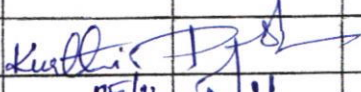


PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		05/11/20		Prepared by:		NEHA	
PO/WO no.		71150		PO / WO Date.		09/10/20	
Supplier Name		Veerabhadra Enterprises		PO/WO amount		6504.50/-	
Firm/Company		Summit Sales LLP		Project		SHLLP	
Sl. No.	Bill No.	Bill Date		Bill amount			
1	431	23/10/20		6504.50/-			
2							
3							
4							
Amount A – Bills total(Excluding Transport & Hamali Charges):						6504.50/-	
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.			84627	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
Amount B –Other Credits : Transportation charges						—	
Amount C –Other Debits :						—	
Amount D (D=A+B-C) – Amount to be credited to the supplier:						6504.50/-	
Amount E – PO / WO value:						6504.50/-	
Amount F – Difference (A – E): GST-18%						—	
Quantity received as per PO /WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☐ Yes ☐ No (explained below)				
Excess / short material received			☐ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. _____/- ☒ No				
Payment – due date			06/11/20				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	05/11	05/11					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Purchase Order

Page(s) 1 Of 1

09-10-2020 5:46:26 PM



71150

08.10.20 5:21:49

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Veerabhadra Enterprises
D.No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003.

GSTIN 36AEMPG9276J1ZV

040 - 66338850

9246269111

Doc No	71150	168032
Doc Date	09-10-2020	
Quote No	Nil	
Quote Date	09-10-2020	
SupplyType	Supply	

Kind Attn : Mr. Venkatesh.

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4006 - Consumables - Bucket - other - nos with MUG	10.00	200.00	0.00	18.00	2,360.00
2 4098 - Consumables - Dust pan - NA - nos	20.00	20.00	0.00	18.00	472.00
3 4005 - Consumables - Broom with stick - NA - nos Cob web Stick	10.00	110.00	0.00	18.00	1,298.00
4 4000 - Consumables - Acid - NA - ltrs	60.00	15.00	0.00	18.00	1,062.00
5 4025 - Consumables - Door Mat - other - nos	25.00	50.00	0.00	5.00	1,312.50
Total Order Value . . .					6,504.50

Rupees : Six Thousand Five Hundred Four and Paise Fifty Only.

Terms and Conditions :-**Specification / Brand** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** Inclusive of all taxes**Delivery Date** Next Day.

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra, 9502266233, Mahesh.

Penalty For Delay Nil**Transportation Cost** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintain Purpose**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks**For **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Veerabhadra Enterprises**Name : 

Name : _____

Date : __/__/__

Requisition Form

Company Name:	SSLLP	Date:	7.10.2020
Site & Phase :	SHLLP	Time:	15.00
Supplier		Req. No.	168032
Material required before date:		ID No.	605896

No	Description	Size	Quantity	Units	Inward No	Date
1	GOVA ROPES		20 -	NOS		
2	GI BUCKETS		36 -	NOS		
3	BLUE SHEET	12X18	10 -	NOS		
4	BLUE SHEET	24X18	10 -	NOS		
5	LABOUR HELMETS	MALE	100 -	NOS		
6	LABOUR HELMETS	FEMALE	100 -	NOS		
7	STAFF HELMETS	WHITE	10 -	NOS		
8	PVC BUCKET WITH MUG		10 -	NOS		
9	DUST PAN		20 -	NOS		
10	COB WEB STICK		10 -	NOS		
11	BOMBAY BROOMS	BIG	50 -	NOS		
12	FIRST AID KIT		5 -	NOS		
13	ACID		60 -	NOS		
14	DOOR MAT- CLOTH		25 -	NOS		
15	GREY -DOOR MATS	4'X2'	8	NOS		

Remarks:FOR STOCK AND SITE PURPOSE

Prepared By	SOWMYA	Approved by	
Sign. & Date	7.10.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

