PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	3/11/20.	Prepared by:	D.SOWMYA
PO/WO no.	70506.	PO / WO Date.	17/9/20.
Supplier Name	Supreme Agencies.	PO/WO amount	15,548
Firm/Company	SSllp	Project	Shllp
Sl. No.	Bill No.	Bill Date	Bill amount
1	2249	27/10/20.	15,548
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			15,548

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			84514	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
Amount B –Other Credits : Transportation charges				–
Amount C –Other Debits :				–
Amount D (D=A+B-C) – Amount to be credited to the supplier:				15,548
Amount E – PO / WO value:				15,548
Amount F – Difference (A – E): GST-18%				–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ Yes □ No (explained below)
Excess / short material received	□ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- □ No
Payment – due date	**7.11.2020**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	[signature]					
Date	3/11/20.	3/11					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Original For Buyer

Supreme Agencies

GST INVOICE

Branch Office & Godown: 8-7-21,Old Bowenpally,Secunderabad - 500011 Tel:(040)48543886,48543889 Email: info@supremehyd.co.in

Name and Address of Buyer	GSTIN No : 36ABWPS5297A1Z1			
C2260 **SUMMIT SALES LLP** 3 5-4-187/3&4 , II ND FLOOR M G ROAD SECUNDERABAD.-500003.,Telangana	Tax Invoice No.	2249	Invoice Date	27-Oct-20
	DC No. & Date.	/	Due Date	27-Oct-20
	P.O. No.	70506 / 14904	P.O. Date	17-Sep-20
Buyer's GSTIN No: 36ACQFS2044C1Z7	Terms of Payment	AGAINST DELIVERY	Mode Of Dispatch	AUTO
Consignee Delivery Address C2260 **SUMMIT SALES LLP** SITE : BEHIND KINGSTONE PG COLLEGE , CHERLAPALLY , HYDERABAD.,Telangana State Code : 36.	Transporter Name		Vehicle No	TS 10 UA 9758
	L/R No.		L/R Date	
	Freight Terms		Bill Type	GST Bill

S. No.	DESCRIPTION	HSN Code	No. of Pkgs	Quantity Unit	Rate Per Unit	Amount (Rs.)	GST %	GST Amount
	DURA FIL							
1	25MMX1220MMX2000MM DAWN - DURA FIL 20 STS X 2.44 = 48.80 SQM	39211900	1	48.80 SQM	270.00	13176.00	18.00	2371.68
Total			1	48.80 SQM		13176.00		2371.68

INWARD
Inward No: 15126 Dt: 27/10/20
MRN No: 84514 Dt: 28/10/20
Received By: Sign:
SUMMIT SALES LLP

Certified by:
Stores Manager

GST Sum In Words:
Rupees Two Thousand Three Hundred Seventy-One And Sixty-Eight Paisa Only

Bill Amount In Words:
Rupees Fifteen Thousand Five Hundred Forty-Eight Only

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 70567
Date 30/10

Gross Total	13176.00
Freight Amt	0.00
CGST Amt	1185.84
SGST Amt	1185.84
IGST Amt	0.00
Round off	0.32
Total Amount	15548.00

Terms & Conditions:

1. Our risk responsibility ceases after goods leave our godown.
2. Failure to pay on due date will attract interest @ 24% p.a.
3. All payments to be made throgh a crossed cheque / NEFT / RTGS
4. Goods Once Sold Cannot be taken back or Exchange.
5. All disputes are subject to Hyderabad jurisdiction only.

