PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	3/11/20.	Prepared by:	D.SOWMYA
PO/WO no.	68711	PO / WO Date.	22/10/20
Supplier Name	Patel & Co.	PO/WO amount	5,712
Firm/Company	SSllp	Project	SS hllp.
Sl. No.	Bill No.	Bill Date	Bill amount
1	1375	22/10/20	5,141
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			5,141.

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	1375	22/10/20.	84356.	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	5,141
Amount E – PO / WO value:	5,712
Amount F – Difference (A – E): GST-18%	571.

Quantity received as per PO /WO	□ Yes □ Excess received ☑ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ Yes □ No (explained below)
Excess / short material received	□ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	□ Yes ☑ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- □ No
Payment – due date	**7.11.2020**
Remarks: short received.	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	DSL					
Date	3/11/20	3/11					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice (ORIGINAL FOR RECIPIENT)

PATEL & CO
H.NO.8-7-177/5, PLOT NO.4 & 21,
SWARNADHAMA NAGAR,DAIRY FARM ROAD,
OLD BOWENPALLY,SECUNDERABAD -11
GSTIN/UIN: 36AEJPP6112M1Z6
State Name : Telangana, Code : 36
E-Mail : PATEL319@YMAIL.COM / PATELMKJ319@GMAIL.COM

Invoice No. **1375**	Dated **22-Oct-2020**
Delivery Note **1375**	Mode/Terms of Payment
Supplier's Ref. **SAIRAM**	Other Reference(s)
Buyer's Order No. **68711**	Dated **22-Oct-2020**
Despatch Document No.	Delivery Note Date **22-Oct-2020**
Despatched through	Destination
Terms of Delivery	

Buyer
SUMMIT SALES LLP
5-4-187/3 &4,2ND FLOOR,
M.G ROAD,SECUNDERABAD
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	**Waste Coupling**	7324	**18.00 nos**	420.00	nos	42.37 %	**4,356.83**
	SGST Output						**392.11**
	CGST Output						**392.11**
	Less : *Roundoff*						**(-)0.05**
	Total		**18.00 nos**				**₹ 5,141.00**

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD No. 70499 Date 27/10

INWARD
Inward No: 15108 Dt: 22/10/20
MRN No: 84350 Dt: 23/10/20
Received By: Sign:
SUMMIT SALES LLP

Certified by:
Stores Manager

Amount Chargeable (in words) E. & O.E
INR Five Thousand One Hundred Forty One Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
7324	4,356.83	9%	392.11	9%	392.11	784.22
Total	4,356.83		**392.11**		**392.11**	**784.22**

Tax Amount (in words) : **INR Seven Hundred Eighty Four and Twenty Two paise Only**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Company's Bank Details
Bank Name : **Hdfc Bank 3498**
A/c No. : **50200023943498**
Branch & IFS Code : **Malkajgiri & HDFC0001022**

Customer's Seal and Signature

for PATEL & CO
Authorised Signatory

This is a Computer Generated Invoice

Purchase Order

 09-07-2020 2:46:49 PM

68711
08.07.20 3:08:59

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Patel & Company	**Doc No**	68711	14696
Malikarjuna Nagar, Malkajgiri	**Doc Date**	08-07-2020	
	Quote No	Nil	
GSTIN 36AEJPP6112M1Z6	**Quote Date**	01-07-2020	
27050751 8143444221	**SupplyType**	Supply	

Kind Attn : Mr.Praful

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7048 - Plumbing - CP - Waste coupling - full thread - nos *BB4811512*	20.00	420.00	42.37	18.00	5,712.29
				Total Order Value . . .		**5,712.29**

Rupees : Five Thousand Seven Hundred Twelve and Paise Twenty Nine Only.

Terms and Conditions :-

Bill - 1375 - 22/10/20 - 5,141
Balance - 571/-

Specification / Brand	All items shall be of Cera Brand
Payment Terms	100% as advance
Tax	Inclusive of all taxes
Delivery Date	Within 3 days
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Rs.... vide cheq...
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***
Authorised Signatory
Name.: ____________

Accepted the above Terms And Conditions
For ***Patel & Company***
Name : ____________

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	6.7.2020
Site & Phase :	SHLLP	Time:	16.00
Supplier		Req. No.	14696
Material required before date:		ID No.	58312

No	Description	Size	Quantity	Units	Inward No	Date
1	CP WALL MIXTURE		36	NOS		
2	LONG BODY		38	NOS		
3	SHORT BODY		20	NOS		
4	SHOWER ARM		40	NOS		
5	SHOWER HEAD 687,2		40	NOS		
6	PILLAR COCK		50	NOS		
7	ANGLE COCK		100	NOS		
8	BOTTLE TRAP		30	NOS		
9	DOUBLE SQ JALI		100	NOS		
10	EXTENSION NIPPAL	1/2"X1"	150	NOS		
11	WASH BASIN WASTE COUPLING 687,3		50	NOS		
12	BALL VALVE	1/2"	20	NOS		
13	BALL COCK	1/2"	10	NOS		
14	HEALTH FAUCET		40	NOS		
15	EXTENSION NIPPAL	1/2"	50	NOS		
16	LOFT TANKS 687,1	200LTRS	10	NOS		
17	SS SINK WASTE COUPLING		20	NOS		

Remarks:FOR STOCK MAINTENANCE

Prepared By	SOWMYA	Approved by	APPROVED BY
Sign.& Date	6.07.2020	Sign. & Date	-8 JUL 2020 SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

PATEL & CO.

Ph : +91 8977213751
+91 7737513751

H.No. 8-7-177/5, Plot No. 4 & 21, Swarnadhama Nagar, Dairy Farm Road,
Old Bowenpally, Secunderabad - 500011

GSTIN : 36AEJPP6112M1Z6

M/s. Summit Sales LLP.

PO - 68711

D.C. No. 1375

Date : 22/10/20.

Transport :

GSTIN :

S. No.	PARTICULARS	HSN Code	Qty.	Rate	AMOUNT Rs.	Ps.
	8481512 - Sinkwlupily		18.			

INWARD

Inward No: 1508 | Dt: 22/10/20

MRN No: 84350 | Dt: 23/10/20.

Received By: | Sign:

SUMMIT SALES LLP

PROPERTIES PVT. LTD. INWARD No. 42277 Date 28/10 Sign. SEC'BAD

Certified by:

Stores Manager

Please receive the above mentioned goods in good order and condtion.

For Patel & Co.

Receiver's Signature

Authorised Signature