PURCHASE DIVISION Advice for approval for credit to supplier

| Date: | | 05/11/20 | | | | Prepared by: | | | NEHA | | | |
|--|----------|---------------------|-----------------|---|------------------------------|--------------|-----------|---|----------------|---------------------|--|--|
| PO/WO no. 71150 | | | | PO / WO Date. | | | 09/10/20 | | | | | |
| Supplier Name Veerahadra Firm/Company Sl. No. Bill No. | | Ente | Delan | PO/WO amount | | | 6504.50 1 | | | | | |
| Firm/Comp | oany | Samo | it s | icles | LLP | Project | | | SHLLP | | | |
| Sl. No. | | Bill No. | , | | | Bill Date | | *************************************** | Bill amount | | | |
| 1 | | 431 | | | | 23/10/20 | | 6504.50/ | | | | |
| 2 | | | | | | W3110120 | | | , | | | |
| 3 | | | | | | | | | | | | |
| 4 | | | | | | | | | | | | |
| Amount A | – Bills | total(Exclud | ing Trans | oort & Ha | mali Charg | ges): | | | 6504.501 | | | |
| Sl. No. | DC N | 0 | | DC. Date | e | | MRN | No. | DC matches MRN | | | |
| 1. | | | | | | | 84627 | | yes □ No | | | |
| 2. | | | | | | | | | □ Yes □ No | | | |
| 3. | | | | | | | | | □ Yes □ No | | | |
| Amount B | -Other | Credits :_Tra | nsportatio | n charges | | | | - | | | | |
| Amount C | -Other | Debits: | | | | | | | | | | |
| Amount D | (D=A+) | B-C) – Amo | unt to be o | redited to | the suppli | er: | | 6504.50 | 1- | | | |
| Amount E | - PO / V | WO value: | | | | | | 6504.50 | 9.00 | | | |
| Amount F | - Differ | ence (A – E |): GST-18 | % | | | | | _ | | | |
| Quantity re | ceived a | as per PO /W | /O | | | | | | | | | |
| Is difference between PO / Bill acceptable? | | | | | □ Yes □ No (explained below) | | | | | | | |
| Excess / short material received | | | | □ Approved - within acceptable limits □ No (explained below) | | | | | | | | |
| Close PO / W?O | | | | y'Yes □ No – wait for balance material □ No (explained below) | | | | | | | | |
| Advance paid / PDC given (deduct when paying) | | | | □ Yes - Rs. /- p'No | | | | | | | | |
| Payment – due date | | | | | 06/11/20 | | | | | | | |
| Remarks: | | | | | | | | 2 | | | | |
| | | | | | | | | | | | | |
| Approve by | d | Purchase Officer | Purcha Manag | 1 | rocuremen Manager | t N | I D | Accounts – receiver of bill | Accountant | Accounts Manager | | |
| Sign: | V. | ulli(| 138 | | | | | | | | | |
| Date | all | 05/11 | 61 | | | | | | | | | |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN No. 36AEMPG9276J1ZV

TAX INVOICE / CASH / CREDIT

Ph: 66338850 Cell: 7989596166

Veerabhadra Enterprises

Dealers in : Chemicals, Acids & General Goods

Cell : 1

D. No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003. | Email : veerabhadra1930@gmail.com

| Name: <u>Summir Sales</u> LL1 Address: <u>Doc-</u> 71150-168032 | Invoice No.: 431 Invoice Date: 23/10/2020 | | | | |
|--|---|--|--|--|--|
| GSTIN No : 36AC | OFSJOHAC127 | | | | |
| State:State Co | | State : Telangana State Code : 36 | | | |
| | hicle Number : | Date of Supply : | | | |
| S. No Description of Goods HSN Code | Qty. Rate | Taxable Value 5% 18% 12% - 0% | | | |
| 1) BUCKET WIR MUS. | 1000 2001- | 200000 | | | |
| 2) Dust-pas. | 200 /201- | 400 = 00 | | | |
| 3) BOOM WILLSHICE V | 1000 101 | 1100 = 2 | | | |
| h) Acis. | 60h 15/- | 900=00 | | | |
| 5) Doormal | | 1250=0 | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| POERTIES | | | | | |
| 18 MARRIAN | | | | | |
| O Date Oull! | | | | | |
| Bench of | | | | | |
| SEC-BAD | | | | | |
| | | | | | |
| INWARD | 70 | | | | |
| Amount in words No: 84 622 Dt: 31 10 Sign: 04 | Total Amount before Tax | 1250=00 4400000 | | | |
| Amount in words No: 84 52 | Add SGST | 31.25 396=0 | | | |
| Received By: | Add CGST | 31.25 396=00 | | | |
| SUMMIT SALES LUP | Add IGST | | | | |
| And the collection of the coll | Round Off | | | | |
| Bank Details : A/c No. 303011023425 | | 1212250 5190200 | | | |
| Branch : General Bazar, Secunderabau, | | 1312-50 5198-50 GRAND TOTAL 6504-50 | | | |
| IFSC Code : KKBK0007450 Main Branch : Kotak Mahindra Bank | Total Tax Amount | Control that the particulars given above are true and correct | | | |
| Torms & Conditions: | Certified by | For Veerabhadra Enterprises | | | |
| All Cheques Should be in Favour of M/s. Veerabhadra Enterprises, Hyderabad only | X | B | | | |
| Cheques Subject to realisation. Goods once sold will not be taken back. | | Authorised Signatory | | | |
| Goods once sold will not be taken basis. | Stores Manag | er . | | | |
| | 4 | Y. Control of the con | | | |

Purchase Order

- Page(s) 1 Of 1

09-10-2020 5:46:26 PM

08.10.20 5:21:49

From Company: **Summit Sales LLP**

5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.

