

PURCHASE DIVISION
Advice for approval for credit to supplier

Duplicate

Date:		12/10/20		Prepared by:		D.SOWMYA																					
PO/WO no.		70691		PO / WO Date.		24/9/20																					
Supplier Name		Sslp.		PO/WO amount		12,600																					
Firm/Company		Mc Modi Education Trust		Project		Manilal modi memorial																					
Sl. No.	Bill No.	Bill Date		Bill amount		Lsp1																					
1	18601	9/10/20		1,260																							
2																											
3																											
4																											
Amount A – Bills total(Excluding Transport & Hamali Charges):						1,260																					
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN																							
1.	11521	9/10/20	83354	☒ Yes ☐ No																							
2.				☐ Yes ☐ No																							
3.				☐ Yes ☐ No																							
Amount B –Other Credits : Transportation charges																											
Amount C –Other Debits :																											
Amount D (D=A+B-C) – Amount to be credited to the supplier:						1,260																					
Amount E – PO / WO value:						12,600																					
Amount F – Difference (A – E): GST-18%																											
Quantity received as per PO /WO			☐ Yes ☐ Excess received ☒ Short received ☐ Other (explained below)																								
Is difference between PO / Bill acceptable?			☐ Yes ☐ No (explained below)																								
Excess / short material received			☐ Approved – within acceptable limits ☐ No (explained below)																								
Close PO / W?O			☒ Yes ☒ – wait for balance material ☐ No (explained below)																								
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. ___/- ☐ No																								
Payment – due date			17.10.2020																								
Remarks:																											
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Approved by</td> <td>Purchase Officer</td> <td>Purchase Manager</td> <td>Procurement Manager</td> <td>MD</td> <td>Accounts – receiver of bill</td> <td>Accountant</td> <td>Accounts Manager</td> </tr> <tr> <td>Sign:</td> <td colspan="2" rowspan="2" style="text-align: center; vertical-align: middle;"> APPROVED 09 NOV 2020 MINISH PARIKH MANAGER PROCUREMENT </td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Date</td> <td></td> <td></td> <td></td> <td></td> </tr> </table>								Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager	Sign:	 APPROVED 09 NOV 2020 MINISH PARIKH MANAGER PROCUREMENT						Date				
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager																				
Sign:	 APPROVED 09 NOV 2020 MINISH PARIKH MANAGER PROCUREMENT																										
Date																											

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 09-10-2020

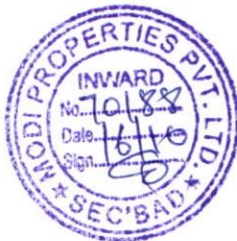
*Customer Details				Invoice No.	13601		
MC Modi Educational Trust manilal modi memorial hospital GSTIN : 36AAATM5488Q2ZO				Invoice Date.	09-10-2020		
				PO No.	70691		
				PO Date.	24-09-2020		
				Req ID	60163		
				Req Date	24-09-2020		
				Loc Req No	162025		
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4034 - Consumables - Gunny Bag - other - nos		100	12.00	1,200.00	5	60.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST				CGST		SGST	
Total Taxable Amount				1,200.00		60.00	
30.00				30.00		Total Invoice Amount	
				1,260.00			

Rupees : One Thousand Two Hundred Sixty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Purchase Order



70691

21.09.20 12:56:23

Page(s) 1 Of 1

24-09-2020 5:26:51 PM

From Company : **MC Modi Educational Trust**
5-4-187/3 & 4, IIInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAATM5488Q2Z0

Supplier Details

Summit Sales LLP
5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	70691	162025
Doc Date	24-09-2020	
Quote No	Nil	
Quote Date	24-09-2020	
SupplyType	Supply	

Kind Attn : Hamendra, Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4034 - Consumables - Gunny Bag - other - nos	1,000.00	12.00	0.00	5.00	12,600.00
Total Order Value . . .					12,600.00

Rupees : Twelve Thousand Six Hundred Only.

Terms and Conditions :-**Specification / Brand** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** All taxes included in above price.**Delivery Date** Next Working Day.**Delivery Location** Manilal Modi Memorial Hospital

Phone. .

Penalty For Delay Nil**Transportation Cost** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for Site use purpose.**Completion Date** NA**Measurment** NA**Security** Nil**Remarks**For **MC Modi Educational Trust**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Name : _____

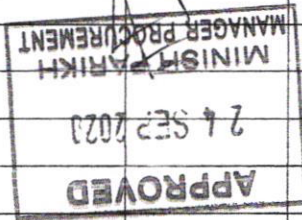
Date : ____/____/____

Part quantity Received
Balance to recievable
BILL NO 13383 DTL- 24/9/20
AMT 1.2520/-
Aji 06/10/2020

Requisition Form

Company Name:	MCMET	Date:	24.09.2020
Site & Phase :	Manilal Modi Memorial Hospital	Time:	10:30AM
Supplier		Req. No.	162025
Material required before date:	26.09.2020	ID No.	60163

No	Description	Size	Quantity	Units	Inward No	Date
1	Gunny Bags	STD	1000	No's		
2						
3						
4						
5						
6						
7						
8						
9						
10						



Remarks: For site use.

Prepared By	Pushpalatha	Approved by	Madhu
Sign. & Date	24.09.2020	Sign. & Date	24.09.2020

Note: On receipt of material at site write inward number and date in last 2 columns.

