PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	05/11/20	Prepared by:	NEHA
PO/WO no.	71606	PO / WO Date.	27/10/20
Supplier Name	Santosh Tarpaulin	PO/WO amount	18,351.36/-
Firm/Company	Summit Sales LLP	Project	SHLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	113	27/10/20	18,351.36/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			18,351.36/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	–	–	84619	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
Amount B –Other Credits : Transportation charges				–
Amount C –Other Debits :				–
Amount D (D=A+B-C) – Amount to be credited to the supplier:				18,351.36/-
Amount E – PO / WO value:				18,351.36/-
Amount F – Difference (A – E): GST-18%				–

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No~~ (explained below)
Excess / short material received	~~☐ Approved – within acceptable limits~~ ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____ /- ☑ No
Payment – due date	06/11/20
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Keerthana	[signature]					
Date	05/11	5/11					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

SANTHOSH TARPAULIN

1-6-126/2, Prashanth Nagar Colony, Beside Santosh Dhaba, Old Alwal, Secunderabad - 500 010,
Medchal Malkajgiri Dist, T.S. Tel : 9642662732

GSTIN : 36ATWPA1307P1ZC **TAX INVOICE**

Invoice No. : 113
Invoice Date : 27/10/20
State : T.S

P.O. No. : 71606/168074
P.O. Date : 27/10/20
State Code : 36

Place of Supply : ......
Transporter Name : ......
L.R. No. : ...... Date : ......

Details of Receiver Billed to :

Name : Summith Sales LLP
Address : II Floor Mg Road
Secundrabad
GSTIN : 36ACQFS2044C1Z7
State : T.S State Code : 36

Details of Consignee | Shipped to :

Name : ......
Address : ......
GSTIN : ......
State : ...... State Code : ......

Sl. No.	Description of Goods	HSN ACS	UOM	Qty.	Rate	Total Taxable Value
1)	HDPE Tarpaulin 20 pcs Blue sheet 24X18	3926	NOS set	20 8640	1.20	10,368
2)	HDPE Tarpaulin 18X12 20 pcs			4320	1.20	5,184
			TOTAL			15552

INWARD
Inward No: 1515I Dt: 30/10/20
MRN No: 84619 Dt: 31/10/20
Received By: Sign:
SUMMIT SALES LLP

Certified
Stores Manager

Total Invoice Amount in words : Eighteen Thousand Three hundred fifty one and paisa Thirty six only.

Total Amount Before Tax :	
Add : CGST @ 9 % :	1399.68
Add : SGST @ 9 % :	1399.68
Add : IGST @ % :	
Freight Packaging & Forwarding :	
Tax Amount : GST :	
Total Amount After Tax :	18,351.36

BANK DETAILS
Bank Name : AXIS BANK
Bank Account Number : 919020039284737
Branch : Alwal
IFSC Code No. : UTIB0001378

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD No. 70732 Date 04/11 Sign. Neha

TERMS & CONDITIONS :
1. Goods once sold will not be taken back.
2. All disputes subject to Jurisdiction of Court in Hyderabad only.
3. If you not pay the payment within 15 days interest will be charged @ 18%

E & O.E.

Receiver's Signature

Certified that the particuilars given above are true and correct.
For **SANTHOSH TARPAULIN**

Authorised Signatory

SANTHOSH TARPAULIN

1-6-126/2, Prashanth Nagar Colony, Beside Santosh Dhaba, Old Alwal, Secunderabad - 500 010,
Medchal Malkajgiri Dist, T.S. Tel : 9642662732

GSTIN : 36ATWPA1307P1ZC **TAX INVOICE**

Invoice No. : 113
P.O. No. : 71606/169074
Invoice Date : 27/10/20
P.O. Date : 27/10/20
State : T.S
State Code : 36

Place of Supply : ....
Transporter Name : ....
L.R. No. : .... Date : ....

Details of Receiver Billed to :

Name : Summith Sales LLP
Address : II Floor Mg Road Secundrabad
GSTIN : 36ACQFS2044C127
State : T.S State Code : 35

Details of Consignee | Shipped to :

Name : ....
Address : ....
GSTIN : ....
State : .... State Code : ....

Sl. No.	Description of Goods	HSN ACS	UOM	Qty.	Rate	Total Taxable Value
1)	HDPE Tarpaulin (20) pcs Blue sheet 24X18	3926	NOS set	20 8640	1.20	10,368
2)	HDPE Tarpaulin 18X12 (20) pcs			4320	1.20	5,184
			TOTAL			15,552

INWARD
Inward No: 5151 Dt: 30/10/20
MRN No: 84619 Dt: 31/10/20
Received By: Sign:
SUMMIT SALES LLP

Certified by:
Stores Manager

Total Invoice Amount in words : Eighteen Thousand Three hundred Fifty one and paisa Thirty six only.

Total Amount Before Tax	:
Add : CGST @ 9 %	: 1399.68
Add : SGST @ 9 %	: 1399.68
Add : IGST @ %	:
Freight Packaging & Forwarding	:
Tax Amount : GST	:
Total Amount After Tax	: 18,351.36

BANK DETAILS

Bank Name : **AXIS BANK**
Bank Account Number : **919020039284737**
Branch : **Alwal**
IFSC Code No. : **UTIB0001378**

TERMS & CONDITIONS :

1. Goods once sold will not be taken back.
2. All disputes subject to Jurisdiction of Court in Hyderabad only.
3. If you not pay the payment within 15 days interest will be charged @ 18%

E & O.E.

Receiver's Signature

Certified that the particuilars given above are true and correct.
For **SANTHOSH TARPAULIN**

Authorised Signatory

Purchase Order

Page(s) 1 Of 1 27-10-2020 10:42:21 AM

71606
20.10.20 4:01:43

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Santosh Tarpaulin	**Doc No**	71606	168074
2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medical Malkagiri Dist -500010	**Doc Date**	27-10-2020	
	Quote No	Nil	
GSTIN 36ATWPA1307P1ZC	**Quote Date**	27-10-2020	
9642662732	**SupplyType**	Supply	

Kind Attn : Santosh Kumar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6010 - Miscellaneous - Plastic Blue Sheet - 18 ft x 12 ft - sft *20 nos*	4,320.00	1.20	0.00	18.00	6,117.12
2	6011 - Miscellaneous - Blue Sheet - 24 Ft x18 Ft - sft *20 nos*	8,640.00	1.20	0.00	18.00	12,234.24
			Total Order Value . . .			**18,351.36**

Rupees : Eighteen Thousand Three Hundred Fifty One and Paise Thirty Six Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock Purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions

For ***Santosh Tarpaulin***

Name : ____________________ Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	21.10.2020
Site & Phase :	SHLLP	Time:	16.00
Supplier		Req. No.	168074
Material required before date:		ID No.	60926

No	Description	Size	Quantity	Units	Inward No	Date
1	LIZOL		48	NOS		
2	COLIN		24	NOS		
3	HARPIC		24	NOS		
4	PHENYL		20	NOS		
5	WHIPER		20	NOS		
6	DETTOL HAND WASH		48	NOS		
7	COB WEB STICK		10	NOS		
8	VIM BAR		24	NOS		
9	SURF		30	NOS		
10	ROOM FRESHNER		24	NOS		
11	BLUE SHEET 71606	24X18	20	NOS		
12	BLUE SHEET	12X18	20	NOS		
13	CUBE TESTING MOULDS		24	NOS		

Remarks: FOR STOCK MAINTENANCE AND SITE USE

Prepared By	SOWMYA	Approved by	
Sign.& Date	21.10.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
14 OCT 2020
SOHAM MODI
MANAGING DIRECTOR