G S T No.: 36ACQFS2044C1Z7

| Supplier Details | | | | |
|----------------------------------|------------|-------------------|------------|--------|
| Veerabhadra Enterprises | | Doc No | 71150 | 168032 |
| D.No. 3-2-188, Raja Mudaliar Str | Doc Date | ate 09-10-2020 | | |
| | | Quote No | Nil | |
| GSTIN 36AEMPG9276J1ZV | | Quote Date | 09-10-2020 | |
| 040 - 66338850 | 9246269111 | SupplyType | Supply | |

Kind Attn: Mr. Venkatesh.

Purchase Order for the Supply of following Items.

| Item Name | Qty | Rate | Dis% | GST | Amount |
|---|-------|----------|-----------|-------|----------|
| 1 4006 - Consumables - Bucket - other - nos with MUG | 10.00 | 200.00 | 0.00 | 18.00 | 2,360.00 |
| 2 4098 - Consumables - Dust pan - NA - nos | 20.00 | 20.00 | 0.00 | 18.00 | 472.00 |
| 3 4005 - Consumables - Broom with stick - NA - nos Cob web Stick | 10.00 | 110.00 | 0.00 | 18.00 | 1,298.00 |
| 4 4000 - Consumables - Acid - NA - Itrs | 60.00 | 15.00 | 0.00 | 18.00 | 1,062.00 |
| 5 4025 - Consumables - Door Mat - other - nos | 25.00 | 50.00 | 0.00 | 5.00 | 1,312.50 |
| | | Total Or | der Value | e | 6,504.50 |

Terms and Conditions :-

Specification / Brand As per details given in the quotation.

Payment Terms

After Delivery & Production of bill

Tax

Inclusive of all taxes

Delivery Date

Next Day.

Delivery Location

Summit Housing LLP

Cherlapally, Behind Kingston PG college, Hyderabad 9618244433, Hamendra, 9502266233, Mahesh.

Penality For Delay

Nil

Transportation Cost

Transport cost shall be borne by us.

Warranty

Nil

Advance Paid

Nil

Other Terms

We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintain Purpose

Completion Date

Measurment

Nil

Security

Nil

Remarks

For Summit Sales LLP

Authorised Signatory

Accepted the above Terms And Conditions

For Veerabhadra Enterprises

Name:

Date : __/__/___

Requisition Form

| | | | | Requisi | tion Fo | rm | | | | | |
|--------------------------------|------------------------------|---------------|-----------|---------------|--------------|----------|-------|-----------|-------------|--|--|
| Company Name: SSLLP | | | | | Date: | | | | 7.10.2020 | | |
| Site | & Phase: | SHLLP | | | Time: | | | | 15.00 | | |
| Supplier | | | | | Req. No. | | | | 168032 | | |
| Material required before date: | | | | | ID No. | | | | 605896 | | |
| No | Descripti | | Size | | Quantity | | Units | Inward No | Date | | |
| 1 | GOVA ROPES | | | | | 20 | - | NOS | | | |
| 2 | GI BUCKETS | 182 | | | 36 | - | NOS | | | | |
| 3 | BLUE SHEET | | 12X18 | 3 | 10 | - | NOS | | | | |
| 4 | BLUE SHEET | | | 24X18 | 3 | 10 | - | NOS | | | |
| 5 | LABOUR HELMETS (| | | MALE | 3 | 100 | - | NOS | | | |
| 6 | LABOUR HELMETS 31147 | | | FEMALE | | 100 | - | NOS | | | |
| 7 | STAFF HELMETS | | | WHIT | E | 10 | - | NOS | | | |
| 8 | PVC BUCKET WITH MU | | | | 10 | + | NOS | | | | |
| 9 | DUST PAN | | | | | 20 | + | NOS | | | |
| 10 | COB WEB STICK BOMBAY BROOMS | | | | | 10 | + | NOS | | | |
| 11 | BOMBAY BROOMS | | | BIG | | 50 | - | NOS | | | |
| 12 | FIRST AID KIT | | | | | 5 | - | NOS | | | |
| 13 | ACID | | | | | 60 | + | NOS | | | |
| 14 | DOOR MAT- CLOTH | 0:1 | 31 | | | 25 | + | NOS | | | |
| 15 | GREY -DOOR MATS | | | 4'X2' | | 8 | | NOS | / | 1 | |
| | | | | | | | | | V | 4 | |
| Ren | narks:FOR STOCK AND S | TE PURPO | SE | | | | | | REPROPERTY. | 000 | |
| Prepa | Prepared By SOWMYA | | | | Approved by | | | | A QULL | 10,00 | |
| Sign. | Sign.& Date 7.10.2020 | | | | Sign. & Date | | | | B UL 1 3030 | | |
| Not | e: On receipt of material at | site write in | ward numb | er and date i | n last 2 o | columns. | | | SC 11111 | and the same of th | |