PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	07/11/20	Prepared by:	Keerthi
PO/WO no.	71445	PO / WO Date.	20/10/20
Supplier Name	Reflection Electricals Pvt Ltd	PO/WO amount	62,540/-
Firm/Company	Summit sales LLP	Project	SHLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	1673	2/11/20	62,540/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			62,540/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.		–	84888	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	62,540/-
Amount E – PO / WO value:	62,540/-
Amount F – Difference (A – E): GST-18%	–

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits ☐ No (explained below)~~
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. /- ☑ No
Payment – due date	13/11/20
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Keerthi	[signature]	[signature] APPROVED 09 NOV 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date	07/11	9/11					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice

Reflections Electricals Pvt Ltd. 5-4-187/7, M G Road & R P Road Junction Karbala Maidan, M G Road Secunderabad - 500 003, T.S. TELE:27543785 Mb: 970 55 77 77 6 GSTIN/UIN: 36AADCR2047Q1ZZ State Name : Telangana, Code : 36 E-Mail : reflections_hyderabad@yahoo.com	Invoice No. **1673**	Dated **2-Nov-2020**
	Delivery Note **522**	Mode/Terms of Payment **Against Delivery**
	Supplier's Ref. **1673**	Other Reference(s)
Buyer **Summit Sales LLP** 5-4-187/3&4, II Floor M G Road, Secunderabad 500 003 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36 Place of Supply : Telangana	Buyer's Order No. **71445/168055**	Dated **20-Oct-2020**
	Despatch Document No.	Delivery Note Date **2-Nov-2020**
	Despatched through **Your Self**	Destination **Cherlapally**
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	**Video Door Phone Mini WS-DT511043**	8517	18 %	**10.0000 nos**	5,300.00	nos	**53,000.00**
	OUTPUT CGST						**4,770.00**
	OUTPUT SGST						**4,770.00**
	Total			**10.0000 nos**			**₹ 62,540.00**

MODI PROPERTIES PVT. LTD. INWARD No. 70880 Date 06/11 Sign Neha SEC'BAD

E. & O.E

Amount Chargeable (in words)

INR Sixty Two Thousand Five Hundred Forty Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
8517	53,000.00	9%	4,770.00	9%	4,770.00	9,540.00
Total	**53,000.00**		**4,770.00**		**4,770.00**	**9,540.00**

Tax Amount (in words) : **INR Nine Thousand Five Hundred Forty Only**

Company's VAT TIN : **28163593748**
Company's PAN : **AADCR2047Q**

Company's Bank Details
Bank Name : **State Bank of India**
A/c No. : **30033772668**
Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**

for Reflections Electricals Pvt Ltd.

Authorised Signatory

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

SUBJECT TO SECUNDERABAD/ HYDERABAD JURISDICTION

This is a Computer Generated Invoice

INWARD
Inward No: 5174 Dt: 02/11/20
MRN No: 84888 Dt: 5/11/20
Received By: Sign:
SUMMIT SALES LLP

TS 10 UA 9758

Certified by:
Stores Manager

Purchase Order

 20-10-2020 2:18:45 PM

71445
10.10.20 12:36:43

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Reflections Electricals Pvt. Ltd.,	**Doc No**	71445	168055
5-4-187/6, P.M. Modi Complex Ist Floor,M.G. Road,Sec-Bad -500 003	**Doc Date**	20-10-2020	
	Quote No	Nil	
GSTIN 36AADCR2047Q1ZZ 27540307	**Quote Date**	20-10-2020	
27543785.. 9849875767	**SupplyType**	Supply	

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	5131 - Equipment - consumable durable - Video Door Phone - NA - Nos	10.00	5,300.00	0.00	18.00	62,540.00
				Total Order Value . . .		**62,540.00**

Rupees : Sixty Two Thousand Five Hundred Fourty Only.

Terms and Conditions :-

Specification / Brand	All items shall be of 'Wipro' brand,
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	10 years warranty.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for Stock purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Summit Sales LLP*

Authorised Signatory

Name :

Name :

Accepted the above Terms And Conditions

For *Reflections Electricals Pvt. Ltd.,*

Date : _/_/__

Requisition Form

Company Name:	SSLLP	Date:	17.10.20
Site & Phase :	SHLLP	Time:	15.30
Supplier		Req. No.	168055
Material required before date:		ID No.	60892

No	Description	Size	Quantity	Units	Inward No	Date
1	Pipe	1.5mm	800	nos		
2	Pipe 71443	1.2mm	300	nos		
3	Deep box	4 way	600	nos		
4	Fan box		100	nos		
5	Metal box	6m	400	nos		
6	Metal box	8m	60	nos		
7	Metal box	2m	100	nos		
	Thermocol sheet 71444		200	nos		
9	Bends	1.5mm	2000	nos		
10	Al service wire	7/20	500	mtrs		
11	Cat 6 cable		710	mtrs		
12	Video door phone 71445		10	nos		
13	Spring box		10	boxes		
14	Service wire 71448	3/20	450	mtrs		

Remarks: FOR STOCK MAINTENANCE

Prepared By	SOWMYA	Approved by	
Sign.& Date	17.10.20	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
20 OCT 2020
MINISH PARIKH
MANAGER PROCUREMENT