For Supreme Agencies

SUPREME AGENCIES HYDERABAD

Authorised Signatory

Registered Office: 10-5-127, Fathenagar, Hyderabad - 500018

Duplicate For Transporter

Supreme Agencies — GST INVOICE

Branch Office & Godown: 8-7-21,Old Bowenpally,Secunderabad - 500011 Tel:(040)48543886,48543889 Email: info@supremehyd.co.in

Name and Address of Buyer
C2260
SUMMIT SALES LLP
3 5-4-187/3&4 , II ND FLOOR
M G ROAD
SECUNDERABAD.-500003.,Telangana

Buyer's GSTIN No: 36ACQFS2044C1Z7

GSTIN No : 36ABWPS5297A1Z1

Tax Invoice No.	2249	Invoice Date	27-Oct-20
DC No. & Date.	/	Due Date	27-Oct-20
P.O. No.	70506 / 14904	P.O. Date	17-Sep-20
Terms of Payment	AGAINST DELIVERY	Mode Of Dispatch	AUTO
Transporter Name		Vehicle No	TS 10 UA 9758
L/R No.		L/R Date	
Freight Terms		Bill Type	GST Bill

Consignee Delivery Address
C2260
SUMMIT SALES LLP
SITE : BEHIND KINGSTONE PG COLLEGE , CHERLAPALLY
, HYDERABAD.,Telangana
State Code : 36.

S. No.	DESCRIPTION	HSN Code	No. of Pkgs	Quantity Unit	Rate Per Unit	Amount (Rs.)	GST %	GST Amount
	DURA FIL							
1	25MMX1220MMX2000MM DAWN - DURA FIL	39211900	1	48.80 SQM	270.00	13176.00	18.00	2371.68
	20 STS X 2.44 = 48.80 SQM							
Total			1	48.80 SQM		13176.00		2371.68

INWARD
Inward No: 5126 Dt: 27/10/20
GRN No: 8451 Dt: 28/10/20
Received By: Sign:
SUMMIT SALES LLP

Certified by:
Stores Manager

GST Sum In Words:
Rupees Two Thousand Three Hundred Seventy-One And Sixty-Eight Paisa Only

Bill Amount In Words:
Rupees Fifteen Thousand Five Hundred Forty-Eight Only

Gross Total	13176.00
Freight Amt	0.00
CGST Amt	1185.84
SGST Amt	1185.84
IGST Amt	0.00
Round off	0.32
Total Amount	15548.00

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5. All disputes are subject to Hyderabad jurisdiction only.

For Supreme Agencies
SUPREME AGENCIES HYDERABAD
Authorised Signatory

Registered Office: 10-5-127, Fathenagar, Hyderabad - 500018

Purchase Order

 19-09-2020 10:07:05 AM

70506
17.09.20 3:46:38

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details				
Supreme Agencies		**Doc No**	70506	14904
Fatehnagar		**Doc Date**	17-09-2020	
		Quote No	Nil	
GSTIN 36ABWPS5297A1Z1	23771946	**Quote Date**	17-09-2020	
23776002	9849137074	**SupplyType**	Supply	

Kind Attn : Mr. Rajesh

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6066 - Miscellaneous - Armor Board - NA - Nos	20.00	658.80	0.00	18.00	15,547.68
					Total Order Value . . .	**15,547.68**

Rupees : Fifteen Thousand Five Hundred Fourty Seven and Paise Sixty Eight Only.

Terms and Conditions :-

Specification / Brand	All items shall be of "Supreme" brand,according to above size, each board 2 mtrs x 1.22 mtrs @ 270/- / sq.mtr.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by you us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, above order is for stock maintaince Purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

Name : ______________________

Accepted the above Terms And Conditions

For ***Supreme Agencies***

Name : ______________________

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	16.09.2020
Site & Phase :	SHLLP	Time:	16.00
Supplier		Req. No.	14904
Material required before date:		ID No.	59961

No	Description	Size	Quantity	Units	Inward No	Date
1	ARMOUR BOARD	6'X4'	20	NOS		
2						
3	70506					
4						
5						
6						
7						
8						
10						

Remarks: FOR STOCK MAINTENANCE AT SSLLP

Prepared By	SOWMYA	Approved by	
Sign.& Date	16.9.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
16 SEP 2020
SOHAM MODI
MANAGING DIRECTOR