PURCHASE DIVISION,
Advice for approval for credit to contractor

Date:	05/11/2020	Prepared by:	T.D. Murthy
WO no.	-	WO date.	-
Contractor Name	Baijnath	WO amount – A	-
Firm/Company	Silver Oak Villas LLP	Project name	SOV - IX
Nature of work	Painting work		
Villa/flat/block no.	11 & 74.		
Request for payment date	30/10/2020	Request for payment amount – B	Rs. 96,390/-
GST on bills – C	Rs. 17,350/-	Total D = B + C	Rs. 1,13,740/-
Work done from	04/10/2020	Work done to	21/10/2020
Sl. No	Bill No.	Bill date	Bill amount
1.	009	05/11/2020	Rs. 1,13,740/-
2.	-	-	-
3.	-	-	-
4.	-	-	-
			-
		Amount E - Bills total	Rs. 1,13,740/-
Amount F - Voucher payment amount F (D-E) – 40% labour charges, 40% allowance for consumables and 20% transport charges – or as per guidelines			-
Amount G - Other Credits :			
Amount H - Other Debits :			-
Amount I - to be credited to the contractor (E+F+G-H)			-
			Rs. 1,13,740/-
Amount J – Difference A-B (should be nil)			-
Amount K – Difference D-E-F (should be nil)			-

Quantity received as per WO	☐ Yes ☐ Excess received ☐ Short received ☑ Explained below
Difference between A & B acceptable	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved - within acceptable limits ☐ No (explained below),
Close WO	☐ Yes ☐ No – wait for balance material ☑ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – **Rs.** /- ☐ ~~No~~
Payment – due date	**07/11/2020**

Remarks: **No work order for Painting work. Please consider the bill for processing.**

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M.D.	Accounts – receiver of bill	Accountants	Accounts Manager
Sign:			APPROVED 05 NOV 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date	5/11						

Notes: 1. In case amount to be credited to contractor and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve WOs upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- 4. Attach JV, Office copy of WO, DCs and bills to this advice. 5. To be approved by accounts manager if value exceeds Rs. 10,000/- 6. MD to approve all bills above Rs. 1,00,000/-

GSTIN : 36AZTPB5838K1ZS

TAX INVOICE

Cell : 9848758770

BAIJNATH

PAINTING WORKS

H.No. 29-1502/10/28, Renuka Nagar, Neredmet, Secunderabad - 500 056.

To,
M/s. Silver Oak Villas LLP

GSTIN: 36ADBFS3288A2Z7.

Inv. No. : 003

Date : 5/11/20

S.No.	PARTICULARS	SAC Code	Qty.	Rate	Amount Rs.	Ps.
1.	Painting work done @ V.no: -11.	9701	2040 sft	13.50	27540	00
2.	painting work done @ V.no: 74	9701	2040 sft	33.75	68850	00
		Total			96390	00
		CGST@		9%	8675	10
		SGST@		9%	8675	10
		IGST @			—	
		Grand Total			113740	20

MODI PROPERTIES PVT. LTD. SECBAD INWARD No. 70844 Date 5/11/20

Rupees in words..... One lakh thirteen thousand Seven hundred and forty only

For **BAIJNATH**

Baijnath

Authorised Signatory

IB! 7611

Construction division.
Advice for giving credit to contractors suppliers.

Sl. No. – site bills register	794	Date - site bills Register	30/10/2020
Company Name	SOVLLP	Site:	SOV
Name of Contractor	N. Bhaijnath		
Nature of work	Painting work		
Work done	From Date 04/10/2020	To Date	21/10/2020

Sl. No.	Villa/Flat/block no	Qty.	Rate	Units	Amount	Contractors bill no
1.	Vno: 11 (3BHK)	2040	13.50	sft	27,540	
2.	Stage - III					
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.		Total:			27,540	

Bill required	✓ YES NO.	GST bill required	✓ YES . NO.
Measurement & estimate sheet	✓ Required / Not required	Measurement & estimate sheet:	✓ Enclosed / Not enclosed
PO/WO no		PO/WO date:	

Remarks :

APPROVED BY Approved by Project Manager	Approved by Design Team	Approved by MD
Date: 30 OCT 2020	Date: 30/10/2020	Date:
Sign: Project Manager K. Purshotham (S.O.V.LLP)	Sign: Nagalaxmi	Sign: APPROVED BY 30 OCT 2020 SOHAM MODI MANAGING DIRECTOR

Notes: 1. ... completion of work. 2. This form can be used for ... for hire charges ... works ... civil contractors. 3. Wherever not applicable ... NA. 4. Estimate and ... are not required for ... where ... rates are clearly given.

Date: 29-10-2020

Reg:- V.no-11 final coating painting work.

Soham Sir,

V.no 11-3BHK West facing type. V.no 11 We were using it as a model villa to show customer as 3 bhk type villa in the year 2018. Now v.no 11 customer as taken possession and we need to do again External & internal single coat painting work. To hand it over because of dust & rains villa is spoiled.

so I kindly request you please give permission to complete the above and raise final 30% bill.

Regards,

K. Purshotham
SOVLLP

Approved bill for one more coat of painting can be raised.

29/10/20

MEASUREMENT SHEET										
Company Name:		Silver Oak Villas LLP				Approved by:				
Project:		Silver Oak Villas				Sign:				
Work Description:		**Painting Work**								
Contractor Name		Bhaijnath								
Prepared By		Mona								
Date.		30-10-2020								
S No.	Item Head	Item Description	Length	Width	Height	Nos.	Quantity	Units	Item Head Total	
1	Type A2	**Villa no: 11 (Stage-III 30%)**	2,040.00	1.00	1.00	1.00	2,040.00	sft		
		Duplex - 3BHK								

ESTIMATE SHEET							
Company Name:		Silver Oak Villas LLP					
Project:		Silver Oak Villas					
Work Description:		Painting Work					
Name of the Contractor		Bhaijnath					
Prepared By		Mona					
Date:		30-10-2020					
S No.	Item Head	Item Description	Quantity	Units	Rate	Amount	Item Head Total
1	Type A2	**Villa no: 11 (Stage-III-30%)**	2,040.00	sft	13.50	27,540.00	
		Duplex - 3BHK					
							27,540.00
		Total Amount: Twenty Seven Thousand Five Hundered and Forty Rupees Only/-					

APPROVED BY
30 OCT 2020
Project Manager
K. Purshotham (S.O.V.LLP)

ID: 7605

Construction division.
Advice for giving credit to contractors/suppliers.

Sl. No. – site bills register	788	Date - site bills Register	23/10/2020
Company Name:	SOVLLP	Site:	SOV
Name of Contractor	N. Bhaijnath		
Nature of work	Painting work		
Work done	From Date 10/09/2020	To Date	12/10/2020

Sl. No.	Villa/Flat block no.	Qty.	Rate	Units	Amount	Contractors bill no
1.	Vno: 74 (3BHK)	2040	33.75	sft	68,850	
2.	Stage-I & II (75%)					
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.		Total:			68,850.00/-	

Bill required	✓YES NO.	GST bill required	✓YES NO.
Measurement & estimate sheet	✓Required / Not required	Measurement & estimate sheet:	✓Enclosed / Not enclosed
PO/WO no		PO/WO date:	

Remarks :

Approved by Project Manager	Approved by Design Team	Approved by M.D.
Date:	Date: 24/10/2020	Date:
Sign:	Sign: Nagalaxmi	Sign:

APPROVED BY
27 OCT 2020
Project Manager
K. Purshotham (S.O.V.LLP)

APPROVED BY
MANAGING DIRECTOR
SOHAM MODI
24 OCT 2020

Notes: 1. [illegible] within 7 days of completing work. 2. This form can be used for [illegible] labour bills [illegible] for [illegible] contractors. 3. Wherever not applicable fill NA. 4. Estimate and measurement sheets are not required for turnkey jobs where guideline rates are clearly given.

MEASUREMENT SHEET									
Company Name:		SIlver Oak Villas LLP				Approved by:			
Project:		Silver Oak Villas				Sign:			
Work Description:		**Painting Work**							
Contractor Name		N.Bhaijnath							
Prepared By		G.Mona							
Date:		23-10-2020							
S No.	Item Head	Item Description	Length	Width	Height	Nos.	Quantity	Units	Item Head Total
1	Type A1	**Villa no:74 (Stage - I & II-75%)**	2040.00	1.00	1.00	1.00	2,040.00	sft	
		Duplex-3BHK							

ESTIMATE SHEET							
Company Name:		Silver Oak Villas LLP					
Project:		Silver Oak Villas					
Work Description:		Painting Work					
Name of the Contractor		N.Bhaijnath					
Prepared By		G.Mona					
Date:		23-10-2020					
S No.	Item Head	Item Description	Quantity	Units	Rate	Amount	Item Head Total
1	Type A1	**Villa no:74 (Stage - I & II- 75%)**	2,040.00	sft	33.75	68,850.00	
		Duplex-3BHK					
		Total Amount: Sixty Eight Thousand Eight Hundered and Fifty Rupees Only/-					

APPROVED BY
23 OCT 2020
Project Manager
K. Purshotham (S.O.V.LLP)