

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 29/10/20		Prepared by: D.SOWMYA	
PO/WO no. 71225		PO / WO Date. 12/10/20	
Supplier Name S311p		PO/WO amount 3,046	
Firm/Company Gov 11p		Project	
Sl. No.	Bill No.	Bill Date	Bill amount
1	13863	27/10/20	1,957
2			
3			
4			
Amount A - Bills total(Excluding Transport & Hamali Charges):			1,957
Sl. No.	DC No	DC. Date	MRN No.
1.	11760	27/10/20	84445
2.			
3.			
Amount B - Other Credits : Transportation charges			
Amount C - Other Debits :			
Amount D (D=A+B-C) -- Amount to be credited to the supplier:			1,957
Amount E - PO / WO value:			3,046
Amount F - Difference (A - E): GST-18%			1089/-
Quantity received as per PO /WO		☐ Yes ☒ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☒ Approved - within acceptable limits ☐ No (explained below)	
Close PO / W?O		☐ Yes ☒ No - wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes - Rs. /- ☒ No	
Payment - due date		31.10.2020	
Remarks: Part bill received			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			
Date	29/10/20	MINISH PARIKH	MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 27-10-2020

Customer Details				Invoice No.		13863	
Silver Oak Villas LLP SY NO. 291, Cherlapally, Hyderabad GSTIN : 36ADBFS3288A2Z7				Invoice Date.		27-10-2020	
				PO No.		71225	
				PO Date.		12-10-2020	
				Req ID		60667	
				Req Date		12-10-2020	
				Loc Req No		156061	
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4065 - Consumables - Vim bar - NA - nos	3405	4	42.00	168.00	18	30.24
2	4022 - Consumables - Dettol - NA - nos Hand wash	3401	4	82.00	328.00	18	59.04
3	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	5	85.00	425.00	18	76.50
4	4001 - Consumables - Air Freshner - NA - nos	3307	6	82.00	492.00	18	88.56
5	4001 - Consumables - Air Freshner - NA - nos Room freshner	3307	3	82.00	246.00	18	44.28
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST		CGST	SGST	Total Taxable Amount		1,659.00	298.62
		149.31	149.31	Total Invoice Amount		1,957.62	
Rupees : One Thousand Nine Hundred Fifty Seven and Paise Sixty Two Only.							

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Purchase Order

Page(s) 1 Of 1

12-10-2020 14:29:41



71225

10.10.20 12:26:27

From Company : **Silver Oak Villas LLP**

5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003

G S T No. : 36ADBFS3288A2Z7

Supplier Details

Summit Sales LLP

5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No 71225 156061**Doc Date** 12-10-2020**Quote No** Nil**Quote Date** 12-10-2020**SupplyType** Supply**Kind Attn : Hamendra,Prabhakar**

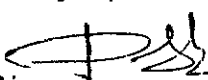
Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4065 - Consumables - Vim bar - NA - nos	10.00	42.00	0.00	18.00	495.60
2 4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	5.00	85.00	0.00	18.00	501.50
3 4022 - Consumables - Dettol - NA - nos Hand wash	4.00	82.00	0.00	18.00	387.04
4 4035 - Consumables - Harpic - Cleaner - 500ml - nos	5.00	85.00	0.00	18.00	501.50
5 4001 - Consumables - Air Freshner - NA - nos	6.00	82.00	0.00	18.00	580.56
6 4001 - Consumables - Air Freshner - NA - nos Room freshner	6.00	82.00	0.00	18.00	580.56
Total Order Value . . .					3,046.76
Rupees : Three Thousand Fourty Six and Paise Seventy Six Only.					

Terms and Conditions :-**Specification /** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** All taxes included in above price.**Delivery Date** Next Working Day.**Delivery Location** Silver Oak Villas Phase - IX
Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint
Phone. Contact: Security 65908777, 9502288244 Sanjay**Penalty For Delay** Nil**Transportation** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.**Completion Date** NA**Measurment** NA**Security** Nil**Remarks**For **Silver Oak Villas LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**Name : 

Name : _____

Date : __/__/__

Contact : -

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

1 of 1 : 27-10-2020

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		DC No.	11760
Silver Oak Villas LLP		DC Date.	27-10-2020
SY NO. 291, Cherlapally, Hyderabad		PO No.	71225
GSTIN : 36ADBFS3288A2Z7		PO Date.	12-10-2020
		Req ID	60667
		Req Date	12-10-2020
		Loc Req No	156061
Description of Goods		HSN/SAC	Qty
1	4065 - Consumables - Vim bar - NA - nos	3405	4
2	4022 - Consumables - Dettol - NA - nos	3401	4
3	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	5
4	4001 - Consumables - Air Freshner - NA - nos	3307	6
5	4001 - Consumables - Air Freshner - NA - nos	3307	3
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			

INWARD WITH TIME:	
Inward No. 11957	Of 27/10/20
MRN No: 84445	Dt: 27/10/2020
Received By:	Sign:
SILVER OAK VILLAS LLP	

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

