PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	07/11/20	Prepared by:	Keerthi
PO/WO no.	71645	PO / WO Date.	28/10/20
Supplier Name	Veerabhadra Enterprises	PO/WO amount	~~20,490/-~~ 21679/-
Firm/Company	Summit sales LLP	Project	SHLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	450	3/11/20	21679/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			21679/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			84886	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	21,679/-
Amount E – PO / WO value:	21,679/-
Amount F – Difference (A – E): GST-18%	—

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits ☐ No (explained below)~~
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. ____ /- ☑ No
Payment – due date	13/11/20
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Keerthi	[signature]	[signature] APPROVED 09 NOV 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date	07/11	9/11					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Po No 71645

GSTIN No. 36AEMPG9276J1ZV

TAX INVOICE / CASH / CREDIT

Ph : 66338850
Cell : 7989596166

Veerabhadra Enterprises

Dealers in : Chemicals, Acids & General Goods

D. No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003. | Email : veerabhadra1930@gmail.com

Name : Summit Sales LLP
Address :
GSTIN No : 36ACQFS2044C1Z7
State : State Code :

Invoice No. : 450
Invoice Date : 3/11/2020
DC No. :
State : Telangana State Code : 36

Transportation Mode : Vehicle Number : Date of Supply :

S. No	Description of Goods	HSN Code	Qty.	Rate	Taxable Value 5%	18%	12% - 0%
1)	Colin 500ml		24nos	72/-		1728=00	
2)	Lizol		48nos	76/-		3648=00	
3)	Dettol H/wash.		48nos	80/-		3840=00	
4)	Harpic.		24nos	84/-		2016=00	
5)	Phenyle.		20nos	45/-		900=00	
6)	Vimbar.		24nos	40/-		960=00	
7)	Air Fresh.		24nos	80/-		1920=00	
8)	Wheel.		30nos	22/-		660=00	
9)	Solastic.		10nos	110/-		1100=00	
10)	Wiper.		20nos	80/-		1600=00	

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 1009
Date 06/11
Sign. Neha

INWARD
Inward No: 15196 Dt: 4/11/20
MRN No: 84886 Dt: 5/11/20
Received By: Sign:
SUMMIT SALES LLP

Amount in words

Total Amount before Tax	18372=00
Add SGST	1653=48
Add CGST	1653=48
Add IGST	
Round Off	+0=04
Total Amount after Tax	21679=00
Total Tax Amount	
GRAND TOTAL	21679=00

Bank Details :
A/c No. **303011023425**
Branch : **General Bazar, Secunderabad,**
IFSC Code : **KKBK0007450**
Main Branch : **Kotak Mahindra Bank**

Terms & Conditions :
- All Cheques Should be in Favour of M/s. Veerabhadra Enterprises, Hyderabad only
- Cheques Subject to realisation.
- Goods once sold will not be taken back.

Certified by:
Stores Manager

Certified that the particulars given above are true and correct

For Veerabhadra Enterprises

Authorised Signatory

Purchase Order

 07-11-2020 10:53:40

71645
20.10.20 4:01:43

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Veerabhadra Enterprises D.No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003.	**Doc No**	71645	168074
	Doc Date	28-10-2020	
	Quote No	Nil	
GSTIN 36AEMPG9276J1ZV	**Quote Date**	28-10-2020	
040 - 66338850 9246269111	**SupplyType**	Supply	

Kind Attn : Mr. Venkatesh.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4014 - Consumables - Colin - 500ml - nos	24.00	72.00	0.00	18.00	2,039.04
2	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	48.00	76.00	0.00	18.00	4,304.64
3	4022 - Consumables - Dettol - NA - nos *Hand wash*	48.00	80.00	0.00	18.00	4,531.20
4	4035 - Consumables - Harpic - Cleaner - 500ml - nos	24.00	84.00	0.00	18.00	2,378.88
5	4046 - Consumables - Phinyle - 1Ltr - nos	20.00	45.00	0.00	18.00	1,062.00
6	4065 - Consumables - Vim bar - NA - nos	24.00	40.00	0.00	18.00	1,132.80
7	4001 - Consumables - Air Freshner - NA - nos *Room freshner*	24.00	80.00	0.00	18.00	2,265.60
8	4059 - Consumables - Surf Detergent Powder - NA - kgs	30.00	22.00	0.00	18.00	778.80
9	4005 - Consumables - Broom with stick - NA - nos *cob web stick*	10.00	110.00	0.00	18.00	1,298.00
10	4071 - Consumables - Wiper - Other - nos	20.00	80.00	0.00	18.00	1,888.00
				Total Order Value . . .		**21,678.96**

Rupees : Twenty One Thousand Six Hundred Seventy Eight and Paise Ninty Six Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil

For ***Summit Sales LLP***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Veerabhadra Enterprises***

Name : ____________ Name : ____________ Date : __/__/____

Contact ...

Purchase Order

 07-11-2020 10:53:40 Original / Office Copy / Purchase Div.Copy

Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintain Purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Veerabhadra Enterprises***

Name : ______________________ Name : ______________________ Date : __/__/____

Contact ..

Requisition Form

Company Name:	SSLLP	Date:	21.10.2020
Site & Phase :	SHLLP	Time:	16.00
Supplier		Req. No.	168074
Material required before date:		ID No.	~~61059~~ 60926

No	Description	Size	Quantity	Units	Inward No	Date
1	LIZOL		48	NOS		
2	COLIN		24	NOS		
3	HARPIC		24	NOS		
4	PHENYL		20	NOS		
5	WHIPER		20	NOS		
6	DETTOL HAND WASH		48	NOS		
7	COB WEB STICK		10	NOS		
8	VIM BAR		24	NOS		
	SURF		30	NOS		
10	ROOM FRESHNER		24	NOS		
11	BLUE SHEET	24X18	20	NOS		
12	BLUE SHEET	12X18	20	NOS		
13	CUBE TESTING MOULDS		24	NOS		

P.O. 71645

Remarks: FOR STOCK MAINTENANCE AND SITE USE

Prepared By	SOWMYA	Approved by	
Sign.& Date	21.10.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
14 OCT 2020
SOHAM MODI
MANAGING DIRECTOR