

**PURCHASE DIVISION**  
Advice for approval for credit to supplier

|                                                               |                  |                                      |                                                                                                                                                                           |                                                                     |                             |            |                  |
|---------------------------------------------------------------|------------------|--------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------|-----------------------------|------------|------------------|
| Date:                                                         |                  | 07/11/20                             |                                                                                                                                                                           | Prepared by:                                                        |                             | Keerthi    |                  |
| PO/WO no.                                                     |                  | 21616                                |                                                                                                                                                                           | PO / WO Date.                                                       |                             | 27/10/20   |                  |
| Supplier Name                                                 |                  | Praful Sanitary                      |                                                                                                                                                                           | PO/WO amount                                                        |                             | 90,565/-   |                  |
| Firm/Company                                                  |                  | Summit sales LLP                     |                                                                                                                                                                           | Project                                                             |                             | SHLP       |                  |
| Sl. No.                                                       | Bill No.         |                                      |                                                                                                                                                                           | Bill Date                                                           | Bill amount                 |            |                  |
| 1                                                             | 494              |                                      |                                                                                                                                                                           | 5/11/20                                                             | 90,745/-                    |            |                  |
| 2                                                             |                  |                                      |                                                                                                                                                                           |                                                                     |                             |            |                  |
| 3                                                             |                  |                                      |                                                                                                                                                                           |                                                                     |                             |            |                  |
| 4                                                             |                  |                                      |                                                                                                                                                                           |                                                                     |                             |            |                  |
| Amount A – Bills total(Excluding Transport & Hamali Charges): |                  |                                      |                                                                                                                                                                           |                                                                     |                             | 90,745     |                  |
| Sl. No.                                                       | DC No            | DC. Date                             | MRN No.                                                                                                                                                                   | DC matches MRN                                                      |                             |            |                  |
| 1.                                                            |                  |                                      | 8494                                                                                                                                                                      | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |                             |            |                  |
| 2.                                                            |                  |                                      |                                                                                                                                                                           | <input type="checkbox"/> Yes <input type="checkbox"/> No            |                             |            |                  |
| 3.                                                            |                  |                                      |                                                                                                                                                                           | <input type="checkbox"/> Yes <input type="checkbox"/> No            |                             |            |                  |
| Amount B – Other Credits : Transportation charges             |                  |                                      |                                                                                                                                                                           |                                                                     |                             | 1180/-     |                  |
| Amount C – Other Debits :                                     |                  |                                      |                                                                                                                                                                           |                                                                     |                             | -          |                  |
| Amount D (D=A+B-C) – Amount to be credited to the supplier:   |                  |                                      |                                                                                                                                                                           |                                                                     |                             | 91,745/-   |                  |
| Amount E – PO / WO value:                                     |                  |                                      |                                                                                                                                                                           |                                                                     |                             | 90,565/-   |                  |
| Amount F – Difference (A – E): GST-18%                        |                  |                                      |                                                                                                                                                                           |                                                                     |                             | 1,180/-    |                  |
| Quantity received as per PO / WO                              |                  |                                      | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Other (explained below) |                                                                     |                             |            |                  |
| Is difference between PO / Bill acceptable?                   |                  |                                      | <input type="checkbox"/> Yes <input type="checkbox"/> No (explained below)                                                                                                |                                                                     |                             |            |                  |
| Excess / short material received                              |                  |                                      | <input checked="" type="checkbox"/> Approved – within acceptable limits <input type="checkbox"/> No (explained below)                                                     |                                                                     |                             |            |                  |
| Close PO / W?O                                                |                  |                                      | <input type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> No (explained below)                                        |                                                                     |                             |            |                  |
| Advance paid / PDC given (deduct when paying)                 |                  |                                      | <input type="checkbox"/> Yes – Rs. _____/- <input checked="" type="checkbox"/> No                                                                                         |                                                                     |                             |            |                  |
| Payment – due date                                            |                  |                                      | 13/11/20                                                                                                                                                                  |                                                                     |                             |            |                  |
| Remarks:                                                      |                  |                                      |                                                                                                                                                                           |                                                                     |                             |            |                  |
| Approved by                                                   | Purchase Officer | Purchase Manager                     | Procurement Manager                                                                                                                                                       | M D                                                                 | Accounts – receiver of bill | Accountant | Accounts Manager |
| Sign:                                                         |                  |                                      | 09 NOV 2020                                                                                                                                                               |                                                                     |                             |            |                  |
| Date                                                          | 07/11/20         | MINISH PARIKH<br>MANAGER PROCUREMENT |                                                                                                                                                                           |                                                                     |                             |            |                  |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

## GST INVOICE

(ORIGINAL FOR RECIPIENT)

