PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	07/11/20	Prepared by:	NEHA.C[illegible]
PO/WO no.	71774	PO / WO Date.	2/11/20
Supplier Name	Veerabadra Enterprises	PO/WO amount	31993/-
Firm/Company	Summit Sales LLP	Project	SHLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	449	3/11/20	31,993/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			31,993/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	–	–	84887	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
Amount B –Other Credits : Transportation charges				–
Amount C –Other Debits :				–
Amount D (D=A+B-C) – Amount to be credited to the supplier:				31,993/-
Amount E – PO / WO value:				31,993/-
Amount F – Difference (A – E): GST-18%				–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits □ No (explained below)~~
Close PO / W?O	☑ Yes □ No – ~~wait for balance material □ No (explained below)~~
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.____/- ☑ No
Payment – due date	13/11/20
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]	[signature] APPROVED 09 NOV 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date	07/11	9/11					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Po No 71774

GSTIN No. 36AEMPG9276J1ZV

TAX INVOICE / CASH / CREDIT

Ph : 66338850
Cell : 7989596166

Veerabhadra Enterprises

Dealers in : Chemicals, Acids & General Goods

D. No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003. | Email : veerabhadra1930@gmail.com

Name : Summit Sales LLP
Address :

GSTIN No : 36ACQFS2044C1Z7
State : TS State Code : 36

Invoice No. : 449
Invoice Date : 3/11/2020
DC No. :
State : Telangana State Code : 36

Transportation Mode : Vehicle Number : Date of Supply :

S. No	Description of Goods	HSN Code	Qty.	Rate	Taxable Value 5%	18%	12% - 0%
1)	Vim Bar TUB		24nos	40/-		960=00	
2)	Lisol.		48nos	76/-		3648=00	
3)	Sanfoor Pump.		48nos	76/-		3648=00	
4)	Phenyle		40	45/-		1800=00	
5)	Room Freshner.		24no	82/-		1968=00	
6)	wheel.		30Pac	22/-		660=00	
7)	mop Stic.		20no	120/-		2400=00	
8)	Odonil.		48nos	38/-		1824=00	
9)	Bucket with mus.		10nos	245/-		2450=00	
10)	clean. Brush.		20nos	40/-		800=00	
11)	Soft Brooms		50nos	50/-			2500=00
12)	Scrubber		20no	15/-		300=00	
13)	Acid		60 l	18/-		1080=00	
14)	Colin		48nos	72/-		3456=00	

Amount in words :

Total Amount before Tax	24994=00	
Add SGST	2249=46	
Add CGST	2249=46	
~~Add IGST~~		
Round Off	+0=08	
Total Amount after Tax	29493=00	2500=00
Total Tax Amount	GRAND TOTAL	31993=00

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 70879 Date 6/11 Sign. maha

INWARD
Inward No: 15197 Dt: 4/11/20
MRN No: 84887 Dt: 5/11/20
Received By: Sign:
SUMMIT SALES LLP

Bank Details :
A/c No. 303011023425
Branch : **General Bazar, Secunderabad,**
IFSC Code : **KKBK0007450**
Main Branch : **Kotak Mahindra Bank**

Certified by:
Stores Manager

Certified that the particulars given above are true and correct

For Veerabhadra Enterprises

Authorised Signatory

Terms & Conditions :
- All Cheques Should be in Favour of M/s. Veerabhadra Enterprises, Hyderabad only
- Cheques Subject to realisation.
- Goods once sold will not be taken back.

Purchase Order

 07-11-2020 12:41:20

71774
30.10.20 4:42:54

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Veerabhadra Enterprises	**Doc No**	71774	168089
D.No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003.	**Doc Date**	02-11-2020	
	Quote No	Nil	
GSTIN 36AEMPG9276J1ZV	**Quote Date**	02-11-2020	
040 - 66338850 9246269111	**SupplyType**	Supply	

Kind Attn : Mr. Venkatesh.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4065 - Consumables - Vim bar - NA - nos	24.00	40.00	0.00	18.00	1,132.80
2	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	48.00	76.00	0.00	18.00	4,304.64
3	4022 - Consumables - Dettol - NA - nos *Santoor Hand wash*	48.00	76.00	0.00	18.00	4,304.64
4	4046 - Consumables - Phinyle - 1Ltr - nos	40.00	45.00	0.00	18.00	2,124.00
5	4001 - Consumables - Air Freshner - NA - nos *Room freshner*	24.00	82.00	0.00	18.00	2,322.24
6	4059 - Consumables - Surf Detergent Powder - NA - kgs	30.00	22.00	0.00	18.00	778.80
7	4041 - Consumables - Mopping stick - NA - nos	20.00	120.00	0.00	18.00	2,832.00
8	4001 - Consumables - Air Freshner - NA - nos *odonil*	48.00	38.00	0.00	18.00	2,152.32
9	4006 - Consumables - Bucket - other - nos *Pvc bucket wth Mug*	10.00	245.00	0.00	18.00	2,891.00
10	4007 - Consumables - Cleaning Brush - NA - nos	20.00	40.00	0.00	18.00	944.00
11	4003 - Consumables - Bombay Broom - Big - nos	50.00	50.00	0.00	0.00	2,500.00
12	4055 - Consumables - Scrubber - NA - nos	20.00	15.00	0.00	18.00	354.00
13	4000 - Consumables - Acid - NA - ltrs	60.00	18.00	0.00	18.00	1,274.40
14	4014 - Consumables - Colin - 500ml - nos	48.00	72.00	0.00	18.00	4,078.08
				Total Order Value . . .		**31,992.92**

Rupees : Thirty One Thousand Nine Hundred Ninty Two and Paise Ninty Two Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

For ***Summit Sales LLP***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Veerabhadra Enterprises***

Date : __/__/____

Name : ________________

Name : ________________

Contact - -

Purchase Order

 07-11-2020 12:41:20 Original / Office Copy / Purchase Div.Copy

Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintain Purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

For ***Veerabhadra Enterprises***

Authorised Signatory

Date : __/__/____

Name : ____________________

Name : ____________________

Contact - -

Requisition Form

Company Name:	SSLLP	Date:	28.10.2020
Site & Phase :	SHLLP	Time:	16.30
Supplier		Req. No.	168089
Material required before date:		ID No.	61085

No	Description	Size	Quantity	Units	Inward No	Date
1	SANTOOR HAND WASH	76+18	48	NOS		
2	ODONIL	38 + 18	48	NOS		
3	ACID	18 +18	60	NOS		
4	ROOM FRESHNER		24	NOS		
5	BOMBAY BROOMS	BIG	50	NOS		
6	LIZOL		48	NOS		
7	COLIN		48	NOS		
8	PHENOYL		40	NOS		
9	PVC BUCKET WITH MUG	245 +18	10	NOS		
	SCRUBBER		20	NOS		
11	SURF		30	NOS		
12	VIMBAR		24	NOS		
13	CLEANING BRUSH		20	NOS		
14	MOPPING STICK		20	NOS		

P.O. 71774

Remarks:FOR STOCK MAINTENANCE

Prepared By	SOWMYA	Approved by	
Sign.& Date	28.10.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
30 OCT 2020
SOHAM MODI
MANAGING DIRECTOR