PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	05/11/20	Prepared by:	NEHA
PO/WO no.	71415	PO / WO Date.	19/10/20
Supplier Name	Praful Sanitary	PO/WO amount	5,565.12
Firm/Company	Summit Sales LLP	Project	SHLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	463	28/10/20	5,565.00/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			5,565/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	–		84783	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	5,565/-
Amount E – PO / WO value:	5,565/-
Amount F – Difference (A – E): GST-18%	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits □ No (explained below)~~
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.____/- ☑ No
Payment – due date	06/11/20
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Keerthi	[signature]					
Date	05/11	5/11					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GST INVOICE (ORIGINAL FOR RECIPIENT)

Praful Sanitary 3-6-429/6,SRI SAI TOWER, St.No.4 HIMAYAT NAGAR HYDERABAD GSTIN/UIN: 36ACWPG4864A1ZG State Name : Telangana, Code : 36 E-Mail : prafulsanitary@gmail.com	Invoice No. **PS/20-21/ 463**	Dated **28-Oct-2020**
	Delivery Note **Invoice**	
	Supplier's Ref.	Other Reference(s) **Credit**
Buyer **Summit Sales LLP** 5-4-187/3&4, IInd Floor, M.G Road Secunderabad GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Buyer's Order No. **71415**	Dated **19-Oct-2020**
	Despatch Document No. **Invoice**	Delivery Note Date **28-Oct-2020**
	Despatched through **Self**	Destination **Cherlapally**

Sl No.	Description of Goods and Services	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	**20mm Pvc Clamp**	3917	18 %	**300 No:**	8.59	No:	45.49 %	**1,404.72**
2	**25mm Pvc Clamp**	3917	18 %	**300 No:**	9.56	No:	45.49 %	**1,563.35**
3	**32mm Pvc Clamp**	3917	18 %	**300 No:**	10.69	No:	45.49 %	**1,748.14**
								4,716.21
	Output CGST							**424.45**
	Output SGST							**424.45**
	Less : ***ROUNDING OFF***							**(-)0.11**
	Total			**900 No:**				**₹ 5,565.00**

Amount Chargeable (in words) E. & O.E

Indian Rupees Five Thousand Five Hundred Sixty Five Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
3917	4,716.21	9%	424.45	9%	424.45	848.90
99		9%		9%		
Total	**4,716.21**		**424.45**		**424.45**	**848.90**

Tax Amount (in words) : **Indian Rupees Eight Hundred Forty Eight and Ninety paise Only**

Company's PAN : **ACWPG4864A**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Praful Sanitary

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 10760 Date 04/11 Sign. Neha

PRAFUL SANITARY HIMAYATNAGAR HYDERABAD

INWARD
Inward No: 5157 Dt: 30/10/20
GRN No: 84783 Dt: 03/11/20
Received By: Sign:
SUMMIT SALES LLP

Certified by:
Stores Manager

Purchase Order

71415
10.10.20 12:36:43

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Praful Sanitary
3-6-138/5, Himayat Nagar, Hyderabad.

GSTIN 36ACWPG864A1ZG 40077300
65526886. 9849624797

Doc No	71415	168050
Doc Date	19-10-2020	
Quote No	Nil	
Quote Date	19-10-2020	
SupplyType	Supply	

Kind Attn : Mr. Ashish Gupta

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	10101 - Plumbing - CPVC - CPVC Clamp - 3/4 In - nos *China Clamps*	300.00	8.59	45.49	18.00	1,657.57
2	10102 - Plumbing - CPVC - CPVC Clamp - 1 In - nos *China Clamps*	300.00	9.56	45.49	18.00	1,844.75
3	10147 - Plumbing - CPVC - CPVC Clamp - 1 1/4 In - nos *China Clamps*	300.00	10.69	45.49	18.00	2,062.80
				Total Order Value . . .		**5,565.12**

Rupees : Five Thousand Five Hundred Sixty Five and Paise Twelve Only.

Terms and Conditions :-

Specification / Brand	All items shall be of Sudhkhar brand
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Site use purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

Name : ____________

Name : ____________

Accepted the above Terms And Conditions

For ***Praful Sanitary***

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	17.10.20
Site & Phase :	SHLLP	Time:	11.30
Supplier		Req. No.	168050
Material required before date:		ID No.	60835

No	Description	Size	Quantity	Units	Inward No	Date
1	CHINA CLAMP	20MM	300	NOS		
2	CHINA CLAMP	25MM	300	NOS		
3	CHINA CLAMP	32MM	300	NOS		
4	₹1415					
5						
6						
7						
8						
10						
11						
12						
13						

Remarks: FOR STOCK MAINTENANCE

Prepared By	SOWMYA	Approved by	
Sign.& Date	17.10.20	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.