**Praful Sanitary**

3-6-429/6, SRI SAI TOWER,  
St.No.4 HIMAYAT NAGAR  
HYDERABAD  
GSTIN/UIN: 36ACWPG4864A1ZG  
State Name : Telangana, Code : 36  
E-Mail : prafulsanitary@gmail.com

Buyer

**Summit Sales LLP**

5-4-187/3&4, IInd Floor, M.G Road  
Secunderabad  
GSTIN/UIN : 36ACQFS2044C1Z7  
State Name : Telangana, Code : 36

|                          |                                |                   |
|--------------------------|--------------------------------|-------------------|
| Invoice No.              | e-Way Bill No.                 | Dated             |
| <b>PS/20-21/ 494</b>     | <b>111266378931</b>            | <b>5-Nov-2020</b> |
| Delivery Note            |                                |                   |
| <b>Invoice</b>           |                                |                   |
| Supplier's Ref.          | Other Reference(s)             |                   |
|                          | <b>9618244433 Mr. Hemendra</b> |                   |
| Buyer's Order No.        | Dated                          |                   |
| <b>71616</b>             | <b>27-Oct-2020</b>             |                   |
| Despatch Document No.    | Delivery Note Date             |                   |
| <b>Invoice</b>           | <b>5-Nov-2020</b>              |                   |
| Despatched through       | Destination                    |                   |
| <b>Goods Vehicle</b>     | <b>Cherlapally</b>             |                   |
| Bill of Lading/LR-RR No. | Motor Vehicle No.              |                   |
|                          | <b>TS09UB5407</b>              |                   |

| SI No. | Description of Goods and Services                   | HSN/SAC | GST Rate | Quantity | Rate     | per | Disc. % | Amount      |
|--------|-----------------------------------------------------|---------|----------|----------|----------|-----|---------|-------------|
| 1      | Extended Wall Mounted Closet Etios (White) Hindware | 6910    | 18 %     | 10 No:   | 9,330.00 | No: | 50 %    | 46,650.00   |
| 2      | 550mmx400mm Wash Basin Ariel (White) Hindware       | 6910    | 18 %     | 20 No:   | 1,330.00 | No: | 50 %    | 13,300.00   |
| 3      | Half Stand Pedestal (White) Hindware                | 6910    | 18 %     | 20 No:   | 1,680.00 | No: | 50 %    | 16,800.00   |
|        |                                                     |         |          |          |          |     |         | 76,750.00   |
|        | Output CGST                                         |         |          |          |          |     |         | 6,997.50    |
|        | Output SGST                                         |         |          |          |          |     |         | 6,997.50    |
|        | Transport Charges @ 18%                             | 99      | 18 %     |          |          |     |         | 1,000.00    |
| Total  |                                                     |         |          | 50 No:   |          |     |         | ₹ 91,745.00 |



Amount Chargeable (in words)

**Indian Rupees Ninety One Thousand Seven Hundred Forty Five Only**

E. &amp; O.E

| HSN/SAC | Taxable Value | Central Tax Rate | Central Tax Amount | State Tax Rate | State Tax Amount | Total Tax Amount |
|---------|---------------|------------------|--------------------|----------------|------------------|------------------|
| 6910    | 76,750.00     | 9%               | 6,907.50           | 9%             | 6,907.50         | 13,815.00        |
| 99      | 1,000.00      | 9%               | 90.00              | 9%             | 90.00            | 180.00           |
| Total   | 77,750.00     |                  | 6,997.50           |                | 6,997.50         | 13,995.00        |

Tax Amount (in words) : **Indian Rupees Thirteen Thousand Nine Hundred Ninety Five Only**

Company's PAN : ACWPG4864A

for Praful Sanitary

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice



**Praful Sanitary**  
3-6-429/6, SRI SAI TOWER,  
St.No.4 HIMAYAT NAGAR  
HYDERABAD  
GSTIN/UIN: 36ACWPG4864A1ZG  
State Name : Telangana, Code : 36  
E-Mail : prafulsanitary@gmail.com

Buyer

**Summit Sales LLP**  
5-4-187/3&4, IInd Floor, M.G Road  
Secunderabad  
GSTIN/UIN : 36ACQFS2044C1Z7  
State Name : Telangana, Code : 36

|                          |                |                         |
|--------------------------|----------------|-------------------------|
| Invoice No.              | e-Way Bill No. | Dated                   |
| PS/20-21/494             | 111266378931   | 5-Nov-2020              |
| Delivery Note            |                |                         |
| Invoice                  |                | Supplier's Ref.         |
| Buyer's Order No.        |                | Other Reference(s)      |
| 71616                    |                | 9618244433 Mr. Hemendra |
| Despatch Document No.    |                | Dated                   |
| Invoice                  |                | 27-Oct-2020             |
| Despatched through       |                | Delivery Note Date      |
| Goods Vehicle            |                | 5-Nov-2020              |
| Bill of Lading/LR-RR No. |                | Destination             |
|                          |                | Cherlapally             |
|                          |                | Motor Vehicle No.       |
|                          |                | TS09UB5407              |

