PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	07/11/20	Prepared by:	NEHA.C[redacted]
PO/WO no.	70676	PO / WO Date.	23/09/20
Supplier Name	Ganesh Tube traders	PO/WO amount	10,538/-
Firm/Company	Summit Sales LLP	Project	SHLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	343	3/11/20	10,538/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			10,538

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			84497	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
Amount B –Other Credits : Transportation charges				—
Amount C –Other Debits :				—
Amount D (D=A+B-C) – Amount to be credited to the supplier:				10,538/-
Amount E – PO / WO value:				10,538/-
Amount F – Difference (A – E): GST-18%				—

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained be~~low)
Excess / short material received	~~☐ Approved – within acceptable limits~~ ☐ No (explained below)
Close PO / W?O	☑ Yes ~~☐ No – wait for balance material~~ ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ☑ No
Payment – due date	13/11/20
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Kurtha	[signature]					
Date	07/11	9/11					

APPROVED
09 NOV
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN: 36ADBPJ8881C1ZJ
Authorised Distributor:
Clair Too Strong to Resist...

GANESH TUBE TRADERS (ORIGINAL FOR RECIPIENT)

Invoice No. 343
Ref. No. 70076
70676.

Dated 3-Nov-2020

TAX INVOICE

Party : **SUMMIT SALES LLP**
5-4-187/3&4, 2 Nd Floor, Mg Road,
Secunderabad
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	**WALL PUTTY 20KG**	3214	18 %	**10 NO**	630.00	NO		**6,300.00**
2	**WHITE CEMENT 25 KG**	2523	28 %	**5 NO**	485.00	NO		**2,425.00**
								8,725.00
	CGST							**906.50**
	SGST							**906.50**
	Total			**15 NO**				**₹ 10,538.00**

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 70928 Date 26/11 Sign Neha

INWARD
Inward No: 15201 Dt: 4/11/20
GRN No: 84497 Dt: 5/11/20
Received By: Sign: 81
SUMMIT SALES LLP

Certified by:
Stores Manager

Amount Chargeable (in words)
E. & O.E
INR Ten Thousand Five Hundred Thirty Eight Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
3214	6,300.00	9%	567.00	9%	567.00	1,134.00
2523	2,425.00	14%	339.50	14%	339.50	679.00
Total	**8,725.00**		**906.50**		**906.50**	**1,813.00**

Tax Amount (in words) : **INR One Thousand Eight Hundred Thirteen Only**

Company's PAN : **ADBPJ8881C**

Company's Bank Details
Bank Name : **HDFC CA 50200014835551**
A/c No. : **50200014835551**
Branch & IFS Code: **PG ROAD,SEC-BAD & HDFC0000042**

for GANESH TUBE TRADERS(2018-2019)

Authorised Signatory

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

REVERSE CHARGE: NO

H.No.5-2-270, Plot No.29, Hyderbasti,
(Back side of Old Traffic P.S.)
Secunderabad - 500 003.
Ph: 040-66568587, 66568581
Email: ganeshtubetraders@gmail.com
www.ganeshtubetraders.com

Purchase Order

 02-11-2020 14:20:07

70676
21.09.20 12:56:23

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details				
Ganesh Tube Traders		**Doc No**	70676	14918
5-1-373/11, old Ghasmandi, Ranigunj, Sec- 3.		**Doc Date**	23-09-2020	
		Quote No	Nil	
GSTIN 36ADBPJ8881C1ZJ	66568587/ 66384751	**Quote Date**	23-09-2020	
9246330441.	9949248666	**SupplyType**	Supply	

Kind Attn : Sandeep Jain

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6601 - Paints - Wall Care Putti - 20kgs - bags	10.00	630.00	0.00	18.00	7,434.00
2	6549 - Paints - White Cement - 25kgs - bags	5.00	485.00	0.00	28.00	3,104.00
					Total Order Value . . .	**10,538.00**

Rupees : Ten Thousand Five Hundred Thirty Eight Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Final payment as per actual weighment. Above order for Stock maintaince purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Ganesh Tube Traders***

Date : __/__/____

Name : ____________________

Name : ____________________

Contact - -

Requisition Form

Company Name:	SSLLP	Date:	21.09.2020
Site & Phase :	SHLLP	Time:	16.00
Supplier		Req. No.	14918
Material required before date:		ID No.	60098

No	Description	Size	Quantity	Units	Inward No	Date
1	WALL CARE PUTTY	20KG	10	BAGS		
2	WHITE CEMENT	25KG	5	BAGS		
3						
4						
5	70676					
6						
7						
8						

Remarks: For stock maintenance at ssllp

Prepared By	SOWMYA	Approved by	APPROVED BY
Sign.& Date	21.9.2020	Sign. & Date	4 SEP 2020 SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.