---|---|---|
| Kadakia and Modi Housing | DC Date. | 22-10-2020 |
| SY NO. 1139, Shameerpet, Hyderabad, Road Opposite Orange Bowl - | PO No. | 71091 |
| | PO Date. | 08-10-2020 |
| | Req ID | 59320 |
| GSTIN : 36AAHFK8714A1ZJ | Req Date | 24-08-2020 |
| | Loc Req No | 21503 |

| | Description of Goods | HSN/SAC | Qty |
|---|---|---|---|
| 1 | 9603 - Tools - Measurement Box - NA - Nos | | 1 |
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Time → 17:30
TS10 UB 8387

INWARD

| | |
|---|---|
| Inward No 16494 | Dt: 22/10/20 |
| MRN No 84406 | Dt: 24/10/20 |
| Received By: NTNAS | Sign: NTNS |

Kadakia & Modi Housing

INWARD 42343 Date 2/11/20 SECBAD

Subject to Hyderabad Jurisdiction

**for Summit Sales LLP**

*Authorised signatory*

TAX INVOICE

TRANSIT COPY

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



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| | PO No. | 71091 |
| | PO Date. | 08-10-2020 |
| | Req ID | 59320 |
| GSTIN : 36AAHFK8714A1ZJ | Req Date | 24-08-2020 |
| | Loc Req No | 21503 |

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INWARD
Inward No: 16494 Dt: 22/10/20
MRN No: 84406 Dt: 24/10/20
Received By: [illegible] Sign: [illegible]
Kadakia & Modi Housing

| IGST | CGST | SGST | Total Taxable Amount | 1,400.00 | | 252.00 |
|---|---|---|---|---|---|---|
| | 126.00 | 126.00 | Total Invoice Amount | | 1,652.00 | |

Rupees : One Thousand Six Hundred Fifty Two Only.

**for Summit Sales LLP**

*Authorised signatory*

Subject to Hyderabad Jurisdiction