| SI No. | Description of Goods and Services                   | HSN/SAC | GST Rate | Quantity | Rate     | per | Disc. % | Amount      |
|--------|-----------------------------------------------------|---------|----------|----------|----------|-----|---------|-------------|
| 1      | Extended Wall Mounted Closet Etios (White) Hindware | 6910    | 18 %     | 10 No.   | 9,330.00 | No: | 50 %    | 46,650.00   |
| 2      | 550mmx400mm Wash Basin Ariel (White) Hindware       | 6910    | 18 %     | 20 No.   | 1,330.00 | No: | 50 %    | 13,300.00   |
| 3      | Half Stand Pedestal (White) Hindware                | 6910    | 18 %     | 20 No.   | 1,680.00 | No: | 50 %    | 16,800.00   |
|        |                                                     |         |          |          |          |     |         | 76,750.00   |
|        | Output CGST                                         |         |          |          |          |     |         | 6,997.50    |
|        | Output SGST                                         |         |          |          |          |     |         | 6,997.50    |
|        | Transport Charges @ 18%                             | 99      | 18 %     |          |          |     |         | 1,000.00    |
| Total  |                                                     |         |          |          |          |     |         | ₹ 91,745.00 |

Amount Chargeable (in words)

Indian Rupees Ninety One Thousand Seven Hundred Forty Five Only

E. & O.E

| HSN/SAC | Taxable Value | Central Tax Rate | Central Tax Amount | State Tax Rate | State Tax Amount | Total Tax Amount |
|---------|---------------|------------------|--------------------|----------------|------------------|------------------|
| 6910    | 76,750.00     | 9%               | 6,907.50           | 9%             | 6,907.50         | 13,815.00        |
| 99      | 1,000.00      | 9%               | 90.00              | 9%             | 90.00            | 180.00           |
| Total   | 77,750.00     |                  | 6,997.50           |                | 6,997.50         | 13,995.00        |

Tax Amount (in words) : Indian Rupees Thirteen Thousand Nine Hundred Ninety Five Only



Company's PAN : ACWPG4864A

for Praful Sanitary

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

|                  |             |
|------------------|-------------|
| <b>INWARD</b>    |             |
| Inward No: 15206 | Dt: 5/11/20 |
| MRN No: 84914    | Dt: 5/11/20 |
| Received By:     | Sign:       |
| SUMMIT SALES LLP |             |

|                |
|----------------|
| Certified by:  |
|                |
| Stores Manager |



# E - WAY BILL SYSTEM



## e-Way Bill



E-Way Bill No: 1112 6637 8931  
E-Way Bill Date: 05/11/2020 11:37 AM  
Generated By: 36ACW PG486 4A1ZG - ASHISH GUPTA  
Valid From: 05/11/2020 11:37 AM [35Kms]  
Valid Until: 06/11/2020

### Part - A

GSTIN of Supplier 36ACWPG4864A1ZG,PRAFUL SANITARY  
Place of Dispatch Himayat Nagar,TELANGANA-500029  
GSTIN of Recipient 36ACQ FS204 4C1Z7 ,SUMMIT SALES LLP  
Place of Delivery SECUNDERABAD,TELANGANA-501301  
Document No. ps/20-21/494  
Document Date 05/11/2020  
Transaction Type: Regular  
Value of Goods ₹ 91745  
HSN Code 6910 - WC AND BASINS( +1 )  
Reason for Transportation Outward - Supply  
Transporter

### Part - B

| Mode | Vehicle /<br>Trans<br>Doc No & Dt. | From             | Entered Date           | Entered By      | CEWB<br>No.<br>(If any) | Multi<br>Veh.Info<br>(If any) |
|------|------------------------------------|------------------|------------------------|-----------------|-------------------------|-------------------------------|
| Road | TS09UB5407                         | Himayat<br>Nagar | 05-11-2020 11:37<br>AM | 36ACWPG4864A1ZG | -                       | -                             |



111266378931



# E - WAY BILL SYSTEM



## e-Way Bill



E-Way Bill No: 1112 6637 8931  
E-Way Bill Date: 05/11/2020 11:37 AM  
Generated By: 36ACW PG486 4A1ZG - ASHISH GUPTA  
Valid From: 05/11/2020 11:37 AM [35Kms]  
Valid Until: 06/11/2020

