

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 31/10/20.		Prepared by: D.SOWMYA	
PO/WO no. 71556		PO / WO Date. 23/10/20.	
Supplier Name ssllp		PO/WO amount 3,902.	
Firm/Company vac 11p		Project vac 11p	
Sl. No.	Bill No.	Bill Date	Bill amount
1	13929.	30/10/20.	3,902
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			3,902
Sl. No.	DC No	DC. Date	MRN No. DC matches MRN
1.	11813.	30/10/20	84646. ☒ Yes ☐ No
2.			☐ Yes ☐ No
3.			☐ Yes ☐ No
Amount B –Other Credits : Transportation charges			
Amount C –Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			3,902
Amount E – PO / WO value:			3,902
Amount F – Difference (A – E): GST-18%			
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. ☒ No	
Payment – due date		7.11.2020	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[Signature]		
Date	31/10/20		

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

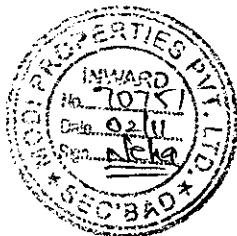
1 of 1 : 30-10-2020

Customer Details				Invoice No.		13929	
Villa Orchids LLP Behind Janapriya, Kowkur, Hyderabad GSTIN : 36AANFG4817C1ZH				Invoice Date.		30-10-2020	
				PO No.		71556	
				PO Date.		23-10-2020	
				Req ID		60998	
				Req Date		22-10-2020	
				Loc Req No		63566	
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6601 - Paints - Wall Care Putti - 20kgs - bags Birla	3214	5	661.50	3,307.50	18	595.36
2							
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12							
13							
14							
15							
IGST				CGST		SGST	
Total Taxable Amount				3,307.50		595.36	
297.68				297.68		Total Invoice Amount	
				3,902.85			
Rupees : Three Thousand Nine Hundred Two and Paise Eighty Five Only.							

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Purchase Order

Page(s) 1 Of 1

23-10-2020 12:13:31



71556

20.10.20 3:54:09

From Company : **Villa Orchids LLP**
5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AANFG4817C1ZH

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	71556	63566
Doc Date	23-10-2020	
Quote No	Nil	
Quote Date	23-10-2020	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6601 - Paints - Wall Care Putti - 20kgs - bags Birla	5.00	661.50	0.00	18.00	3,902.85
Total Order Value . . .					3,902.85

Rupees : Three Thousand Nine Hundred Two and Paise Eighty Five Only.

Terms and Conditions :-**Specification / Brand** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** Inclusive of all taxes**Delivery Date** Next Day.**Delivery Location** Villas Orchids

Behind: Janapriya, Kowkur.

Phone. 9502232100/9502266233

Penalty For Delay Nil**Transportation Cost** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for office perpose**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks** Supplier:For **Villa Orchids LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Name : _____

Date : ____/____/____

Content

Requisition Form

[illegible]

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

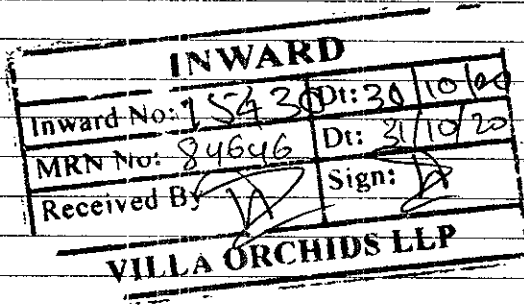
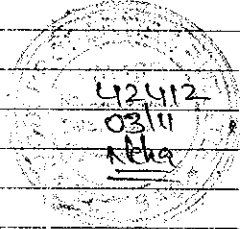
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 30-10-2020

Customer Details		DC No.	11813
Villa Orchids LLP Behind Janapriya, Kowkur, Hyderabad GSTIN : 36AANFG4817C1ZH		DC Date.	30-10-2020
		PO No.	71556
		PO Date.	23-10-2020
		Req ID	60998
		Req Date	22-10-2020
		Loc Req No	63566
	Description of Goods	HSN/SAC	Qty
1	6601 - Paints - Wall Care Putti - 20kgs - bags	3214	5
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for Summit Sales LLP

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Authorised signatory