PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	29/10/20.	Prepared by:	D.SOWMYA
PO/WO no.	70882	PO / WO Date.	30/9/20
Supplier Name	SS llp.	PO/WO amount	81,320
Firm/Company	VOC llp	Project	VOC llp
Sl. No.	Bill No.	Bill Date	Bill amount
1	13837	23/10/20.	3,964
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			3,964

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	11742	23/10/20	84619.	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3,964
Amount E – PO / WO value:	81,320
Amount F – Difference (A – E): GST-18%	77,356/–

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	☐ ~~Approved – within acceptable lim~~its ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____ / ☑ No
Payment – due date	**31.10.2020**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	[signature]					
Date	29/10/20	5/11/20					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Purchase Order

 30-09-2020 3:05:46 PM

70882
28.09.20 5:24:35

From Company : **Villa Orchids LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AANFG4817C1ZH

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	70882	63543
Doc Date	30-09-2020	
Quote No	Nil	
Quote Date	17-09-2019	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4628 - Electrical - other - Modular Plate - 2 way - nos *BP922* Bal.38	68.00	30.00	0.00	18.00	2,407.20
2	4631 - Electrical - other - Modular Plate - 6way - nos *BP955*	140.00	57.00	0.00	18.00	9,416.40
3	4632 - Electrical - other - Modular Plate - 8way - nos *BP968H*	36.00	77.00	0.00	18.00	3,270.96
4	4790 - Electrical - other - Modular socket - 15 A - nos *B1332*	40.00	89.00	0.00	18.00	4,200.80
5	4791 - Electrical - other - Modular socket - 6 A - nos *B1410*	160.00	65.00	0.00	18.00	12,272.00
6	4796 - Electrical - other - Modular TV Socket - NA - Nos *B4797*	20.00	51.00	0.00	18.00	1,203.60
7	4795 - Electrical - other - Modular Telephone Jack - NA - Nos *B4900*	20.00	46.00	0.00	18.00	1,085.60
8	4794 - Electrical - other - Modular switch - 16 A - nos *B0130*	40.00	55.00	0.00	18.00	2,596.00
9	4793 - Electrical - other - Modular Switch - 6 A - nos *B0110*	320.00	36.00	0.00	18.00	13,593.60
10	4789 - Electrical - other - Modular switch Blank plates - NA - nos *B3900*	320.00	11.00	0.00	18.00	4,153.60
11	4792 - Electrical - other - Modular Step Dimmer - NA - Nos *B1900* Bal.20	32.00	195.00	0.00	18.00	7,363.20
12	4788 - Electrical - other - Modular Bell switches - 6A - nos *B0310*	4.00	51.00	0.00	18.00	240.72
13	4798 - Electrical - other - FP Isolator - NA - nos *40 ams*	4.00	469.00	0.00	18.00	2,213.68
14	4799 - Electrical - other - Change over - 25 Amps - nos	4.00	840.00	0.00	18.00	3,964.80
15	4596 - Electrical - other - MCB - 16Amps - nos	36.00	107.00	0.00	18.00	4,545.36
16	4605 - Electrical - other - MCB - 6Amps - nos Bal.12	36.00	107.00	0.00	18.00	4,545.36
17	4803 - Electrical - conducting - PVC Round Cover - 3 In - nos	240.00	7.50	0.00	18.00	2,124.00
18	4780 - Electrical - conducting - PVC stripe connector - NA	120.00	15.00	0.00	18.00	2,124.00

For *Villa Orchids LLP*

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name :

Date : _/_/__

Purchase Order

 30-09-2020 3:05:46 PM

Original / Office Copy / Purchase Div.Copy

	- nos					
				Total Order Value . . .		81,320.88

Rupees : Eighty One Thousand Three Hundred Twenty and Paise Eighty Eight Only.

Terms and Conditions :-

Specification / Brand	All items Sl.no.1 to 12 shall be of 'Wipro' brand,
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Villas Orchids Behind: Janapriya, Kowkur. Phone. 9502232100/9502266233
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	10 years warranty.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for V.no.103,257,258,254 PURPOSE
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

=) Part bill received of Rs. 56,338/- B.no: 13541 / 13545. and Bal. bill of Rs. 24,983/- to be received.

c/f 19/10/20.

Bill - 1399 - 17/10/20 - 21,018/-

Balance - 3,964/-

[signature]

For *Villa Orchids LLP*

Authorised Signatory

Name : [signature]

Name : ____________

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Date : __/__/____

Requisition Form - Switches etc.

Company	VOC LLP	Site & Phase	
Req. no.	63543	Req. Date	29-09-2020
Material required before	30-09-2020	ID no.	60344
Prepared by:	A Suresh	Approved by (sign):	
Flat / Block no:	103,257&258&254		
Type A 1210 Sft 3BHK Order Value:	2 villa		
Type B 1010 Sft 2BHK Order Value:	2 villa		

S No.	Item Description	Units	Qty required forType B 1010 Sft 2BHK flat	Qty required forType A 1210 Sft 3BHK flat	Type B 1010 2BHK flats requirement	Type A 1210 Sft3 BHK flats requirement	Quantity required	Qty Available at site	Balance Qty to be ordered	Inward No	Date
1	40 Amps Isolator-4P	Nos	1.0	1.0	2	2	4.0		4.00		
2	16 Amps MCB	Nos	9.0	9.0	2	2	36.0		36.00		
3	6 Amps MCB	Nos	9.0	9.0	2	2	36.0		36.00		
4	8 Module plates	Nos	9.0	9.0	2	2	36.0		36.00		
5	6 Module plates	Nos	35.0	35.0	2	2	140.0		140.00		
6	2 Module plates	Nos	17.0	17.0	2	2	68.0		68.00		
10	16 Amps Socket	Nos	10.0	10.0	2	2	40.0		40.00		
11	6 Amps Socket	Nos	40.0	40.0	2	2	160.0		160.00		
12	T.V Socket	Nos	5.0	5.0	2	2	20.0		20.00		
13	Telephone Socket	Nos	5.0	5.0	2	2	20.0		20.00		
14	16 Amps Switches	Nos	10.0	10.0	2	2	40.0		40.00		
15	6 Amps Switches	Nos	80.0	80.0	2	2	320.0		320.00		
16	Bell push	Nos	1.0	1.0	2	2	4.0		4.00		
17	Fan Regulator	Nos	8.0	8.0	2	2	32.0		32.00		
18	Blank Plate single	Nos	80.0	80.0	2	2	320.0		320.00		
19	25A change over switch - 2P	Nos	1.0	1.0	2	2	4.0		4.00		
20	PVC Connectors - 6Amps	Nos	30.0	30.0	2	2	120.0		120.00		
21	AC Round sheets 3"	Nos	60.0	60.0	2	2	240.0		240.00		
	Total						1640.00	0.00	1640.00		

APPROVED
30 SEP 2020
MINISH PARIKH
MANAGER PROCUREMENT

70882

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Villa Orchids LLP	DC No.	11742
Behind Janapriya, Kowkur, Hyderabad	DC Date.	23-10-2020
	PO No.	70882
	PO Date.	30-09-2020
	Req ID	60344
GSTIN : 36AANFG4817C1ZH	Req Date	30-09-2020
	Loc Req No	63543

	Description of Goods	HSN/SAC	Qty
1	4799 - Electrical - other - Change over - 25 Amps - nos	8536	4
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MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 42407
Date 03/11
Sign.

INWARD
Inward No: 15409 Dt: 23/10/20
MRN No: 84619 Dt: 30/10/20
Received By Sign:
VILLA ORCHIDS LLP

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction