PURCHASE DIVISION,

Advice for approval for credit to contractor

Date:	05/11/2020	Prepared by:	T.D. Murthy
WO no.	69055	WO date.	23/07/2020
Contractor Name	Purnima Mosaic Tiles	WO amount – A	Rs. 59,472/-
Firm/Company	Silver Oak Villas LLP	Project name	SOV - IX
Nature of work	Pavers tiles		
Villa/flat/block no.	33 to 40.		
Request for payment date	27/08/2020	Request for payment amount – B	Rs. 1,35,360/-
GST on bills – C	Rs. 24,365/-	Total D = B + C	Rs. 1,59,725/-
Work done from	23/07/2020	Work done to	25/08/2020
Sl. No	Bill No.	Bill date	Bill amount
1.	1569	31/10/2020	Rs. 1,59,725/-
2.	-	-	-
3.	-	-	-
4.	-	-	-
			-
		Amount E - Bills total	Rs. 1,59,725/-
Amount F - Voucher payment amount F (D-E) – 40% labour charges, 40% allowance for consumables and 20% transport charges – or as per guidelines			-
Amount G - Other Credits :			-
Amount H - Other Debits :			-
Amount I - to be credited to the contractor (E+F+G-H)			Rs. 1,59,725/-
Amount J – Difference A-B (should be nil)			Rs. -75,888/-
Amount K – Difference D-E-F (should be nil)			-

Quantity received as per WO	☐ Yes ☑ Excess received ☐ Short received ☐ Explained below
Difference between A & B acceptable	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved - within acceptable limits ☐ No (explained below),
Close WO	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☑ Yes – **Rs. 29,236/-** ☐ No
Payment – due date	**07/11/2020**

Remarks: **Estimate and Measurement sheet is enclosed.**

Approved by	Purchase Officer	Purchase Manager	Procurement	M.D.	Accounts – receiver of bill	Accountants	Accounts Manager
Sign:			APPROVED 05 NOV 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date	5/11/20.	5/11					

Notes: 1. In case amount to be credited to contractor and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve WOs upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- 4. Attach JV, Office copy of WO, DCs and bills to this advice. 5. To be approved by accounts manager if value exceeds Rs. 10,000/- 6. MD to approve all bills above Rs. 1,00,000/-

TAX INVOICE
~~CASH~~ / CREDIT

Mobile : 9849195298

State code: 36

PURNIMA MOSAIC TILES

Sy. No. 843/A, Near Check Post, Medchal, R.R. Dist - 501 401.

To, SILVER OAK VILLAS LLP.
Cherlapally - P.O. No - 69055
GST No: 36ADBFS3288A2Z7

No. 1569

Date 31/10/20

S.No.	PARTICULARS	QTY.	Rate	Amount Rs.	P.
1	GREY Pavers BLOCK 8x4	2720 SFT	36/-	97,920	-
2	GREY + RED Tiles	1040 SFT	36/-	37440	-
	Rs 1,59,725/-				
			Total	1,35,360	-
	GST No.36AEPPP5661P1ZI	SGST	~~Total~~ 9%	12182	40
		CGST	VAT@ 9%	12182	40
	TIN:36593591244		G. Total	1,59,724	80

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No: 20840
Date:
Sign:

Receiver's Signature

For PURNIMA MOSAIC TILES

IP : 7329 to 7336

Construction division.
Advice for giving credit to contractors/suppliers.

Sl. No. -- site bills register	719	Date - site bills Register	25-08-20
Company Name:	sovup	Site:	SV.
Name of Contractor	Purnima mosaic tiles.		
Nature of work	Parking tiles & Designer tiles.		
Work done	From Date 23/8/20	To Date	25/8/20

Sl. No.	Villa/Flat block no.	Qty.	Rate	Units	Amount	Contractors bill no
1.	V.PO-33-40					
2.	Setback paver	2720	36/-	sft	97,920/-	
3.	Parking tiles	1040	36/-	sft	37,440/-	
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.	Total:				1,35,360/-	

Bill required	✓YES . NO.	GST bill required	✓YES . NO.
Measurement & estimate sheet:	✓Required Not required	Measurement & estimate sheet:	✓Enclosed Not enclosed
PO/WO no.	69055	PO/WO date:	23-7-20

Remarks :

Approved by Project Manager	Approved by Design Team	Approved by M.D.
Date: 26 AUG 2020	Date: 27/08/2020	Date:
Sign:	Sign: Nagalaxmi	Sign:

APPROVED BY 26 AUG 2020 PURSHOTHAM SR. PROJECT MANAGER

APPROVED BY 28 AUG 2020 SOHAM MODI MANAGING DIRECTOR

Notes: 1. This should be sent within 7 days of completing work. 2. This form can be used for certifying labour bills, machine for hire charges, earth work, turnkey civil contractors. 3. Wherever not applicable fill NA. 4. Estimate and measurement sheets are not required for turnkey jobs where guideline rates are clearly given.

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Purnima Mosaic Tiles Sy.No. 843/A, Near Check Post, Medchal, R.R.Dist. 501 401 27531972 NA 9849195298	**Doc No**	69055	155880
	Doc Date	23-07-2020	
	Quote No	Nil	
	Quote Date	27-09-2019	
	SupplyType	Supply And Installation	

Kind Attn : Bharat Patel

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST%	Amount
1	8529 - Stone - other - Pavers - Other - Sft. *Rectangular - Grey Colour - 8" x 4" x 80mm*	1,200.00	36.00	0.00	18.00	50,976.00
2	8529 - Stone - other - Pavers - Other - Sft. *Rectangular - Red Colour - 8" x 4" x 60mm*	200.00	36.00	0.00	18.00	8,496.00
					Total Order Value . . .	**59,472.00**

Rupees : Fifty Nine Thousand Four Hundred Seventy Two Only.

Without Labour

Terms and Conditions :-

Specification / Brand	Circular no. 841(E), As per approved guideline rates by MD on dtd. 27/09/2019. Material supply only.
Payment Terms	50% as advance & balance of after delivery of all materials & completion of work.
Tax	All taxes included in above price.
Delivery Date	Within 4days
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penality For Delay	"Bills must be submitted to H.O. within 30days of completion of work. 10% plty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in the above price
Warranty	Nil
Advance Paid	Rs. 29,236/- to be pay vide cheque no. , dtd.
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for V.no. 33 to 40.
Completion Date	Nil
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	

For *Silver Oak Villas LLP*
Authorised Signatory

Accepted the above Terms And Conditions
For *Purnima Mosaic Tiles*

Name : ____________ Name : ____________ Date : __/__/____

Contact

MEASUREMENT SHEET									
Company Name:		Silver Oak Villas LLP				Approved by:			
Project:		Silver Oak Villas				Sign:			
Work Description:		Parking Tiles & Designer Tiles V.No:33 to 40							
Contractor Name		Purnima Mosaic Tiles							
Prepared By		B.Meenakshi							
Date:		24-08-2020							
S No.	Item Head	Item Description	Length	Width	Height	Nos.	Quantity	Units	Item Head Total
1	**Villa No:33 to 40 Type- A1 2BEK Villa**								
	Setback Area Pavers	Rectangular Pavers	340.0	1.0	1.0	8.0	2720.0	sft	
									2720.0
	Portico Parking Tiles	Grey & Red Colour	130.0	1.0	1.0	8.0	1040.0	sft	
									1040.0

ESTIMATE SHEET							
Company Name:		Silver Oak Villas LLP				Approved by:	
Project:		Silver Oak Villas				Sign:	
Work Description:		Parking Tiles & Designer Tiles V.No:33 to 40					
Name of the Contractor		Purnima Mosaic Tiles					
Prepared By		B.Meenakshi					
Date:		24-08-2020					
S No.	Item Head	Item Description	Quantity	Units	Rate	Amount	Item Head Total
1	Villa No:33 to 40 Type- A1 2BHK Villa						
	Setback Area Pavers	Rectangular Pavers	2720.0	sft	36.0	97,920.0	
	Portico Parking Tiles	Grey & Red Colour	1040.0	sft	36.0	37,440.0	
			Total Amount				1,35,360.0
	Amount in Words:One lakh Thirty Five Thousand Three Hundred Sixty Rupees Only						

APPROVED BY
26 AUG 2020
K. PURSHOTHAM
ASST. PROJECT MANAGER

Nagalaxmi
27/08/2020

Purchase Order

 25-07-2020 10:52:00

69055
24.07.20 11:20:52

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Purnima Mosaic Tiles Sy.No. 843/A, Near Check Post, Medchal, R.R.Dist. 501 401	**Doc No**	69055	155880
	Doc Date	23-07-2020	
	Quote No	Nil	
GSTIN 36AEPPP5661P1ZI NA	**Quote Date**	27-09-2019	
27531972 9849195298	**SupplyType**	Supply And Installation	

Kind Attn : Bharat Patel

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	Total Order Value . . .					**59,472.00**

Rupees : Fifty Nine Thousand Four Hundred Seventy Two Only.

Terms and Conditions :-

Specification /	Circular no. 841(E), As per approved guideline rates by MD on dtd. 27/09/2019. Material supply only.
Payment Terms	50% as advance & balance of after delivery of all materials & completion of work.
Tax	All taxes included in above price.
Delivery Date	Within 4days
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penality For Delay	"Bills must be submitted to H.O. within 30days of completion of work. 10% plty on value of order will be deducted for delay in submission of bills.
Transportation	Included in the above price
Warranty	Nil
Advance Paid	Rs. 29,236/- to be pay vide cheque no. , dtd.
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for V.no. 33 to 40.
Completion Date	Nil
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	

For ***Silver Oak Villas LLP***

Authorised Signatory

Name : ____________

Contact - -

Name : ____________

Accepted the above Terms And Conditions

For ***Purnima Mosaic Tiles***

Date : __/__/____

Requisition Form - Pavers			
Company Name:-	SOV LLP	Site & Phase	SOV
Req. no.	155880	Req. Date	16.07.20
Material required before	25.07.20	ID no.	
Prepared by:	G.chandra kanth	Approved by (sign):	
Flat / Block no:	**Footpath pavers From V no 33 to 40**		
Name of the supplier ;	Purnima Mosaic		
Type A1 1100 Sft 2BHK Order Value:	1 Flats		
Type A2 1100 Sft 2BHK Order Value:	0 Flats		

S No.	Item Description	Units	Qty required for 1 Villa	Qty required forType A1 1100 Sft 2BHK flat	Type A2 1100 2BHK flats requirement	Type A 2040Sft 3 BHK flats requirement	Quantity required	Qty Available at site	Balance Qty to be ordered	Inward No	Date
1	Parking Designer Tiles 13" X 13" (Red Colour)	Sft	-	-	-	-	0	-	-		
2	Parking Designer Tiles 13" X 13" (Grey Colour)	Sft	-	-	-	-	0	-	-		
3	Pavers Brick Design 8" X4"X60mm (Grey Colour)	Sft	1,200.0	1,200.0	-	-	1200	-	1,200.0		
4	Pavers Brick Design 8" X4"X60mm (Red Colour)	Sft	200.0	200.0	-	-	200	-	200.0		
	Total		1,400.0				1,400.0	-	1,400.0		

APPROVED BY
24 JUL 2020
SOHAM MODI
MANAGING DIRECTOR

Estimate/Draft PO

 24-07-2020 10:56:24 AM

Original / Office Copy / Purchase Div.Copy

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Purnima Mosaic Tiles Sy.No. 843/A, Near Check Post, Medchal, R.R.Dist. 501 401	**Doc No**	69055	155880
	Doc Date	23-07-2020	
	Quote No	Nil	
GSTIN 36AEPPP5661P1ZI NA	**Quote Date**	27-09-2019	
27531972 9849195298	**SupplyType**	Supply And Installation	

Kind Attn : Bharat Patel

Estimate/Draft PO for the Supply of following Items.

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Remarks	

24/2

APPROVED BY
24 JUL 2020
SOHAM MODI
MANAGING DIRECTOR

Draft PO for Approval

For *Silver Oak Villas LLP*
Authorised Signatory

Accepted the above Terms And Conditions
For *Purnima Mosaic Tiles*

Name : ______________ Name : ______________ Date : __/__/____