### Part - A

GSTIN of Supplier 36ACWPG4864A1ZG,PRAFUL SANITARY  
Place of Dispatch Himayat Nagar,TELANGANA-500029  
GSTIN of Recipient 36ACQ FS204 4C1Z7 ,SUMMIT SALES LLP  
Place of Delivery SECUNDERABAD,TELANGANA-501301  
Document No. ps/20-21/494  
Document Date 05/11/2020  
Transaction Type: Regular  
Value of Goods ₹ 91745  
HSN Code 6910 - WC AND BASINS( +1 )  
Reason for Transportation Outward - Supply  
Transporter

### Part - B

| Mode | Vehicle /<br>Trans<br>Doc No & Dt. | From             | Entered Date           | Entered By      | CEWB<br>No.<br>(If any) | Multi<br>Veh.Info<br>(If any) |
|------|------------------------------------|------------------|------------------------|-----------------|-------------------------|-------------------------------|
| Road | TS09UB5407                         | Himayat<br>Nagar | 05-11-2020 11:37<br>AM | 36ACWPG4864A1ZG | -                       | -                             |



111266378931



# Purchase Order

Page(s) 1 Of 1

27-10-2020 4:25:38 PM

71616  
20.10.20 4:01:43

py

From Company : **Summit Sales LLP**  
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.  
G S T No. : 36ACQFS2044C1Z7

**Supplier Details**

Praful Sanitary  
3-6-138/5, Himayat Nagar, Hyderabad.

Doc No 71616 168002

Doc Date 27-10-2020

Quote No Nil

Quote Date 10-08-2020

SupplyType Supply

GSTIN 36ACWPG864A1ZG 40077300  
65526886. 9849624797

**Kind Attn : Mr. Ashish Gupta**

Purchase Order for the Supply of following Items.

| Item Name                                                                                     | Qty   | Rate     | Dis%  | GST   | Amount    |
|-----------------------------------------------------------------------------------------------|-------|----------|-------|-------|-----------|
| 1 10232 - Plumbing - sanitary - EWC + flush tank + seat cover - NA - nos<br>Etlos 20096/21056 | 10.00 | 9,330.00 | 50.00 | 18.00 | 55,047.00 |
| 2 7321 - Plumbing - sanitary - Washbasin - other - nos<br>Aritel 11003                        | 20.00 | 1,330.00 | 50.00 | 18.00 | 15,694.00 |
| 3 7348 - Plumbing - sanitary - Pedastal - NA - nos<br>11027                                   | 20.00 | 1,680.00 | 50.00 | 18.00 | 19,824.00 |
| Total Order Value . . .                                                                       |       |          |       |       | 90,565.00 |

Rupees : Ninty Thousand Five Hundred Sixty Five Only.

**Terms and Conditions :-**

Specification / Brand All items shall be of 'Hindware brand

Payment Terms After Delivery & Production of bill

Tax GST included in above price.

Delivery Date Within 3 days

Delivery Location Summit Housing LLP  
Cherlapally, Behind Kingston PG college, Hyderabad  
Phone. 9618244433, Hamendra, 9502266233, Mahesh.

Penalty For Delay Nil

Transportation Cost Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for stock maintain purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Praful Sanitary**Name : 

Name : \_\_\_\_\_

Date : \_\_/\_\_/\_\_

# Requisition Form

| Company Name:                  |              | SSLLP     |          | Date:        |           | 28.09.2020 |       |
|--------------------------------|--------------|-----------|----------|--------------|-----------|------------|-------|
| Site & Phase :                 |              | SHLLP     |          | Time:        |           | 16.00      |       |
| Supplier                       |              |           |          | Req. No.     |           | 168002     |       |
| Material required before date: |              |           |          |              | ID No.    |            | 60310 |
| No                             | Description  | Size      | Quantity | Units        | Inward No | Date       |       |
| 1                              | EWC FULL SET |           | 10       | NOS          |           |            |       |
| 2                              | WASH BASIN   |           | 20       | NOS          |           |            |       |
| 3                              | PEDASTAL     |           | 20       | NOS          |           |            |       |
| 4                              | SINK         | 20"X17"   | 10       | NOS          |           |            |       |
| 5                              |              |           |          |              |           |            |       |
| 6                              |              |           |          |              |           |            |       |
| 7                              |              |           |          |              |           |            |       |
| 8                              |              |           |          |              |           |            |       |
| 10                             |              |           |          |              |           |            |       |
| 11                             |              |           |          |              |           |            |       |
| 12                             |              |           |          |              |           |            |       |
| Remarks: FOR STOCK MAINTENANCE |              |           |          |              |           |            |       |
| Prepared By                    |              | SOWMYA    |          | Approved by  |           |            |       |
| Sign. & Date                   |              | 28.9.2020 |          | Sign. & Date |           |            |       |

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY  
30 SEP 2020  
SOHAM MODI  
MANAGING DIRECTOR