PURCHASE DIVISION
Advice for approval for credit to supplier

Duplicate

Date:	12/10/20.	Prepared by:	D.SOWMYA
PO/WO no.	70691	PO / WO Date.	24/9/20
Supplier Name	SSllp.	PO/WO amount	12,600
Firm/Company	MC Modi Education Trust.	Project	Manilal modi memorial Hspl
Sl. No.	Bill No.	Bill Date	Bill amount
1	13601	9/10/20.	1,260
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,260

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	1152	9/10/20	83354	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,260
Amount E – PO / WO value:	12,600
Amount F – Difference (A – E): GST-18%	

Quantity received as per PO /WO	□ Yes □ Excess received ☑ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ Yes □ No (explained below)
Excess / short material received	~~□ Approved – within acceptable limits □ No (explained below)~~
Close PO / W?O	☒ Yes □ ~~No~~ – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.____/- □ No
Payment – due date	**17.10.2020**

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]	APPROVED 09 NOV 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date	12/10/20	9/11					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	13601
MC Modi Educational Trust	Invoice Date.	09-10-2020
manilal modi memorial hospital	PO No.	70691
	PO Date.	24-09-2020
	Req ID	60163
	Req Date	24-09-2020
GSTIN : 36AAATM5488Q2ZO	Loc Req No	162025

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4034 - Consumables - Gunny Bag - other - nos		100	12.00	1,200.00	5	60.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	1,200.00		60.00
	30.00	30.00	Total Invoice Amount	1,260.00		

Rupees : One Thousand Two Hundred Sixty Only.

for Summit Sales LLP

MODI PROPERTIES PVT. LTD. * SEC'BAD * INWARD No. 70188 Date 16/10 Sign.

Authorised signatory

Subject to Hyderabad Jurisdiction

 24-09-2020 5:26:51 PM

Purchase Order

70691
21.09.20 12:56:23

From Company : **MC Modi Educational Trust**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAATM5488Q2Z0

Supplier Details			
Summit Sales LLP	**Doc No**	70691	162025
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	24-09-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	24-09-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4034 - Consumables - Gunny Bag - other - nos	1,000.00	12.00	0.00	5.00	12,600.00
					Total Order Value . . .	**12,600.00**

Rupees : Twelve Thousand Six Hundred Only.

Part Quantity Recieved
Balance to recievable
Bill No/ 13383 Dt/- 24/9/20
Amt /- 2,520/-
06/10/2020

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Manilal Modi Memorial Hospital . Phone. .
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for Site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

For *MC Modi Educational Trust*
Authorised Signatory
25/09/2020
Name :

Accepted the above Terms And Conditions
For *Summit Sales LLP*
Name : ____________

Date : __/__/____

Requisition Form

Company Name:	MCMET	Date:	24.09.2020
Site & Phase :	Manilal Modi Memorial Hospital	Time:	10:30AM
Supplier		Req. No.	162025
Material required before date: 26.09.2020		ID No.	60163

No	Description	Size	Quantity	Units	Inward No	Date
1	Gunny Bags	STD	1000	No's		
2	~~60163~~					
3						
4	70691					
5			MANAGER PROCUREMENT MINISH PARIKH			
6						
7			24 SEP 2020			
8			APPROVED			
9						
10						

Remarks: For site use.

Prepared By	Pushpalatha	Approved by	Madhu
Sign.& Date	24.09.2020	Sign. & Date	24.09.2020

Note: On receipt of material at site write inward number and date in last 2 columns.

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Starred
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+ New Folder

Req details of MCMET. Inbox

raj Nikhil <raj.nikhil@modipropertie Fri, Nov 6 at 3:55 PM
To: keerthi.ch .

Dear keerthi madam,
we have received whole material of req no: 162025 & the inward no's are 10045,10080.

Thank You.

Raj Nikhil Chawla
Engineer | +91 90000 02512 | raj.nikhil@modiproperties.com
Modi Properties Pvt. Ltd. | www.modiproperties.com
5–4–187/ 3 & 4, M G Road, Secunderabad – 03 |
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Reply, Reply All or Forward

Raj Nikhil
raj.nikhil@modiproperties.com
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